



## PROSPECT HEIGHTS SCHOOL DISTRICT 23

### MINUTES OF THE BOARD OF EDUCATION

**Regular Meeting   Grodsky Administration Building   7:00 p.m.   August 13, 2026**

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| <u>Members Present</u><br>Rebecca McClaney, President<br>Spencer Long, Vice President<br>Carol Botwinski, Secretary<br>Tracey Morrissey<br>Brynn Nordmark<br>Mari Lynn Peters<br>Zara Summers | <u>Members Absent</u> |
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| <b><u>CALL TO ORDER</u></b>        | Becky McClaney, Board President, called the meeting to order at 7:00 p.m.                                                                                                                                                                                                                                                                                                                                |
| <b><u>ROLL CALL</u></b>            | PRESENT: Mrs. Botwinski, Dr. Long, Mrs. McClaney, Mrs. Morrissey, Mr. Nordmark, Mrs. Peters and Dr. Summers.<br><br>Absent :<br><br>Also present: Dr. Don Angelaccio, Superintendent, Mrs. Amy McPartlin, Assistant Superintendent for Finance and Operations, Dr. Craig Curtis, Assistant Superintendent for Teaching and Learning, and Dr. Chrys Sroka, Assistant Superintendent for Student Services. |
| <b><u>PLEDGE OF ALLEGIANCE</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                          |

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| <p><b><u>RECOGNITION OF VISITORS AND PARTICIPATION</u></b></p> | <p>No one addressed the Board.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p><b><u>COMMUNICATIONS</u></b></p>                            | <p><b><u>Trimester 3 Strategic Plan Update</u></b><br/> Each Trimester, an update on the progress of our Strategic Plan is shared with the board and Community.</p> <p><b><u>Back to School FAQ</u></b></p> <p><b><u>Annual Review of Handbooks</u></b><br/> Each year we update the employee and Student/Parent handbooks. Links are provided here:</p> <p><a href="#">Employee Handbook</a><br/> <a href="#">Student/Parent Handbook</a></p> <p><b><u>Certification of Schools</u></b><br/> The Buildings and Sites Committee and the Administration have toured the schools and certify that they are ready for staff and student return.</p> <p><b><u>9/11 Memorial</u></b><br/> 9/11/26 - Betsy Ross Field @ 9:00am<br/> In conjunction with the city of Prospect Heights, Police, and Fire Departments, District 23 will host a commemorative 9/11 event.</p> <p><b><u>D23 Family Fest - September 25, 2026</u></b><br/> Our annual D23 Family Fest will take place from 4-6:30 pm on Friday, September 25, 2026.</p> <p><b><u>Seeking Local Vendors</u></b><br/> We are looking for vendors in our district to compile in a booklet for our families to use.</p> <p><b><u>IASB Governance Award</u></b><br/> The Community Relations Committee has completed and submitted our application for the 2026 Governance Award through the Illinois Association of School Boards (IASB).</p> <p><b><u>Informational Candidate Forum</u></b><br/> 10/6/26 - Sullivan Library 6:00pm<br/> D23 will host an informational forum to share how</p> |

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|                                 | community members can run for the important role of School Board member.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b><u>COMMITTEE REPORTS</u></b> | <p><b><u>Building and Sites</u></b></p> <p>Mrs. Botwinski reported on the summer work that was completed, including the windows and siding project at MacArthur. An updated delivery date for the lift at Eisenhower was discussed and will arrive at the end of August. It was decided to move forward with a new mural on the temporary wall at Eisenhower with a monitor available for staff and students to see the progress of the construction project. There was discussion of the IGA with the Prospect Heights Park District. There was an update on the facility agreement for one of our newer renters, the Marathi Group. The Patriot Park/Carousel Park land swap is complete and we are waiting to receive the deed. There was an update provided on the agreement with ABM custodial services. There are contingency funds remaining from the work done at MacArthur, administration is discussing potential uses of those funds.</p> <p><b><u>Finance</u></b></p> <p>Mr. Nordmark reported on the redundancies with the Building and Sites meeting, adding that there was discussion of unpaid fees and the collection efforts. Currently there is \$19,000 outstanding comprising 40 students. There was also discussion on the tentative budget. Mr. Nordmark gave a shoutout to Mrs. McPartlin for all of her hard work. There was also some discussion on the referendum options for the November ballot.</p> <p><b><u>NSSEO</u></b></p> <p>Mrs. Botwinski reported that there were two shooting stars. Dr. Schnoor reviewed the member district response on the ICE signage and a resolution will be drawn up and voted on at a later meeting. There was a review of the NSSEO ESY Program. It takes place a few weeks in the summer and allows students at NSSEO to maintain the progress they made during the school year. The theme</p> |

