

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 8, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 09/02/26

To: Rebecca Rappold
 Superintendent of Schools

From: Beverly Sinclair
Title: HR Director

Subject: Hiring: Personal Care Attendant-BES

Description: Stephanie Holton is recommending the following hire:

- Monica Rattler, Personal Care Attendant
 Pending successful completion of the pre-hire process

Financial Impact: Lane 3/Step 1; \$22.75

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position PCA		Applicant Recommended Monica Rattler	
Department/Location BES		Supervisor Jessica Racine/Stephanie Holton	
Type of Position Classified	Starting Date 9/9/26 or Upon Completion of Pre-Hire Process	Term 2026-2027 SY	

Recruiting. Date Posted: 5/1/26 & 8/12/26 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Connelly, Katherine	07/28/26	YES	08/17/26
	NoRunner, Thomasina	07/30/26	YES	08/17/26
	Rattler, Monica	07/27/26	YES	08/17/26

Interview Committee		Title	Name	Title
Jennifer Wagner	Assistant Superintendent			
Holton Stephanie	Director			
Christy Mai	SPED			

Recommendation: Monica is certified in Pediatric First Aid/CPR AED. She is experienced in childcare and is excited to work with children in the classroom.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	08/25/26	YES	OK
State & Federal Criminal background check	08/25/26	YES	PENDING
Tribal Background check	08/19/26	YES	OK

Salary: \$22.75 Placement: L3/S21 Contract Days: 187 days

Prepared by: Bev Sinclair Date 09/02/26 Approved by: _____ Date: _____