



Elizabeth Ide Elementary School

Carrie Fitzgerald, Principal

2000 Manning Rd.

Darien, IL 605

Main Office: 630-783-5203

Memo

To: Dr. Andrew Wise
From: Carrie Fitzgerald
Date: September 3, 2026
Re: Recommendation to Increase Hours for:

- **Christina Shutz (Elizabeth Ide Lunchroom Supervisor)**

I am pleased to recommend an increase in hours for Christina Schutz as a Part-Time Lunchroom Supervisor for the 2026–2027 school year.

Christina's scheduled work hours will be Monday - Friday from 10:40 a.m. to 1:10 p.m.

Christina has been an excellent addition to our lunchroom and has been a great help to both students and staff. This is an increase in hours from 9 hours a week to 12.5 hours.

Thank you for your consideration.