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|                              | <p>for the school year will be “Deep Roots High Branches”. This was selected from staff members' input. The board approved an additional DHH sign language interpreter. Several policies were presented for first read. Staffing is at nearly 100%. The Union approved the 5 year agreement, which will be voted on at the next NSSEO meeting. Business Services mentioned that Districts 15 and 54 still have equity in the building, even though they left the program years ago. This equity is getting smaller each year. There was discussion on the Kirk Phase 2 project. An update was provided on two grants they plan to receive, one for the Timber Ridge window project and the other to pave the SLOEC driveway. The District 25 board member resigned so the member from District 214 will be the new secretary.</p> <p><b><u>POLICY</u></b></p> <p>Mrs. Morrissey reported on Press Policy 122 and policies were to be presented for second read.</p> <p><b><u>COMMUNITY RELATIONS</u></b></p> <p>Mrs. Morrissey reported on the summer communication and the recent community updates.</p> <p><b><u>SUCCESSION PLANNING</u></b></p> <p>Dr. Long reported on the Succession plans and the timeline.</p> |
| <b><u>CONSENT AGENDA</u></b> | <p>The Consent Agenda included the approval of the minutes from the Regular Meeting of June 11, 2026, the Personnel Report, Tuition Reimbursements, and Press Policy 121 second read (Adopt as presented).</p> <p>Mrs. Peters requested that the minutes from June 11, 2026 be voted on separately. Motion to approve item A of the consent agenda as presented. This motion by Dr. Long and seconded by Mrs. Morrissey, passed.</p> <p>Mari-Lynn Peters: Abstain (Without Conflict), Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Zara Summers: Yea</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|                                       | <p>Yea: 6, Nay: 0, Abstain: 1</p> <p>Motion to approve items B, C, D, and E of the consent agenda as presented. This motion, made by Dr. Long and seconded by Mrs. Peters, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mrs. Peters: Yea, and Zara Summers: Yea.</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p>                                                                                                                                                                                                                                      |
| <b><u>FINANCIAL REPORT</u></b>        | <p>Board member Botwinski reviewed and approved the vouchers this month.</p> <p>Motion to approve the Financial Report as presented. This motion, made by Mrs. Botwinski and seconded by Mrs. Peters, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mrs. Peters: Yea, and Zara Summers: Yea.</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p>                                                                                                                                                                                                           |
| <b><u>SUPERINTENDENT'S REPORT</u></b> | <p><b><u>Consideration of a Resolution Providing for and Requiring the Submission of the Proposition of Increasing the District's Limiting Rate to the Voters of the District at the General Election to be Held on November 3, 2026</u></b></p> <p>Administration provided an overview of the need, timeline, and recommendation for placing a referendum question on the November 2026 ballot.</p> <p>Motion to approve the Resolution providing for and requiring the submission of the proposition of increasing the limiting rate for School District Number 23, Cook County, Illinois, to the voters of said School District at the</p> |

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|  | <p>general election to be held on the 3rd day of November, 2026.</p> <p>This motion, made by Spencer Long and seconded by Zara Summers, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mrs. Peters: Yea, and Zara Summers: Yea.</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> <p><b><u>Consideration of a Resolution Regarding the Levy of Taxes for Levy Year 2026 in the Event the Limiting Rate Proposition is Approved.</u></b></p> <p>Administration provided an overview of the need, timeline, and recommendation for placing a referendum question on the November 2026 ballot.</p> <p>Motion to approve the Resolution of Intent of the Board of Education of School District Number 23, Cook County, Illinois, regarding the levy of taxes for levy year 2026.</p> <p>This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> <p><b><u>Approval for Display of FY27 Tentative Budget, Posting in Newspaper and Scheduling of Public Hearing</u></b></p> <p>Mrs. McPartlin prepared the tentative budget and shared it with the Finance Committee. As the non-operational funds are still being finalized, this tentative budget will continue to undergo several adjustments. The hearing for the final budget will be held in September.</p> |
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|  | <p>Motion to approve the posting of the FY27 tentative budget, posting it in the newspaper and scheduling a public hearing for September 17, 2026 as presented.</p> <p>This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> <p><b><u>Enrollment and Staffing Update</u></b></p> <p>Dr. Angelaccio provided an update to the enrollment and staffing plan reflecting the up to date registration data for the 2026-27 school year.</p> <p>Motion to adopt the staffing plan updates as presented. This motion, made by Dr. Long and seconded by Mrs. Morrissey, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> <p><b><u>Facility Rental Rates for 2026-27</u></b></p> <p>Last updated in 2024, we have revised the current rental fees for the 2026-27 school year.</p> <p>Motion to approve the rental fees as presented. This motion, made by Mari-Lynn Peters and seconded by Spencer Long, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> |
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Absent: No one

**Extension of the IGA with Prospect Heights Park District**

We would like to renew the IGA with the Prospect Heights Park District for the mutual usage of our facilities. Minimal changes have been made to the existing agreement and the preliminary agreement was approved by the PHPD Board this week.

