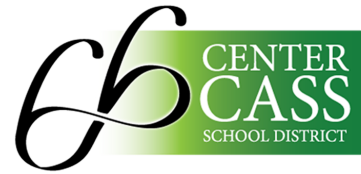


**Tom Tiede, Director of Transportation/Buildings &
Grounds**

Center Cass School District 66
699 Plainfield Road
Downers Grove, IL 60516



Memo

To: Dr. Wise, Superintendent
From: Tom Tiede
Date: 9/3/26
Re: P/T Custodian Hire

I recommend the Board of Education approve transitioning Nayeli Montiel from sub custodian to P/T custodian (4-6 hrs per day). Nayeli has been with the district for nearly 6 months filling in for medical leaves, absences and supporting evenings at IDE. With bus driver/custodian Ms. Beltran logging more bus hours this school year, we have a void to fill for lunches at PV and continued support at IDE in the evenings. Nayeli has completed all of the necessary requirements and paperwork to continue and transition to P/T employment with District #66.

Thank you,

Tom Tiede