



CHELSEA SCHOOL DISTRICT

BUSINESS OFFICE

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To: Board of Education
From: Casey Zaski
Re: August Board Report
Date: 8/31/2026

Fall is always an exciting time of year as we welcome back students and staff and kick off the new school year. It is also a time of change in the Finance department as we celebrate the retirement of Lynda Kime and the addition of Donna Wahr as our new Business Services Accountant. We wish Lynda a joyous retirement and are excited by the addition of Donna to the team.

Currently, our audit is ongoing and progressing smoothly. We anticipate the auditors will wrap up their audit testing in the in the next couple of weeks. Draft financial statements and an audit presentation to the Board of Education will follow in the coming months.

September is a busy time of year for the Finance department as we process our first payroll of the school year. During this time, we enter new employee contracts and evaluate current employee contracts to ensure that each employees wages and benefits are accurately posted to the correct account codes.

Also, September brings about deadlines for our Special Education reporting on the SE-4096 (Special Education Actual Cost Report) and SE-4094 (Transportation Expenditure Report) to the WISD and Michigan Department of Education. The funding for the current school year will be determined based on the information in these reports.

Go BULLDOGS!

Respectfully,
Casey Zaski, Interim Chief Financial Officer
Chelsea School District