Minutes of Regular Meeting

The Board of Trustees
Pasadena Independent School District

A Regular Meeting of the Board of Trustees of Pasadena Independent School District was held August 25, 2026, beginning at 5:30 PM in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance
President Casey Phelan called the meeting to order at 5:30 p.m. Board members present were Casey Phelan, Paola Gonzalez, Crystal Davila, Kenny Fernandez, Marshall Kendrick, and Nelda Sullivan. Mr. Joe Campos arrived during executive session and was present during open session beginning at 7:00 p.m. Casey Phelan gave the invocation and led the pledges.

II. Public Comments according to Policy BED (LOCAL) - (30-minute allotment).
Robert Jeter spoke about an employee stealing time.

III. Policy Update Presentation - *Jodie Kennemer, General Counsel*

IV. Adjournment to closed session pursuant to Texas Government Code sections:

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.076 for the purpose of discussing security devices or security audits or to deliberate the deployment, or specific occasions for implementation of security devices; or a security audit

V. Reconvene in open session at 7:25 p.m.

VI. Consent Agenda
1. Minutes 07 22 26
2. Minutes 07 28 26
3. Informational Pages
4. Bid Items

A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals
- Vocational (CTE) Equipment, Supplies and Services, RFP #26R-030LG
- Student Enrichment Services, RFP #27R-004LG

B. Contract Renewals

- Special Education Management System, CSP #23Z-042LL

C. Information Summary of Purchase Orders over $10,000

- July 1, 2026, through July 31, 2026

5. Library materials list in compliance with Senate Bill 13.

Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve the consent agenda.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

VII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Crystal Davila, and seconded by Paola Gonzalez to approve Faniyureli Garcia De Aguero for the position of LSSP for the Special Education Department.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

2. Certified personnel for the 2026-2027 school year - *For Information Only*

3. Support personnel for the 2026-2027 school year - *For Information Only*

VIII. Educational Section

1. Safety in Action Spotlight - *Bill McMahan, Chief of Police, and Derek Duckett, Emergency Management Director*

2. Summer Enrichment Camps – *Andrea Lynn, CTE Specialist*

3. Consideration and possible approval of an amendment to extend the Memorandum of Understanding (MOU) with San Jacinto College regarding Dual Credit programs through August 1, 2027. Motion by Nelda Sullivan, seconded by Crystal Davila to approve an amendment to extend the Memorandum of Understanding (MOU) with San Jacinto College regarding Dual Credit programs through August 1, 2027.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

4. Consideration and possible approval of an inter-local agreement between Harris County Department of Education, Academic and Behavior School West Campus, and Pasadena Independent School District in the amount of $368,250.00. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve an inter-local agreement between Harris County Department of Education, Academic and Behavior School West Campus, and Pasadena Independent School District in the amount of $368,250.00.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

5. Consideration and possible approval of the 2026-2027 interlocal agreement between the Pasadena Independent School District and Harris County Resources for Children and Adults to Provide a Youth Service Specialist for the Summit at a cost of $45,469.00. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve the 2026-2027 interlocal agreement between the Pasadena Independent School District and Harris County Resources for Children and Adults to Provide a Youth Service Specialist for the Summit at a cost of $45,469.00.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

6. Consideration and possible approval of the KaBOOM! Playground Community Partner Agreement contract, which requires an $8,500 contribution from Parks Elementary School. Motion by Kenny Fernandez, seconded by Joe Campos to approve the KaBOOM! Playground Community Partner Agreement contract, which requires an $8,500 contribution from Parks Elementary School.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

7. Consideration and possible approval for fifth grade Fine Arts students to travel to the Hobby Center in Houston to experience live theatre, dance, and music by Houston-based artists. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve for fifth grade Fine Arts students to travel to the Hobby Center in Houston to experience live theatre, dance, and music by Houston-based artists.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

IX. Policy Section

1. Consideration and possible approval and adoption of TASB Localized Policy Update 127, affecting the local policies designated on the attached Instruction Sheet. Motion by Kenny Fernandez, seconded by Joe Campos to approve and adopt the TASB Localized Policy Update 127, affecting the local policies designated on the attached Instruction Sheet.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

X. Financial Section

1. Consideration and possible approval of budget amendments for July 2026. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve budget amendments for July 2026.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

2. Consideration and possible approval of designation of investment officers. Motion by Joe Campos, seconded by Kenny Fernandez to approve designation of investment officers.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

XI. Operations Section

1. Consideration and possible approval of final electrical service easements for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of one dollar. Motion by Kenny Fernandez, seconded by Crystal Davila to approve final electrical service easements for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of one dollar.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

2. Consideration and possible approval of final electrical service easements for the 2022 Bond New Parks Elementary School Replacement Project in the amount of one dollar. Motion by Kenny Fernandez, seconded by Paola Gonzalez to approve final electrical service easements for the 2022 Bond New Parks Elementary School Replacement Project in the amount of one dollar.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

3. Consideration and possible approval of Change Order No. 002 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of $35,000.00. Motion by Joe Campos, seconded by Crystal Davila to approve Change Order No. 002 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of $35,000.00.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

4. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 004 for the 2022 Bond CTE Culinary Arts High Schools Project at Sam Rayburn HS, South Houston HS, Pasadena Memorial HS, and Dobie HS in the credit amount of $20,869.82. Motion by Marshall Kendrick, seconded by Joe Campos to approve Allowance Expenditure Authorization (AEA) No. 004 for the 2022 Bond CTE Culinary Arts High Schools Project at Sam Rayburn HS, South Houston HS, Pasadena Memorial HS, and Dobie HS in the credit amount of $20,869.82.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

5. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 010R for the Pasadena ISD Softball Complex Project in the credit amount of $13,256.00. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 010R for the Pasadena ISD Softball Complex Project in the credit amount of $13,256.00.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

6. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 34 for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of $116,623.00. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 34 for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of $116,623.00.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

7. Consideration and possible approval of Antenna Site Lease Agreement with Diamond Towers V LLC for the existing monopole tower located at 9100 Blackhawk Blvd, Houston, Texas 77075. Motion by Nelda Sullivan, seconded by Joe Campos to approve Antenna Site Lease Agreement with Diamond Towers V LLC for the existing monopole tower located at 9100 Blackhawk Blvd, Houston, Texas 77075.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

XII. Miscellaneous Section

1. Set date for next regular meeting on Tuesday, September 22, 2026. Motion by Kenny Fernandez, seconded by Paola Gonzalez to approve Tuesday, September 22, 2026, as the date of the next board meeting.

AYES: Phelan, Gonzalez, Davila, Campos, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 7 to 0 vote.

XIII. The meeting was adjourned at 7:58 p.m.

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President/Vice President, Board of Trustees

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Secretary/Assistant Secretary, Board of Trustees

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Date Approved