

**BEREAVEMENT LEAVE
(REGULATIONS)**

The board of education will provide up to five (5) days leave with pay for each bereavement in the immediate family of an employee not otherwise covered by a negotiated agreement. **Bereavement shall also include a miscarriage. Bereavement leave following a miscarriage shall be in addition to and not in place of sick leave due to miscarriage and recovery there from.**

“Immediate family” is defined as the employee’s spouse, parent or guardian, child, brother, sister, grandparent, grandchild, or each similar relationship as established by marriage; or a person residing in the same household as the employee.

In addition, such employees may be permitted to take on ~~(4~~ **3**) days of leave with pay for each occurrence of death of a member of extended family. Such leave must be approved by the employee’s immediate supervisor and the superintendent.

A maximum of ten (10) bereavement days are permitted in any given school year.