WINFIELD SCHOOL DISTRICT 34 630/909-4900

Winfield Primary School 0S150 Winfield Rd. Winfield, IL 60190
Winfield Central School 0S150 Park Street Winfield, IL 60190

Name: Sheri Reid
Organization: SmartProcure
Email: sreid@smartprocure.com

Subject: SmartProcure FOIA Request to Winfield School District 34 For PO/Vendor Information
Date: September 14, 2026

Dear Sheri Reid,

Thank you for reaching out to Winfield School District 34 with your Freedom of Information Act (FOIA) request, as per the Illinois FOIA statute (5 ILCS 140/1 et seq.).

Summary of Your Request (9/14/26):
You requested the following public records:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

Response to Your Request: Please see the attachment.

This response fulfills your request within the five-business-day timeframe mandated by the Illinois FOIA. Should you have any additional questions or need further assistance, please do not hesitate to contact me.

Thank you for your inquiry.

Best regards,
Amanda Melsa
FOIA Officer
Winfield School District 34