

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 8, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 09/01/26

To: Rebecca Rappold
 Superintendent of Schools

From: Beverly Sinclair
Title: HR Director

Subject: Hiring: Personal Care Attendant-BES

Description: Stephanie Holton is recommending the following hire:

- Bennett Cottle, Personal Care Attendent
pending successful completion of pre-hire process

Financial Impact: L3/S1; \$22.75

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position PCA		Applicant Recommended Bennett Cottle	
Department/Location BES		Supervisor Jessica Racine/Stephanie Holton	
Type of Position Classified	Starting Date 9/9/26; (or upon completion of pre-hire)	Term 2026-2027 SY	

Recruiting. Date Posted: 8/12/26 & 5/1/26 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Cottle, Bennett	08/24/26	YES	08/28/26
	Marceau, Vernon	08/20/26	YES	08/28/26
	OldChief, Kimberly	On File	YES	08/28/26

Interview Committee		Title	Name	Title
Stephanie Holton	Director			
Racquel LittlePlume	Principal			
Cheryl Poitra	Assistant Principal			

Recommendation: Bennett interviewed well, and he meets the requirements of the job. He will be a great addition to BES.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	09/08/26	PENDING	PENDING
State & Federal Criminal background check	09/08/26	PENDING	PENDING
Tribal Background check	09/08/26	PENDING	PENDING

Salary: \$22.75 Placement: L3/S1 Contract Days: 187 days

Prepared by: Beverly Sinclair Date 09/01/26 Approved by: _____ Date: _____