

# Browning Public Schools Board Agenda Request

Meeting To Be Held: September 8, 2026



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**Recognition:**    ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**    ☐ Building Report            ☐ Old Business            ☐ Superintendent's Report  
**Action:**        ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State            ☐ Travel In State            ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters            ☐ Other: \_\_\_\_\_  
This action request pertains to ☐ Elementary (only)            ☒ High School/District Wide

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**Date:**        September 1, 2026

**To:**            Board of Trustees

**From:** Rebecca Rappold  
**Title:**        Superintendent

**Subject: Contract Service Agreement: CPR & 1<sup>st</sup> Aid Training**

**Description:**

- CPR & 1<sup>st</sup> Aid Training to be provided by Darin Wynn for Wellness Day November 6, 2026. There is room for 22 staff to take in the AM and 22 to take in the PM.

**Financial Impact:** \$1, 320.00 (up to \$30/individual with space for 44)

**Funding Source (Budget/grant, etc.):** 126/226.90.161.2213.330

**Attachment(s):** CSA

**Comments:** \_\_\_\_\_

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**Board Action:**    ☐ N/A (Info)            ☐ Approved            ☐ Denied            ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-2708

**Date:** 9/1/26

**Board Approval:** 10/14/24

**Contractor:** Darin Wynn

**Phone:**\_\_\_\_\_

**Address:** \_\_\_\_\_

| P.O. Box or Street Address | City | State | Zip |
|----------------------------|------|-------|-----|
|                            |      |       |     |

**Type of Project/Service** (be specific): Contractor will provide 1<sup>st</sup> Aid and CPR for BPS employees during the Wellness Day November 6, 2026. 22 individuals in the AM and 22 individuals in the PM. Invoice will be submitted.

**Contracted Dates:** November 6, 2026

Rate per hour/per day: \$30 per person X 44 people = \$1,320.00

Per Diem/per day: x # of Days =

Mileage: miles @ per mile =

Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_

**Total Project Cost = \$1,320.00**

**Contract to be paid from:**

**126/226.90.161.2213.330**

**Independent Contractor:**

☐ Submit invoice on completion

Page 10 of 10

**Employee:**

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

**Contractor's Signature**

Principal/Supervisor

**SSN/Federal ID Number/EIN**

**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

### Yellow – Business Office