



Stillwater Public Schools Administration
Building
314 South Lewis Street
Stillwater, OK 74074

Minutes of Regular Meeting

Tuesday, August 11, 2026 5:30 PM Central

Attendance Taken at 5:30 PM.

Kiah Butcher: Present
Rachel Dillin: Present
Roberta Douglas: Present
Gay Washington: Present
Clyde Wilson: Present

1. Call to Order and Roll Call

President Washington called the meeting to order and Board Clerk, Tawni Hooten, confirmed there was a quorum of the board to proceed.

2. Pledge of Allegiance

President Washington asked everyone to stand as she led the Pledge of Allegiance.

3. Communications / Public Interest

A. Recognitions

Representative Trish Ranson presented Seth Thibodeau with a Citation for his outstanding work with the logistics of the New Stillwater High School.

B. Superintendent's Report

- 1. District Highlights**
- 2. Enrollment Report**

C. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

The following individuals completed the BED-E form and were approved to speak in the following:

1. Don Cooley "Technology in Education"
2. Dr. Douglas Miller "Screen Instruction and Artificial Intelligence in Stillwater Public Schools"

3. Stacy Laxton "Space for Robotics"
4. Emily Graham "AI on school devices"

4. Consent Agenda (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. July 7, 2026, Special Meeting Minutes

B. July 14, 2026, Regular Meeting Minutes

C. July 30, 2026, Special Meeting Minutes

D. FY 2026-2027 Stillwater Public Schools Contracts:

1. Oklahoma Department of Career and Technology Education (Secondary and Technology Education Program Agreement) (Ed Services)
2. Memorandum of Understanding between Stillwater Public Schools and Stillwater Education Association (SEA)

E. Approval of Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed):

2026-2027 General Fund (11) Encumbrances #2027-11-158 to 2027-11-256 totaling \$752,994.16

2026-2027 Building Fund (21) Encumbrances #2027-21-3 totaling \$78.77

2026-2027 Building Fund (22) Encumbrances #2027-21-31 to 2027-22-37 totaling \$15,464.38

2026-2027 Bond (31) Fund Encumbrances #2027-31-2 to 2027-31-5 totaling \$99,965.44

2026-2027 Bond (32) Fund Encumbrances #2027-32-1 to 2027-32-14 totaling \$2,074,282.89

2026-2027 Bond (33) Fund Encumbrances #2027-33-1 to 2027-33-10 totaling \$6,215,776.95

2026-2027 Bond (34) Fund Encumbrances #2027-34-96 to 2027-34-148 totaling \$613,891.60

2026-2027 Gift (81) Fund Encumbrances #2027-81-1 totaling \$798.00

F. Approval of the 2026-2027 Application for Sanctioned Organizations

G. Annual Activity Fund Planning and Approval

H. Approval of the Transfer and Summary of Activity Account Funds

I. Review and Approval of the following SPS Policies:

<u>Policy Number</u>	<u>Policy Name</u>
<u>FNCD</u>	<u>Bullying</u>
<u>FNCD-E</u>	<u>Harassment/Bullying Incident Report Form</u>
<u>FNCD-P</u>	<u>Prohibiting Bullying (Investigation Procedures)</u>
<u>FNCD-R</u>	<u>Prohibiting Bullying (Regulation)</u>

And the removal of the following policy:

<u>FNCD-E2</u>	<u>Personal Electronic Devices</u>
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J. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I & HS Phase I Athletics Construction Project

K. Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project

L. Consider and Vote to Approve or Not Approve Service Order 34 with 505 Architects for Professional Services related to a District Analysis and Assessment for Future Capital Improvement Projects

**M. Receive Chase Morris Sudden Cardiac Arrest Site Plans for the following:
Secondary Sites:**

- Stillwater High School, Stillwater Junior High, Stillwater Middle School
- Lincoln Academy

Elementary Sites:

