

CITY OF BLAIR – WASHINGTON COUNTY CHAMBER OF COMMERCE
SERVICE AGREEMENT

THIS AGREEMENT is entered into by and between the City of Blair, a Municipal Corporation in Washington County, Nebraska, also referred to herein as “the City” and Washington County Chamber of Commerce, a Nebraska non-profit corporation doing business at 1646 Washington Street, Blair, NE 68008, also referred to herein as “the Chamber.”

RECITALS

WHEREAS, the Chamber wishes to advance and promote the best interests of the Blair community and Washington County, by planning, promoting, and assisting with financing community events such as Gateway to the West Days, Community Fireworks Display, Tannenbaum, as well as other events/projects presented to the Chamber and approved by the Chamber’s Board of Directors; and

WHEREAS, the Chamber wishes to advance and promote the City of Blair and Washington County for tourism and visitors; and

WHEREAS, the City of Blair has similar interests and desires to support such efforts of the Chamber, in return for the Chamber's provision of services in carrying out such programs and activities for the promotion and betterment of the Blair community and Washington County; and

WHEREAS, the Chamber has experience in administering such programs and wishes to provide its services and resources for such programs; and

WHEREAS, the Chamber and the City of Blair have come to this agreement regarding the City's partial funding of the Chamber's said programs and activities.

DEFINITIONS

1. Agreement: The contract entered by the City of Blair and the Washington County Chamber of Commerce.
2. City: The City of Blair, a Municipal Corporation in Washington County, Nebraska.
3. Chamber: Washington County Chamber of Commerce, a Nebraska non-profit corporation.
4. Gateway to the West Days: A community event planned and promoted by the Chamber during the Summer, generally in the month of June.
5. Tannenbaum: A community event planned and promoted by the Chamber to celebrate the Christmas Holiday Season, generally in the month of November.
6. Community Fireworks Display: A community event planned and promoted by the Chamber on the Fourth of July which will include a firework display show.
7. Board of Directors: The governing body of the Chamber that approves events and projects.

8. Compensation: The total amount paid in Fiscal Year 2027 (October 1, 2026 – September 30, 2027) shall be Forty-Sixy Thousand dollars (\$~~40,000~~60,000) -and shall increase by 41.5% each year, rounded to the nearest dollar. Further changes in compensation shall be negotiated in accordance with Section 2 below. This shall be paid by the City to the Chamber for services outlined in this agreement.
9. In-kind assistance: Non-monetary support provided by the City for events like Gateway to the West Days, Community Fireworks Display, and Tannenbaum. This includes but is not limited to assistance with street closures, additional trash bins, and overtime for City Staff to work during events, and water service for carnival workers.
10. Promotional materials: Materials created by the Chamber for the promotion of events.

IN CONSIDERATION OF THESE MUTUAL COVENANTS, THE CITY OF BLAIR AND THE CHAMBER AGREE AS FOLLOWS:

1. The term of this agreement shall be for two (2) fiscal years: October 1, 2026 – September 30, 2028.~~one (1) year, after such~~ Thereafter, this agreement will automatically renew on a yearly basis.~~;~~ Either party may give 180-day written notice to the other party of their intention to terminate the agreement at the end of that term year, unless either party gives written notice to the other party not less than 90 days in advance of its election to terminate the agreement.
2. This agreement supersedes all prior agreements between the parties and can only be amended in writing with mutual consent by both parties, upon approval by official action of the City of Blair City Council and the Chamber Board of Directors.
3. The City of Blair hereby agrees to secure the services of the Chamber for promotion, event planning, and community betterment benefiting the City of Blair.
4. The Chamber shall:
 - a. Provide services and resources for the planning, promoting, hosting, and performance of Blair community events including Gateway to the West Days, Community Fireworks Display, Tannenbaum, and other events/projects presented to the Chamber and approved by the Chamber Board of Directors.
 - b. Chair all event preparation meetings, coordinate with community partners for all community events, recruit community partners, and organize community partners activities. If any such events require cancellation because of weather, other emergency reasons, or agreement by both parties, then the Chamber shall retain the full annual compensation from the City under this Agreement, in consideration of enhanced services to be provided by the Chamber for other events.
 - c. Create and provide the City with all promotional materials for all community events approved by the Chamber Board of Directors.
 - d. Collaborate and purchase all necessary marketing and promotional materials, and supplies, and misc. expenses required to execute ~~for~~ Tannenbaum ~~and invoice the City of Blair for all costs of materials.~~

- e. Work in partnership with the City on projects presented to the Chamber and approved by the Chamber Board of Directors for the benefit of the Blair community.
 - f. Promote and serve as the Convention and Visitors Bureau for Blair and Washington County.
 - g. Coordinate, schedule, and manage all Art Alley events.
 - h. Provide biannual reports to the City Council regarding updates and information about events.
 - i. Provide one spot for a City of Blair employee on the Chamber Board to serve as an ex-officio member of the board.
5. The City shall:
- a. Compensate the Chamber in January of each year for the services outlined in this agreement. Funding shall be from the City's Hotel Occupation Tax.
 - b. Provide ~~in-kind~~ workforce and equipment assistance for traffic control, road closures, and detour signage for Gateway to the West Days, Community Fireworks Display, and Tannenbaum.
 - ~~c. Fund marketing materials created by the Chamber for Tannenbaum.~~
 - ~~d. Reimburse the Chamber for invoices related to the promotion, supplies, materials, and execution of Tannenbaum.~~
6. All notices or other communications between or among the parties regarding this agreement shall be personally delivered or sent by U.S. Mail to the parties at the following addresses:

To the Chamber:
Washington County Chamber of Commerce
Attn: Executive Director
1646 ~~North~~ Washington Street
Blair, NE 68008

To the City:
City of Blair
Attn: City Administrator
City of Blair
218 ~~South~~ 16th Street
Blair, NE 68008

Executed this _____ day of _____, ~~2025~~2026.

Washington County Chamber of Commerce

By: _____
Melanie Kaeding, President

Executed this _____ day of _____, ~~2025~~2026.
City of Blair, A Municipal Corporation

By: _____
Melinda K. Rump, Mayor