

**PRINCETON PUBLIC SCHOOLS
POLICY 302 - SUPERINTENDENT**

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. §123B.143 (Superintendent)

Cross References: MSBA Service Manual Chapter 5, School Board-Staff Relationships
Princeton Public Schools Policy 202 (School Board Officers)
Princeton Public Schools 208 (Development, Adoption, and Implementation of Policies)

Princeton Public Schools Policy 214 (Out of State Travel by School Board Members)
Princeton Public Schools Policy 301 (School District Administration)
Princeton Public Schools Policy 303 (Superintendent Selection)
Princeton Public Schools Policy 304 (Superintendent Contract, Duties and Evaluation)
Princeton Public Schools Policy 305 (Policy Implementation)
Princeton Public Schools Policy 306 (Administrator Code of Ethics)
Princeton Public Schools Policy 412 (Expense Reimbursement)
Princeton Public Schools Policy 510 (School Activities)
Princeton Public Schools Policy 511 (Student Fundraising)
Princeton Public Schools Policy 513 (Student Promotion, Retention, and Program Design)
Princeton Public Schools Policy 602 (Organization of School Calendar and School Day)
Princeton Public Schools Policy 605 (Alternative Programs)
Princeton Public Schools Policy 701 (Establishment and Adoption of School District Budget)
Princeton Public Schools Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
Princeton Public Schools Policy 802 (Disposition of Obsolete Equipment and Material)
Princeton Public Schools Policy 903 (Visitors to School District Buildings and Sites)
Princeton Public Schools Policy 905 (Advertising)
Princeton Public Schools Policy 906 (Community Notification of Predatory Offenders)
Princeton Public Schools Policy 907 (Rewards) MSBA Service

Adopted: April 8, 2003

Revised: January 8, 2013

Revised: May 5, 2015

Reviewed: February 6, 2018

Reviewed: September 15, 2020

Revised: February 21, 2023

Reviewed: October 6, 2026