

BOARD MEMBERS:	ADMINISTRATIVE TEAM:
Lesly Claustro-Sanguino	Heidi Sipe, Superintendent
Toby Cranston	Delma Bernal, Board/Superintendent Secretary
Travis Eynon	Josy Chavez, HR Specialist
Josiah Barron	Vincent Stefani, Maintenance Director
Steve Warr	Nicole Coyle, MHES Principal
Jorge Meza	Tim Young, CVI Principal
Jon Lorence	Anthony Brown, CBMS Vice Principal
BOARD ADVISORS:	Oscar Contreras, UHS Vice Principal
Jazmin Martinez	Megan Lorence, MHES Vice Principal
Veronica Gutierrez	Chevelle Williams, Special Ed. Director
	Briana Reyes- Student & Family Support Coordinator- online

Board Members Present: 7:7

MINUTES

- A. CALL MEETING TO ORDER:**
Board Chair Member Claustro-Sanguino called the meeting to order at 7 PM.
- B. PUBLIC INPUT:**
No public input at this time.
- C. PRESENTATIONS:**
No presentations at this time.
- D. APPROVE AGENDA:**
No changes to the agenda.
- **Motion:** made by Board Member Lorence to approve the agenda as presented.
 - **Second:** by Board Member Barron.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
 - **Voting:** Unanimous, motion passes
- E. ACTION ITEMS:**
E.1 Consent Agenda:
Minutes for the June Regular Board Meeting, HR Report, Supervisory Staff and Board Member Declared Conflicts of Interest, Disbursements and Financial Statements.
- **Motion:** made by Board Member Lorence to consent to the Minutes for the June Regular Board Meeting, HR Report, Supervisory Staff, and Board Member Declared Conflicts of Interest, Disbursements, and Financial Statements.
 - **Second:** by Board Member Eynon.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea

Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea

Yea: 7, Nay: 0, Absent: 0

- **Voting: Unanimous, motion passes**

E.2 Elect Board Chair:

- **Motion:** made by Board Member Eynon to nominate Lesly Claustro-Sanguino to Board Chair.
- **Second:** by Board Member Warr.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- abstained from voting.
Yea: 6, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

Superintendent Sipe suggested that the Board also elect a Vice Chair. Although the election of a Vice Chair was not included on the agenda, she noted that this election is typically held at this time.

- **Motion:** made by Board Member Warr to nominate Toby Cranston to Board Vice Chair.
- **Second:** by Board Member Eynon.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- abstained from voting.
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 6, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.3 Renew and Approve Board Advisors:

- Veronica Gutierrez
- Jazmin Martinez
- **Motion:** made by Board Member Warr to renew and approve both board advisors mentioned above.
- **Second:** by Board Member Cranston.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.4 2026-2027 Organization Procedural Resolution:

- **Motion:** made by Board Member Eynon to approve the 2026-2027 Organization Procedural Resolution as presented.
- **Second:** by Board Member Cranston.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea

Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0

- **Voting: Unanimous, motion passes**

E.5 2026-2027 Approve Student Handbooks for School District: MHES, CVI, CBMS, UHS Athletics & Employee Handbook.

- **Motion:** made by Board Member Lorence to approve the 2026-2027 Student Handbooks for School District: MHES, CVI, CBMS, UHS Athletics & Employee Handbook as presented.
- **Second:** by Board Member Cranston.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.6 2026-2027 Adopted Curriculum by Content Area:

- **Motion:** made by Board Member Cranston to approve the 2026-2027 adopted Curriculum by Content Area as presented.
- **Second:** by Board Member Eynon.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.7 Resolution 24-01 Instructional Time:

- **Motion:** made by Board Member Eynon to approve Resolution 24-01 Instructional Time as presented.
- **Second:** by Board Member Lorence.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.8 Approve Extra Duty List for 2026-2027 School Year- A copy of the Extra Duty List is included in the board packet:

- **Motion:** made by Board Member Lorence to approve the Extra Duty List for 2026-2027 School Year as presented.
- **Second:** by Board Member Cranston.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.9 Present and Approve the 2025-2026 Integrated Annual Plan Report:

- **Motion:** made by Board Member Eynon to present and approve the 2025-2026 Integrated Annual Plan Report as presented.
- **Second:** by Board Member Warr.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.10 Discuss and Consider Approval for Mural Through the City Project:

- **Motion:** made by Board Member Eynon to go back and meet with the City of Umatilla again and propose some changes and present this at a later date.
- **Second:** by Board Member Warr.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
- **Voting: Unanimous, motion passes**

E.11 Second Read of the Following Policies:

Recommended Motion: Approve the proposed policy updates as presented

- BBAA – Board Member's Authority and Responsibilities
 - BD – Board Meetings, Notices and Communications
 - BDC – Executive Sessions
 - BDDC – Board Meeting Agenda
 - BDDG – Recordings and Minutes of Board Meetings
 - CBA – Qualifications and Duties of the Superintendent
 - CBG – Evaluation of the Superintendent
 - DBEA – Budget Committee (version 1 or version 2)
 - EBB – Integrated Pest Management
 - EBBA – Student Health Services */**
 - GBA – Equal Employment Opportunity
 - GBA-AR – Veteran and State Servicemember Preference
 - GBC-AR – Staff Ethics
 - GBN/JBA – Sexual Harassment
 - GCBDA/GDBDA-AR(1) – Family and Medical Leave *(Version 1 – FMLA/OFLA)
 - GCBDA/GDBDA-AR(1) – Family Leave *(Version 2 - OFLA)
 - JBA/GBN – Sexual Harassment
-
- **Motion:** made by Board Member Lorence to approve the proposed policy updates as presented.
 - **Second:** by Board Member Eynon.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
 - **Voting: Unanimous, motion passes**