- Richmond, Sangre, Skyline, West Wood, Will Rogers, Highland Park

N. Receive Stillwater Public Schools Critical Incident Management Plan

O. Approval of the Non-Exclusive Trademark Agreement with Stillwater Public Schools and Wooden Nickel Inc.

I move to approve the Consent Agenda as presented. This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried.**

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

5. Business / Finance: Chief Financial Officer, Kristie Newby

A. Receive and Vote to Approve or Not Approve the Treasurer's Report

I move to approve the Treasurer's report as presented. This motion, made by Clyde Wilson and seconded by Roberta Douglas, **Carried.**

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

B. Receive First Revised Budget

I move to approve the First Revised Budget as presented. This motion, made by Rachel Dillin and seconded by Kiah Butcher, **Carried.**

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

C. FY 25-26 Fiscal Year In Review

CFO, Kristie Newby provided the Year in Review to the board.

6. Operations: Assistant Superintendent, Bo Gamble

A. Receive the Bond 2023 Update

The Bond 2023 Update was provided by 505 Architects

7. Proposed Executive Session to Discuss the Following:

A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1) AND

B. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).

8. Vote to Convene or Not Convene in Executive Session

I move to convene into Executive Session at 6:48 p.m. This motion, made by Roberta Douglas and seconded by Clyde Wilson, **Carried.**

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

9. President's Acknowledgment of the Return of the Board to Open Session

President Washington acknowledged the return of the board to open session at 7:57 p.m.

10. Statement of Executive Session Minutes

The following statement was provided by ROBERTA DOUGLAS. The Executive Session

convened at 6:48p.m. During the Executive Session, the following people were present: Kiah Butcher, Roberta Douglas, Rachel Dillin, Gay Washington, and Clyde Wilson (6:48 p.m. – 7:57 p.m.), Mr. Tyler Bridges (6:48 p.m. – 7:57 p.m.), and Dr. Trent Swanson (6:48 p.m. – 7:20 p.m.). In the Executive Session, the Board discussed the Employment, Appointment, and Resignation of those employees listed on attached Exhibit A as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and the Evaluation of the Superintendent as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

11. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda as presented. This motion, made by Clyde Wilson and seconded by Rachel Dillin, **Carried**.

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

12. Review and Approve or Not Approve the FY 26–27 Non-Certified Employee Negotiated Agreement with Stillwater Education Support Professionals Association, (SESPA) and the Associated Positions and Salary Schedules

1. FY 26-27 Non-Certified Employee Negotiated Agreement (SESPA)
2. Instructional Support Salary Schedule
3. Support Position Levels by Category
4. Support Salary Schedule

I move to approve the FY 26-27 Non-Certified Employee Negotiated Agreement (SESPA), Instructional Support Salary Schedule, Support Position Levels, and Support Salary Schedules as presented. This motion, made by Roberta Douglas and seconded by Kiah Butcher, **Carried**.

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

13. Review and Vote to Approve or Not Approve the Following Stillwater Public Schools Salary Schedules:

1. District Administrator Salary Schedule
2. Principal Salary Schedule
3. Administrative Assistant Salary Schedule
4. Technology Salary Schedule
5. Maintenance Salary Schedule
6. Miscellaneous Salary Schedule

I move to approve the District Administrator, Principal, Administrative Assistant, Technology, Maintenance, and Miscellaneous Salary Schedules as presented. This motion, made by Clyde Wilson and seconded by Kiah Butcher, **Carried.**

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

14. Adjournment (Action)

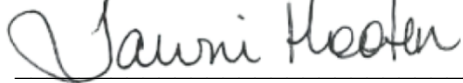
I move to Adjourn at 8:01 p.m. This motion, made by Rachel Dillin and seconded by Kiah Butcher, **Carried.**

Kiah Butcher: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

STILLWATER BOARD OF EDUCATION

Dr. Gay Washington, President

STILLWATER BOARD OF EDUCATION



(SEAL)

Tawni Hooten, Board & Minutes Clerk

These minutes were officially approved by the Stillwater Board of Education on September 8, 2026.