



Proposal for Overnight/Extended Student Trips (Athletic)

Email Address	<i>maggi.voss@rimsd41.org</i>
Type of Trip	<i>Girls Tennis Sectionals</i>
Proposed Departure Date	<i>Oct 16, 2026</i>
Return Date	<i>Oct 17, 2026</i>
Proposer	<i>Maggi Voss</i>
School	<i>RIHS</i>
Position	<i>Head Coach</i>
Date By Which Response Is Needed	<i>Oct 09, 2026</i>
What is the major place to be visited or event to be attended?	<i>Sectionals Tennis Tournament</i>
How is the trip related to the educational program of the District?	<i>Athletic</i>
In what ways will the students benefit?	<i>Participation in the sectionals tournament for tennis</i>
In what ways will the District benefit?	<i>Athletic participation</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Team work</i>
Which students (grade, class, or organization) will be going?	<i>Varsity girls tennis players - Grades 10, 11, & 12</i>
How many students in total?	<i>6</i>
How many students are currently experiencing academic problems?	<i>0</i>
Which staff members will be in charge?	<i>Maggi Voss</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>Multiple trips chaperoning to Washington, DC and sporting events.</i>
What other staff members will be going?	<i>Betty Hall</i>
How many chaperones, in addition to staff members, will be going?	<i>0</i>
What are their names and affiliations with the students?	<i>N/A</i>
How many days of school will be missed?	<i>0</i>

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How will teachers be advised in advance that the students will be out of school?	<i>N/A</i>
How will missed work be made up?	<i>N/A</i>
What special assistance will be provided to students with academic problems?	<i>N/A</i>
What is the destination?	<i>Illinois - TBD in September</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>ACT II - accepted transportation company for the district</i>
Where will the group be housed and fed?	<i>Hotel and restaurant TBD</i>
What enroute or supplementary activities are planned?	<i>Team bonding</i>
What arrangements have been made for dealing with emergency situations?	<i>Emergency contacts and first aid kit</i>
If tour guides are involved, what liability insurance do they carry?	<i>N/A</i>
What is the estimated total cost and cost per student?	<i>\$100-\$150/player</i>
What is the source of funds?	<i>Athletic funds</i>
How will the funds be collected and safeguarded?	<i>Reimbursement</i>
How will any shortfall be made up or excess funds used?	<i>N/A</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>N/A</i>
How will you communicate to parents prior to, during, and after the trip?	<i>Itinerary provided to families with all of the information about where the tournament takes place and lodging</i>
List telephone numbers at destination where group will be housed.	<i>TBD</i>

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What information will be provided to the media and the community?	<i>Via the district sports sharing email</i>
Athletic Director Approval (Athletic trips only)	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Patricia Ulrich</i>
Superintendent/Designee approval	Approved by <i>Sharon Williams</i> on 08/27/26
Signature of School Board Representative	