



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: September 8, 2026
Re: Head Start - Sub Account

The Business Office has received a request from Principal Nicole Berry at Horace Mann Early Learning Center to establish a new sub-account within the school's existing Activity Account for donations. The purpose of the sub-account would be to provide the school with a designated account within its existing checkbook system to receive, track, and manage donated funds.

It is recommended that the Board of Education approve the creation of the sub account for Head Start as presented.

Investment Period: N/A
Total Investment: N/A
Funding Source: N/A