E.12 Second Read to Delete the Following Policies:

Recommended Motion: Delete the following policies listed below as presented

- BBAA – Individual Board Member's Authority and Responsibilities
 - BBE – Vacancies on the Board (Version 1)
 - BCE – Board Committees
 - BCF – Advisory Committees to the Board
 - BD/BDA – Board Meetings
 - BDC – Executive Sessions
 - BDD – Board Meeting Procedures
 - BDDC – Board Meeting Agenda
 - BDDG – Minutes of Board Meetings
 - GAA – Personnel Definitions *
- **Motion:** made by Board Member Eynon to delete the policies as presented.
 - **Second:** by Board Member Cranston.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
 - **Voting: Unanimous, motion passes**

E.13 First Read and Approval of the Following August Policy Updates:

- KNA – Immigration Enforcement on District Property, Required, New
 - KNA-AR(1) – Interactions with Immigration Enforcement, Highly Recommended, New
 - KNA-AR(2) – Federal Immigration Enforcement Request Log, Optional, New
 - LBEA - Denial for Virtual Public Charter School Student Enrollment
- **Motion:** made by Board Member Cranston to approve the updated policies as presented.
 - **Second:** by Board Member Eynon.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0
 - **Voting: Unanimous, motion passes**

E.14 Surplus Items:

ITEM #1 (no photo)
1992 Dodge Pickup VIN #1B7FL26X8N5665709
Multiple issues - Unsafe to drive

ITEM #2 (no photo)
2004 Ford F-250 VIN #1ftnx21l24eb33082
Multiple issues - 5 MPG - Bad Brakes - Bad Transmission - 200k + Miles

ITEM #3 (no photo)
John Deer Mower F
Blown Motor - Cracked Block

ITEMS #4 (photo attached)
Elementary School Chairs

- **Motion:** made by Board Member Lorence to post the surplus items listed above.
- **Second:** by Board Member Cranston.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Cranston- Yea
Board Member Eynon- Yea
Board Member Lorence- Yea

Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 7, Nay: 0, Absent: 0

- **Voting: Unanimous, motion passes**

F. DISCUSSIONS:

F.1 Facilities Update

Superintendent Sipe reported that the bathrooms at MHES are all completed and ready to use.

F.2 Annual Conferences

- OSBA Annual Convention - November 12-14, 2026
 - Portland Marriott Downtown Waterfront Park
- NSBA Annual Conference - April 2-4, 2027
 - Washington, D.C.

The board members have decided to attend the NSBA Annual Conference in Washington, D.C. They will let Delma know who's going to reserve rooms asap.

F.3 Set Board Workshop for Board, Superintendent, and District Goal Setting:

The board members have decided to do the Workshop at 6PM before the next Regular Board Meeting next month on Sept. 10th.

G. OTHER/BOARD DISCUSSIONS:

None at this time.

H. STAFF RECOGNITIONS:

Colleen Muldowney, COSTCO, Jennifer Franks, Melanie Johnston, Michelle Summerlin, Rikkylonn Starliper & Team, Stephanie Williams-Strege, Teresa Russell, Vinny Stefani & Team.

I. REPORTS:

I.1. McNary Heights Elementary School – Nicole Coyle, Megan Lorence

Principal Mrs. Coyle reported the following:

- Getting ready to welcome back all the teachers and students next week.

Vice Principal Miss Lorence reported the following:

- Excited to see the students at registration.

I.2. Columbia Vista Intermediate School – Tim Young, Kara Church

Principal Mr. Young reported the following:

- He is looking forward to their second year and excited to see the teachers come back on Monday.

Vice Principal Mrs. Church reported the following:

- Is excited to the start of the new school year.

I.3. Clara Brownell Middle School - Rick Cotterell, Anthony Brown

Principal Mr. Cotterell reported the following:

- Excited to see everyone come back next week.

Vice Principal Mr. Brown reported the following:

- He's getting ready.

I.4. Umatilla High School – Rick Cotterell, Oscar Contreras, Dan Durfey

Principal Mr. Cotterell reported the following:

- He had a couple of calls with Bob. He's answered every call.

Vice Principal Mr. Contreras reported the following:

- Everything is going well and is exciting to start.

I.5. Maintenance - Vinny Stefani

N/A

I.6. District – Heidi Sipe, Stephanie Williams-Strege, Kim Gilsdorf, Josy Chavez, David Lougee, Rikkylonn Starliper, Maria Sanchez, Pat Kerrigan, Chevelle Williams, UEA Report

Heidi Sipe reported the following:

- Superintendent Sipe had nothing else to add.

Josy Chavez reported the following:

- She has been busy with new hires.

Briana Reyes reported the following:

- She is excited to be back. Her new role includes a lot of family advocacy, finding students and meeting families where they are, and making sure the families have what they need.

Special Education Director Chevelle Williams reported the following:

- She is excited for her new position as the Special Education Director.

I.7. IMESD Talking Points:

IMESD Talking Points are in the board packets.

J. PUBLIC INPUT:

No public input at this time.

K. ADJOURN:

Board Chair offered dinner to those present at the meeting.

The meeting adjourned at approximately 8:13 PM.

The next Regular Board Meeting of the Umatilla School District will be held on September 10th, 2026.

Board Chair

Superintendent