



Brownsville Independent School District

Agenda Category: General Function **Board of Education Meeting:** 09/01/2026

Item Title: Recommend approval to submit Brownsville ISD's proposed TIA designations for the 2025–2026 data capture year and to pay the required reimbursable designation fees in an amount not to exceed \$500,000.00 to the Texas Education Agency. **X** **Action**
Information
Discussion

BACKGROUND:

Brownsville ISD is required to submit all teacher observation and student growth data from the 2025–2026 school year for teachers to be considered for TIA designations during the 2026–2027 school year. The 2025–2026 data submission is due by October 15, 2026. A reimbursable designation fee of \$500 per submitted teacher will be due by November 20, 2026.

Each teacher who earns a designation may generate an annual TIA allotment ranging from approximately \$3,000 to \$36,000.

Data validation results for the 2025–2026 data capture year are expected to be released in February 2027.

FISCAL IMPLICATIONS:

Fund 167 — Amount Not to Exceed \$500,000.00

If approved, Brownsville ISD will pay the Texas Education Agency a reimbursable designation fee amount not to exceed \$500,000.00. The district will be reimbursed for these fees regardless of whether the proposed TIA designations are ultimately approved.

RECOMMENDATION:

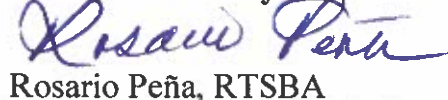
Recommend approval to submit Brownsville ISD's proposed TIA designations for the 2025–2026 data capture year and to pay the required reimbursable designation fees in an amount not to exceed \$500,000.00 to the Texas Education Agency.


Emiliano Camarillo

Submitted by: Principal/Program Director


Maricela Zarate Puente

Recommended by: Executive Director


Rosario Peña, RTSBA

Approved by: Assistant Superintendent

Approved for Submission to Board of Education:


Dr. Timothy E. Cuff, Superintendent

When Necessary, Additional Background May Follow This.

Fall 2026 Data Submission Instructions

Data File Preparation

1. Download and open the 2026 file template from the [TIA Data Submission page](#) that aligns with your observation rubric. Use Microsoft Excel version 2007 or later. For districts using a local observation rubric, please email tia@ttu.edu for a custom data file.
2. Complete your data submission using the instructions below.
 - Deadline to upload your file: October 15, 2026 11:59 p.m.
 - Deadline to click “Submit” and upload your attestation: October 20, 2026 11:59 p.m.

TIA Data Submission

In mid-summer, the district’s current portal contact will receive an email from tia@ttu.edu with detailed instructions about submitting data through the TIA Portal. The email will contain information about portal login and detailed directions for file upload, error checking, and final submission.

Districts will be able to submit data through the TIA Portal beginning August 3, 2026.

Districts can request to change access to the portal by reaching out to Texas Tech University at tia@ttu.edu.

Within the Data Submission template, there are four tabs:

1. INSTRUCTIONS

No district action is required on this tab. Read the Instructions tab for data column definitions. Column formatting instructions and data definitions are also included in the “File Completion Instructions” below.

2. DISTRICT INFORMATION (COMPLETE IN TIA PORTAL)

This tab is for planning purposes only. You will complete your District Information page and provide a detailed response for each question on the TIA Portal. You do NOT need to complete this tab of the excel file.

3. WEIGHTING (COMPLETE IN TIA PORTAL)

This tab is for planning purposes only. You will confirm your Weighting page is in accordance with your System of Record on the TIA Portal. Click “Edit” to update any information if necessary. Once everything is correct, click “Confirm” for each teacher category even if no edits were made. You do NOT need to complete this tab of the excel file. School systems may combine teaching assignments into a single category if using the same weighting and student growth measures by reaching out to the TIA inbox at tia@tea.texas.gov. For a list of other allowable modifications, [please refer to the Data Submission webpage](#).

4. DATA ENTRY

Enter complete data for all teachers in eligible teaching assignments during the 2025-2026 school year in the Excel file. **Remove the first row of sample data and ensure no columns have been moved or deleted.** Include data for currently employed teachers (including uncertified teachers) as well as teachers who are no longer employed by the district or who have moved out of a teaching role. Do not include teachers who have missing observations

TIA Fee Payments in SCOMS

OVERVIEW

The Strategic Compensation Operations Management System (SCOMS) is a TEAL-based web application used for the Teacher Incentive Allotment (TIA). SCOMS allows district users to view, sort, filter, and export annual allotment data and teacher designation records. Districts employing eligible designated teachers will verify and confirm their annual allotment in SCOMS. Beginning in November 2024, districts will pay TIA-related fees in SCOMS.

TIA FEES

Participating districts must pay fees in SCOMS at data submission and system renewal. All fees are reimbursed annually in September.

Teacher Designation Fees

- Due in late November, after the district's data file is accepted
- \$500 per new or higher designation submitted

System Renewal Fees

- Due in mid-April upon submission of renewal application
- \$2,500 for rural districts
- \$2,500 for non-rural districts with enrollment of less than 1,000 students
- \$10,000 for non-rural districts with enrollment of 1,000 or more students

Payment Protocols

- Districts may use the original email with amount due as an invoice, if required.
- Fees must be paid online in SCOMS using an ACH electronic check or credit card.
- Credit card transactions are limited to \$10,000 or less.
- TEA cannot accept purchase orders.
- TEA does not complete vendor forms. Fees are state level payment and not a vendor transaction.