



September 16, 2026

David Valenzuela, Superintendent
Three Rivers School District
8550 New Hope Road
Grants Pass, Oregon 97527

Re: Three Rivers School District
Seismic Retrofit Project
North Valley High School
Recommendation to Pre-approve Design Services Contract

Dear David,

Earlier this year, the Three Rivers School District finalized an agreement with the state for a Seismic Rehabilitation Grant at North Valley High School. HMK has created a budget and project schedule to complete this work over the summer of 2027. In order to accomplish this aggressive schedule, we have issued a key Request for Proposals (RFP) for Design Services.

The RFP for Design Services is a formal process, whereby the value of the Design fee is anticipated to be less than the amount budgeted in the original grant application. As part of a formal process, HMK publicly advertised the RFP, with three firms submitting their qualifications to the District: arkitek: design&architecture, IMEG, and ZCS. Through a comprehensive proposal scoring and interview process, the District Scoring Committee selected arkitek: design&architecture. HMK is currently involved in fee negotiations with arkitek: design&architecture.

In the essence of time, HMK requests that the board pre-approve David Valenzuela to accept successful fee negotiations and issue a contract to arkitek: design&architecture. This recommendation is based upon the need to move forward with design procurement to maintain project schedule, provided that the associated fees remain within the budget for design services as defined in the preliminary cost estimate of the seismic evaluation report (enclosed).

This approach will allow us to engage the necessary design team without delay while ensuring that all expenditures remain consistent with the financial parameters already established by the original grant application budget.

Sincerely,

A handwritten signature in cursive script that reads 'Joshua Whitaker'.

Josh Whitaker
Regional Director
HMK Company

Att: Seismic Grant Application Budget
Interview Scoring Tally

SEISMIC GRANT APPLICATION BUDGET

DIRECT COST	
Construction	\$ 1,853,400.00
Engineering	\$ 289,800.00
Construction Management	\$ 61,200.00
Relocation	\$ 26,600.00
Construction Contingency	\$ 266,235.00
TOTALS AND SUMMARY	
Total Cost Estimate	\$ 2,497,235.00
Match Funds	\$ -
Total Amount Requested from SRGP	\$ 2,497,235.00
Total Area	21,300
Cost/Square Foot	\$ 117.24



NVHS SEISMIC DESIGN SELECTION INTERVIEWS

AGGREGATE SHEET

Tuesday, September 1, 2026

	arkitek: design&architecture					ZCS				
	1	2	3	4	Total	1	2	3	4	Total
Scorer 1	9.5	9.5	10	10	39	9.7	9.6	10	10	39
Scorer 2	9	8	10	8	35	9	8	10	10	37
Scorer 3	9.5	9	8.5	9	36	9	8.5	9.5	9	36
Scorer 4	10	10	10	10	40	9	9	10	9	37

Totals	38	37	39	37	150	37	35	40	38	149
Firm Average	37.5					37.325				

Scoring Criteria (40 points max)

-
- 1 - Principal In Charge (10 points max)
 - 2 - Project Lead (10 points max)
 - 3 - Project Manager (10 points max)
 - 4 - Overall Firm (10 points max)

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SIGNED

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COMPLETED

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The document has been completed.