Contractor: **Kathryn M. Carl,**
K J Tuckers LLC, Educational

Purchase Order # ____________________

Address: **PO Box 774**
Haines AK 99827(LLC)

(907) 317-1543 **kjtuckers@gmail.com**

The contractor is required to hold and provide a certificate of insurance that is current for the term of the contract for the following:

☐ General Liability Insurance ☐☐ Professional liability / Errors & Omissions

Federal ID # 464097858 Or Soc. Sec. #: __________ Alaska Business License # 1003953

August 31, 2026 — Start Date: (mmddyy)
May 21, 2027 — End Date: (mmddyy)

◌ W-9 Attached ☐ W-9 Submitted Previously

Contractor Agrees To:

Program: **Special Education, Teacher of Record –**

Educational Consultant Period Covered:
August 2, 2026-May 21,2027

Purpose: To Provide itinerant Special Education services including on-site training and supervision of para-professionals, new teaching staff, & required supervision of intensive Programs and special education support for approximately 8 students at the Klukwan site, within the Chatham School District.

**Tentative on-site schedule incorporated as being on site :
Oct: 19 ,2026 Feb: 22 ,2027 April 19,2027
Nov: 13 2026 March:12, 2027 May:14,2027
**Dates subject to change with ferry/ travel availability.

Distance/office days:
As needed August 2026-May 2027
Available by phone , text, video conference.

Terms: Contractor agrees to provide Special Education services to include: • Completion of all special education paperwork (Individual Educational Programs, initial referrals, Reevaluations, Exits, Referrals from Head Start (if applicable) and Infant Learning Programs • Progress monitoring for all special education students • Collaboration and support for General Education Teachers • Accommodations and Modifications for special education students in collaboration with general education teacher • • Conduct IEP meetings as needed .** support and training of

Staff.

Monetary Considerations:
Contract days: On-site and distance delivery of special education services (on site days, office days, distance delivery days)
Distance days: up to 10 @ $250.00=$2500
Office days: up to 10 @$250= 2,500 (paperwork, collaboration. Training inservice)
On-site service days: $500.00 per onsite days 30x $500.00=$15,000
Travel: $250.00 x9 = $2,750
Per visit
3round trip Ct – Juneau 2X $1000.00 = $2000.00 each
3round trip ticket(ferry) Juneau/Haines 2X $200.00/$400.00 ea
Total travel costs not to exceed $4,000.00per trip (Average is $1800.00)
Per Diem: $60.00 per day for 30 days.=$1800
These days can be prorated as quarter or half days.

Ground transportation: if needed $75.00 (estimate)
Mileage: @ .67 Per Mile $89.37 round trip
Liability insurance: $28.50 monthly

Incidentals / Supplies: as needed, not to exceed $800.00
Total contract: not to exceed $ 38,000.00

Payments are to be made Klukwan including reimbursement of attached receipts.

It is the contractors understanding that when a permanent Special Education teacher is hired for the 26-27 school year, services may terminate at the end of services rendered in May,2027. Or sooner.

Send Payments to.
205 Pleasant Valley Rd
Mansfield Center Ct 06250

Contract Provisions: Chatham School District will provide off-site lodging as needed. District provides ground transportation **(I have a vehicle on site)** and onsite housing,
Luggage overage compensation.
Weather Statement: If travel is interrupted due to weather, Chatham SD will pay for accommodation & per diem (Juneau or Seattle). If the delay is in Haines continued services will be provided by consultant while delayed.

District Contract Person:	Christina Ferguson	Phone #:	907-433-7258	Ext	
Email Address:	chansen@chathamsd.org	Fax:			

District Agrees To: Terms stipulated above

Payment Terms: Terms stipulated above

MOA Not to Exceed:	$38,000.00	Budget Authority Approval:	

– GENERAL INFORMATION

1. All associated costs, not limited to fees and reimbursable, must be included in the MOA. This MOA requires prior School Board approval before Contractor provides any service.
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to the Business Manager or their designee.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and the Chatham School District must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have signed the MOA.
4. The District Contact will be responsible for obtaining the contractor’s signature and submitting the original MOA to the Business Manager or their designee
5. The District Contact must approve for payment all contract invoices and receipt documentation prior to submission for payment to the Business Manager or their designee.
6. When the MOA involves travel paid by the Chatham School District; a Travel Requisition must accompany any invoice.
7. MOAs cannot be used for Chatham School District employees.
8. Any Chatham School District employee who authorizes services prior to the required approvals may be subject to disciplinary actions up to and including termination. (BP 4118 and 4218)

B – CONTRACTOR RESPONSIBILITIES

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named has the Contact Person.
2. The contractor warrants that where the service requires it , the contractor will carry the required certification for the service and will provide proof of certification with the executed agreement.
3. The contractor agrees that all work products created in the course of the agreement remain the property of Chatham School District.
4. The Contractor agrees to uphold confidentiality of all parties associated with this Agreement as outlined in Chatham School District Board Policy, State, and Federal laws.
5. Contractor agrees to provide the necessary information to allow the Chatham School District to complete a district-approved background check of Contractor.. Passing of the background check is contingent to the execution of this agreement. Chatham School District reserves the right to request a background check at any time throughout this agreement.
6. Contractor will follow the professional code of ethics as defined by National Standards and the State of Alaska Code of Ethics for their area of certification and/or licensing.
7. In accordance with the payment terms set forth on page 1, the Contractor shall submit an invoice with the appropriate documentation (copies of airline tickets, hotel bills, etc.) to the Contact Person for approval of payment. This Purchase Order number must be on the invoice.
8. As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
9. A W-9 must be on file with the Chatham School District Business Office or submitted with this MOA. If no W-9 is provided, backup withholding of Federal taxes will be withheld as required under federal law, which is presently 29%.
10. The Contractor must provide proof that all required certificates of insurance listed on page 1 of this MOA are current for the term of the contract.
11. The contractor must maintain a current Alaska Business License for the term of the contract.
12. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the the Chatham School District harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.

C – GENERAL TERMS

13. This contract may be terminated by either party with a 30-day written notice.
14. Contractor, is an independent contractor. As an independent contractor, Contractor shall have no right or authority to (a) assume or create any obligation of the District; (b) accept service of legal process addressed or intended for the District; or (c) bind the District in any manner whatsoever. Contractor shall not be treated as an employee for purposes of employment taxes, income tax withholding, or employee benefits. Contractor is solely responsible for the payment of all applicable federal and state self-employment and income taxes (including without limitation FICA and Social Security).
15. This MOA shall be governed by Alaska law.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.

Any changes in the terms of this MOA must be on an ADDENDUM FROM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.

Christina Ferguson		
Business Manager, Chatham School District	Business Manager's Signature	Date (mmddyy)
David P. Langford		08/28/2026
Superintendent, Chatham School District	Superintendent's Signature	Date (mmddyy)
Kathryn M. Carl		08/28/2026
Contractor	Contractor's Signature	Date (mmddyy)