



Site Extra Duty

2500

Site: Trout

*****You only need to enter hourly rate and hours if a support employee is doing the duty**

Last Name	First Name	Extra Duty	Hourly	Hours	Amount
Butler ***	Katie	Web Master			600
Naugle ***	Alisa	Yearbook			600
Minson ***	Heather	Leadership			250
Pratt ***	Monica	Leadership			100
Butler ***	Katie	Leadership			100
Green	Callie	5th grade patrol	14.5	11	150
Smith	Amanda	5th grade leadership	15.32	40	600

Shuttle Bus Duty (for applicable sites) \$700 before school and \$700 after school

Last Name	First Name	BEFORE (and/or) AFTER SCHOOL	Hourly	Hours	Amount
Wickham	Michelle	After School	14.7	48	700
Long	Crystal	BEFORE (and/or) AFTER SCHOOL	17.15	41	700

IMPORTANT INFORMATION

Support employees must be compensated regular rate of pay to ensure labor requirements are met

Support employees are required to submit a blue timesheet for extra duty

TIMESHEETS MUST BE SUBMITTED MONTHLY

Support employees cannot collect extra duty within contracted hours

***All certified employees want their stipend at the end of the school year. Thank You!