



Site Extra Duty

2500

Site:

Roosevelt

*****You only need to enter hourly rate and hours if a support employee is doing the duty**

Last Name	First Name	Extra Duty	Hourly	Hours	Amount
Cawley	Aaron	5th grade leadership			498.85
Dingus	Alaina	5th grade leadership			500
Smith	Molly	yearbook			600
Smith	Molly	web communications			400
Lawson	Riley	Early Bus on Poplar	12.85	39	501.15

Shuttle Bus Duty (for applicable sites) \$700 before school and \$700 after school

Last Name	First Name	BEFORE (and/or) AFTER SCHOOL	Hourly	Hours	Amount
Trotter	Tana	bus shuttle before	13.15	50	700
Tohee	C'Anna	bus shuttle after	13.5	52	700

IMPORTANT INFORMATION

Support employees must be compensated regular rate of pay to ensure labor requirements are met

Support employees are required to submit a blue timesheet for extra duty

TIMESHEETS MUST BE SUBMITTED MONTHLY

Support employees cannot collect extra duty within contracted hours