

Park: Alpena Fairgrounds
Report by: Holly Atkins
Date: 9/8/26



PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

Added sand to playground due to safety concerns

Campground Activities & Site Notes:

*Please see attached form

Budget Adjustments Needed/Budget Look Ahead:

Replacing front fence at caretakers house.
Several potholes left after fair.

Upcoming/Needed Maintenance:

grinding floors in bathrooms + seal coat.
Still waiting on fairboard to level out
the arena after bump n run

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

Fair Issues

- 4H booth was selling food before documentation was provided
- We never received any MDARD food licenses for the fair.
- 9 rodeo families camped inside the arena August 19th-20th outside of temporary camping,
- No one directing traffic, had several issues with people parking on campsites.
- Campers and vendors plugged up to county buildings for electricity and used hoses to connect to the county buildings for water.
- Fairboard had multiple campers on campsites. Only one camper is allowed per site.
- Fairboard was using heavy equipment Friday 8/21 until 3am Saturday preparing the arena for the bump and run. Quiet time is 10pm per the city ordinance.
- Carnival workers stayed behind after the fair until the following Friday 8/28. We had to make contact with the carnival workers to get payment. Fair rides were left on the grounds until Sunday 8/30 10pm. An invoice was issued by Nick to the fairboard for payment for \$340 based on the contract specifications.

-Bathrooms and Merchant building were not cleaned and stocked after the fair, we had to reach out to the fairboard to address this situation. This is the third year in a row we have asked them to correct this same issue.

-Keys to the restroom and Merchant building were not returned before everyone left Sunday. We had to reach out and ask for them to be returned.

-We had a camping reservation for Sunday 8/23. We had to move the campers to another site because the fairboard did not vacate the site on time. We asked them 1 hour prior to move due to the reservation. They failed to do so.

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 32428

08/03/26

Cashier: COUNTER

Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 7/27/26-8/2/26

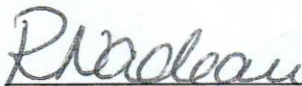
The sum of: 972.00

101-268-654.000	SHOWER FEES	12.00
	101-268-654.000	12.00
101-268-654.001	DUMP FEES	80.00
	101-268-654.001	80.00
101-268-654.002	CAMP FEES	880.00
	101-268-654.002	880.00
	Total	972.00

TENDERED:

CASH	347.00
CHECKS 4502	40.00
CREDIT CARD	585.00

Signed: _____



ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 32546 08/17/26

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL
8/10/26 - 8/16/26

The sum of: 5,255.00

101-268-654.002

CAMP FEES

4,980.00

101-268-654.002

4,980.00

101-268-667.000

MERCHANT'S RENTAL

275.00

101-268-667.000

275.00

Total 5,255.00

TENDERED:

CASH

1,240.00

CHECKS

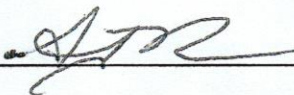
7224

275.00

CREDIT CARD

3,740.00

Signed: _____



ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 32619 08/24/26

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 8/17/26-8/23/26

The sum of: 1,925.00

101-268-654.002

CAMP FEES

1,925.00

101-268-654.002

1,925.00

Total

1,925.00

TENDERED:

CASH

600.00

CHECKS

2649

1,050.00

CREDIT CARD

275.00

Signed:

R. Noe

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 32682 · 08/31/26

Cashier: COUNTER

Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL
8/24/26 - 8/30/26

The sum of: 675.00

101-268-654.002

CAMP FEES

675.00

101-268-654.002

675.00

Total

675.00

TENDERED:

CASH

180.00

CREDIT CARD

495.00

Signed: _____

