

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: August 28, 2026

NUMBER: 27-017

FR: Office of the Superintendent

SUBJECT: Approval to Amend Contract;
Karen McCain

ABSTRACT:

Board approval is required for contracts that exceed \$50,000.

ISSUE:

At issue is the Board's approval to amend the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for a total amount not to exceed \$213,293.92

BACKGROUND AND/OR PERTINENT INFORMATION:

Karen McCain of McCain Services serves as Project Evaluator for the District's Federal Grants. In addition to finding grant opportunities and assisting the district in writing grant proposals, her duties include evaluating and overseeing existing federal grant projects, data entry, and completing all required Federal Performance Reports. The amended MOA, which includes travel, is for a total of \$213,293.92

Funding for MOA	
General Grant Writing (general fund) Used when working on new grant applications only	\$15,000.00
Literacy Connection (LIT) Federal Grant (\$99,867.30) <i>Ends 9/30/3026</i>	\$10,193.92
Native Youth in Action (NYIA) Federal Grant (\$651,980.34)	\$32,200.00
Preparing Our Youth (POY) Federal Grant (\$782,513.17)	\$39,400.00
Alaska Native Education Ilisautri Project (\$2,135,177.25)	\$53,900.00
Iñupiatun Ilisaqta Project (TIIP) (\$1,269,089.73)	\$31,500.00
Our Youth Positive Visions for the Future (OYVF) Federal Grant (\$1,393,834.14)	\$31,100.00
Total	\$213,293.92

The grants Karen McCain assists the district in managing for FY27 (including carryover) total \$6,332,461.93. Her outside evaluator costs for those grants equals 3.37%

ALTERNATIVES:

1. Approve the amendment to the Memorandum of Agreement (MOA) with Karen McCain of McCain Services for the amount not to exceed \$213,293.92 as presented;
2. Disapprove the amendment to the MOA for McCain Services for the amount not to exceed \$213,293.92 as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the MOA with McCain Services for a total amount not to exceed \$213,293.92, as presented.

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

ADDENDUM TO MEMORANDUM OF AGREEMENT

MOA # _____

Between

Contractor Name: Karen McCain—McCain Services

Address: PO Box 520505

Big Lake, AK 99652-0505

and

Northwest Arctic Borough School District

The above-referenced Memorandum of Agreement is hereby amended as follows:
MOA Addendum:

	<u>Amount</u>
Account #: <u>100.099.510.000.410</u>	<u>\$15,000.00</u>
Account #: <u>353.099.350.000.410</u>	<u>\$10,193.92</u>
Account #: <u>354.099.350.000.410</u>	<u>\$32,200.00</u>
Account #: <u>358.099.350.000.410</u>	<u>\$39,400.00</u>
Account #: <u>365.099.350.000.410</u>	<u>\$53,900.00</u>
Account #: <u>366.099.350.000.410</u>	<u>\$31,500.00</u>
Account #: <u>367.099.320.000.410</u>	<u>\$31,100.00</u>
NEW MOA Total:	<u>\$213,293.92</u>

Budget Authority Approval: _____

Contractor Additionally Agrees:

MOA is addended to include all contracted services for the 2026-2027 school year
continuation grant fundings as specified above.

District Additionally Agrees:

Pay for all billed services in a timely manner, contractor is also provided a school district
laptop for district related work and has access to district technology services as required as
a contractor.

Date of Board Approval (if applicable):

Agreed to by:

Contractor, (Sign and Return to Program Contact Person)

Date

Superintendent- Authorized Signature, NWABSD

Date

Director of Administrative Services, NWABSD

Date