Motion to approve the IGA with Prospect Heights Park District for the mutual usage of our facilities. This motion, made by Dr. Long and seconded by Mrs. Morrissey, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Maharashtra Mandal Chicago (Marathi) Rental Agreement**

During the 2025-26 school year, the Maharashtra Mandal Chicago (MMC) (Marathi Group) rented classrooms at MacArthur. They have expressed an interest in coming back for the 2026-27 school year, and we are happy to recommend approval of a one-year contract for their organization.

Motion to approve the one year agreement with the Marathi Group for the rental of spaces within MacArthur Middle School. This motion, made by Mrs. Peters and seconded by Mr. Nordmark, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Custodial Services Agreement with ABM**

Pursuant to 105 ILCS 5/10-22.34c, school districts may enter into contracts for non-instructional services to augment their workforce in "emergency situations" that threaten the safety or health of the school district's staff or students. As custodial services are directly related to health and safety, the District is seeking to extend the current contract for custodial services with ABM for another three months, from September 11, 2026 until December 11, 2026.

Motion to approve the renewal of the current contract with ABM as presented. This motion, made by Dr. Long and seconded by Mr. Nordmark, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Professional Development Plan**

Dr. Curtis, Assistant Superintendent for Teaching and Learning, provided a memo outlining the Professional Development plan for 2026-27.

**Instructional Materials**

Dr. Curtis, Assistant Superintendent for Teaching and Learning, provided a memo articulating the Instructional Materials for 2026-27.

**High School Credit Memorandum of Understanding (MOU) with District 214 - INFORMATION**

Dr. Curtis, Assistant Superintendent for Teaching and Learning, provided a memo articulating the newly developed Memorandum of Understanding (MOU) with District 214 that supports our delivery of High School credit for Geometry and Robotics courses in District 23.

**Freedom of Information Act Report (FOIA)**

In accordance with the Open Meetings Act and the Freedom of Information Act, we have the following FOIA

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|                            | requests to report. All requests were responded to by the FOIA Officer within the required timeframe.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b><u>OLD BUSINESS</u></b> | <p><b><u>Semi-Annual Review of Executive Session Minutes</u></b><br/> Mrs. Botwinski reviewed the Executive session minutes for the past six months. She is recommending the release of Executive Session Minutes from January 8, 2026, February 12, 2026, March 12, 2026, and May 14, 2026, and Executive Session recordings 18 months and older to be destroyed.</p> <p>Motion to approve the Executive Session Minutes from January 8, 2026, February 12, 2026, March 12, 2026, and May 14, 2026, be made available for public inspection, as they no longer require confidential treatment, and Executive Session recordings older than 18 months to be destroyed. This motion, made by Mrs. Botwinski and seconded by Dr. Long, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> |
| <b><u>NEW BUSINESS</u></b> | <p><b><u>Press Policy 122 - First Read</u></b><br/> Policy 2:230 Public Participation at Board of Education Meetings and Petitions to the Board<br/> Policy 5:70 Religious Holidays<br/> Policy 5:240 Suspension<br/> Policy 6:70 Teaching About Religions<br/> Policy 6:80 Teaching About Controversial Issues<br/> Policy 6:190 Extracurricular and Co-Curricular Activities<br/> Policy 7:130 Student Rights and Responsibilities<br/> Policy 8:70 Accommodating Individuals with Disabilities<br/> Policy 2:30 School District Elections<br/> Policy 3:40 Superintendent<br/> Policy 3:50 Administrative Personnel Other Than the Superintendent<br/> Policy 3:60 Administrative Responsibility of the Building Principal</p>                                                                                                                                                                                                                                  |

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|                                 | <p>Policy 3:70 Succession of Authority</p> <p>Policy 4:120 Food Services</p> <p>Policy 4:175 Convicted Child Sex Offender; Screening; Notifications</p> <p>Policy 5:40 Communicable and Chronic Infectious Disease</p> <p>Policy 5:110 Recognition for Service and Attendance, Expressions Sympathy/Memorials</p> <p>Policy 5:140 Solicitations By or From Staff</p> <p>Policy 5:185 Family and Medical Leave</p> <p>Policy 7:30 Student Assignment</p> <p>Policy 7:80 Release Time for Religious Instruction/Observance</p> <p>Policy 7:345 Use of Educational Technologies; Student Data Privacy and Security</p> <p>Policy 8:100 Relations with Other Organizations and Agencies</p>                                                                                            |
| <b><u>EXECUTIVE SESSION</u></b> | <p>Motion to adjourn to Executive Session for matters of Personnel. There will be no action after Executive Session. This motion made by Mrs. Morrissey and seconded by Dr. Summers, passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> <p>Motion to adjourn Executive Session at 9:48 p.m. This motion, made by Dr. Long and seconded by Mr. Nordmark, passed with a voice vote.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> |

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| <p><b><u>ADJOURN</u></b></p> | <p>Motioned by Mrs. Morrissey, seconded by Mrs. Peters to adjourn the meeting at 9:49 p.m. The motion passed by a voice vote of 7 Ayes (Botwinski, Long, McClaney, Morrissey, Nordmark, Peters and Summers.) 0 Nays.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> |
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Board President

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Board Secretary