



MEMO

To: Alpena County Board of Commissioners

From: Alpena County Administrator

Date: July 2, 2026

Subject: FY2027 Budget Development Timeline

07/06/2026 – Budget Process Begins (Jesse, Cindy, and Keri)

08/06/2026 – 1st Draft Budget Completed (Jesse, Cindy, Keri)

08/07/2026 – Departments Review Draft Budget (DH/Elected Officials)

08/21/2026 – Departments Complete Review and Return w/ Notes (DH/Elected Officials)

08/22/2026 – Begin Packaging Budget for BOC Review & Edits (Jesse, Cindy, and Keri)

08/31/2026 – Finalize Packaging Budget for BOC Review & Edits (Jesse, Cindy, and Keri)

09/01/2026 – BOC Review and Edit of Draft Budget (BOC)

09/30/2026 – BOC Complete Review & Edits of Draft Budget (BOC)

10/01/2026 – Begin Final Draft of the Budget (Jesse, Cindy, and Keri)

10/08/2026 – Complete Final Draft of the Budget (Jesse, Cindy, and Keri)

10/09/2026 – Deliver Final Draft of the Budget to the BOC for Review Before 1st Reading

10/13/2026 – First Reading of the Budget at Finance, Ways & Means w/ Presentations

10/27/2026 – Second Reading of the Budget and Vote for Public Display

11/10/2026 – Third Reading and Adoption of the Budget

CC: Alpena County Treasurer & Alpena County Clerk