

August 5, 2026 - Regular Board Meeting
Wednesday, August 5, 2026 8:15 AM Eastern

Mill Creek Academy Library
9039 Old State Hwy 72
Williamsburg, MI 49690

Kyle Arnold: Present
Lorraine Berak: Present
Kwin Morris: Present
Kaitlyn Pasik: Absent
Carey Tafelsky: Present
Present: 4, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Kwin Morris
Vice President Kaitlyn Pasik
Secretary Kyle Arnold
Treasurer Carey Tafelsky
Trustee Lorraine Berak

Central Staff:

Principal Nate Plum
Executive Assistant Kortni Huron
Director of Finance Chelsea McGuire

II. CHANGES AND ADDITIONS TO THE AGENDA:

To approve the agenda as presented with no changes or additions. This motion, made by Carey Tafelsky and seconded by Lorraine Berak, Carried.

Kaitlyn Pasik: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

III. CONSENT AGENDA: **APPROVAL OF MINUTES**

- July 9, 2026 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$26,477.61

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Carey Tafelsky and seconded by Kyle Arnold, Carried.

Kaitlyn Pasik: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Carey Tafelsky: Yea
Yea: 4, Nay: 0, Absent: 1

IV. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:

Time limitations: Fifteen minutes per item, three minutes per speaker per item.

None.

V. ACTION ITEMS:

V.A. 02-26 APPROVAL OF COURSE LIST FOR MILL CREEK ACADEMY

RESOLVED: That the 2026-27 Course List for Mill Creek Academy be approved as presented.

To approve the resolution as presented. This motion, made by Lorraine Berak and seconded by Kyle Arnold, Carried.

Kaitlyn Pasik: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

V.B. 03-26 APPROVAL OF DISTRICT ASSESSMENT PLAN

RESOLVED: That the District Assessment Plan be approved for Mill Creek Academy as required by policy 2623.

To approve the resolution as presented. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kaitlyn Pasik: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

V.C. 04-26 APPROVAL OF MILL CREEK ACADEMY PARENT/STUDENT HANDBOOK

RESOLVED: That the 2026-2027 Mill Creek Academy Parent/Student Handbook be approved as presented.

To approve the resolution as presented. This motion, made by Kyle Arnold and seconded by Lorraine Berak, Carried.

Kaitlyn Pasik: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

VI. DISCUSSION ITEMS:

- Overall Staffing
- Policy Discussion

- Overall Staffing - Jesse Lawrence transitioned to CMS, and filling her vacancy is Kristin Harrelson. Patrick Pasik filled Susan Flores' retirement vacancy.
- Policy Discussion - Superintendent McKenna recommended to the board that it is not required to hold a policy committee meeting at Mill Creek Academy, then the First Reading, then the Second Reading for policy updates. The Elk Rapids School Board has a policy committee and reviews and approves everything first, and Mill Creek Academy

has the option to forgo the policy committee step of the process and just start directly at the First Reading.

VII. PRINCIPAL REPORT:

- Enrollment Update
- Building Updates
- Greenhouse Initiative Update
- Enrollment Update - Principal Plum stated that Mill Creek Academy is up about 20 students with the Transitional Kindergarten addition.
- Building Update - Principal Plum updated the board that there is another teacher vacancy posting with the uptick in enrollment. Mrs. McCarty has also requested a Leave of Absence for one year, so her position was posted, as well.
- Greenhouse Initiative Update - Mr. Plum updated the board on a recent offer from a community member for the greenhouse. He understands that this was received by a grant, and that selling it was not going to be possible. He is looking for a group to consider taking this project on, potentially the PTO, to fund the start-up costs to get it going, as well. The greenhouse needs to be wrapped and under the care of a staff member as the project evolves.

VIII. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION:

None.

IX. MONTHLY BOARD OF EDUCATION FINANCIAL REPORT

- Produced by Chelsea McGuire

Beverly Mobley presented to the board. Chelsea McGuire observed the process and will present moving forward.

X. SCHEDULED ACTIVITIES/FUTURE MEETINGS:

- August 27, 2026 - Open House
- September 1, 2026 - First 1/2 Day of School for Students
- September 10, 2026 - Regular Board Meeting, 5 pm

XI. ADJOURNMENT:

To adjourn at 9:08 a.m. This motion, made by Carey Tafelsky and seconded by Kyle Arnold, Carried.

Kaitlyn Pasik: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kwin Morris: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1