

Voya	BLD	0010	Cleaners	Yr 27	Pay of: 7/31/2026
Emp #	Hours	Total	Rate	Yr 27	
HS 1681	45.00	45.00	12.96	583.20	
EC 110	45.00	45.00	16.30	733.50	
EC 499	40.50	40.50	16.30	660.15	
HS 1909	40.00	40.00	12.96	518.40	
EC 1567	0.00	0.00	12.96	0.00	
HS 698	0.00	0.00	16.30	0.00	ldw 5/8/26 on leave
EC 1751	45.00	45.00	12.96	583.20	
EC 1939	40.50	40.50	12.96	524.88	
HS 1815	20.00	20.00	12.96	259.20	
EC 434	45.00	45.00	16.30	733.50	
HS 1571	0.00	0.00	12.96	0.00	
EC 1902	40.00	40.00	12.96	518.40	
1859	45.00	45.00	12.96	583.20	
MS 1669	20.00	20.00	12.96	259.20	
	426.00	426.00		5956.83	
					\$5,956.83

13
11

summer

Yr 27	First day 5/5/26	Last pay 8/28/26
563.40	563.40	563.40
563.40	563.40	563.40
500.80	500.80	500.80
444.46	444.46	444.46
563.40	563.40	563.40
588.44	588.44	588.44
438.20	438.20	438.20
626.00	626.00	626.00
563.40	563.40	563.40
500.80	500.80	500.80
500.80	500.80	500.80
325.52	325.52	325.52
563.40	563.40	563.40
701.12	701.12	701.12
594.70	594.70	594.70
375.60	375.60	375.60
575.92	575.92	575.92
500.80	500.80	500.80
375.60	375.60	375.60
563.40	563.40	563.40
\$10,429.16	\$10,429.16	10429.16
		\$16,385.99

Yr 27	Hours	Total	Rate
1916	45.00	45.00	12.52
1988	45.00	45.00	12.52
1986	40.00	40.00	12.52
1997	35.50	35.50	12.52
1991	45.00	45.00	12.52
1917	47.00	47.00	12.52
1995	35.00	35.00	12.52
1918	50.00	50.00	12.52
1998	45.00	45.00	12.52
1985	40.00	40.00	12.52
1996	40.00	40.00	12.52
1990	26.00	26.00	12.52
1992	45.00	45.00	12.52
1993	56.00	56.00	12.52
1994	47.50	47.50	12.52
1921	30.00	30.00	12.52
1922	46.00	46.00	12.52
1923	40.00	40.00	12.52
1987	30.00	30.00	12.52
1989	45.00	45.00	12.52
	833.00	833.00	
			1259.00

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-7	7:00	12:00		5	HS	Cleaner
7-8	7:00	12:00		5	HS	Cleaner
7-9	7:00	12:00		5	HS	Cleaner
7-10	7:00	12:00		5	HS	Cleaner
			Week 1 Total	20		
7-13	7:00	12:00		5	HS	Cleaner
7-14	7:00	12:00		5	HS	Cleaner
7-15	7:00	12:00		5	HS	Cleaner
7-16	7:00	12:00		5	HS	Cleaner
7-17	7:00	12:00		5	HS	Cleaner
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date: 7-7-26

Date: 7-13-26

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-6	—	—		—	EC	Cleaner
7-7	7:00	12:00		5		
7-8	7:00	12:00		5		
7-9	7:00	12:00		5		
7-18	7:00	12:00		5		
			Week 1 Total	20		
7-20	7:00	12:00		5		
7-21	7:00	12:00		5		
7-22	7:00	12:00		5		
7-23	7:00	12:00		5		
7-24	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 7-29-26

Date:

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	6:00	10:30		4.5	Adm	cleaner
7/8	6:00	10:30		4.5		
7/9	6:00	10:30		4.5		
7/10	6:00	10:30		4.5		
			Week 1 Total	18		
7/13	6:00	10:30		4.5		
7/14	6:00	10:30		4.5		
7/15	6:00	10:30		4.5		
7/16	6:00	10:30		4.5		
7/17	6:00	10:30		4.5		
			Week 2 Total	22.5		
TOTAL HOURS				40.5		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: July 17, 2026

Date: _____

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/6/26			OFF			
7/7/26	7:00	12:00		5	H.S.	Cleaner
7/8/26	7:00	12:00		5	H.S.	1
7/9/26	7:00	12:00		5	H.S.	1
7/10/26	7:00	12:00		5	H.S.	1
			Week 1 Total	20		
7/13/26	7:00	12:00		5	H.S.	Cleaner
7/14/26	7:00	12:00		5	H.S.	"
7/15/26	7:00	12:00		5	H.S.	"
7/16/26	7:00	12:00		5	H.S.	"
7/17/26	7:00	12:00	Out	5	H.S.	"
			Week 2 Total	20		
TOTAL HOURS				40		

Print Employee

Employee Sig

Approved for P

Date:

Date:

7/7/26

7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-6-26	Holiday		—	—	EC	cleaner
7-7	7:00	12:00	12:00	5		
7-8	7:00	12:00		5		
7-9	7:00	12:00		5		
7-10	7:00	12:00		5		
			Week 1 Total	20		
7-13	7:00	12:00		5		
7-14	7:00	12:00		5		
7-15	7:00	12:00		5		
7-16	7:00	12:00		5		
7-17	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 7-17-26

Date:

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-7-26	7:00	11:30		4½	M.S.	cleaner
7-8-26	7:00	11:30		4½	M.S.	cleaner
7-9-26	7:00	11:30		4½	M.S.	cleaner
7-10-26	7:00	11:30		4½	M.S.	cleaner
			Week 1 Total	18		
7-13-26	7:00	12:00		5	M.S.	cleaner
7-14-26	7:00	12:00		5	M.S.	cleaner
7-15-26	7:00	9:30		2½	M.S.	cleaner
7-16-26	7:00	12:00		5	M.S.	cleaner
7-17-26	7:00	12:00		5	M.S.	cleaner
			Week 2 Total	22½		
TOTAL HOURS				40½		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: July 17, 2026

Date: _____

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighon, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/6/26	X	X		0	X	closed
7/7/26	7:00	12:00		5	H.B	Cleaner
7/8/26	7:00	12:00		5	H.B	Cleaner
7/9/26	7:00	12:00		5	H.B	Cleaner
7/10/26	7:00	12:00		5	H.B	Cleaner
			Week 1 Total	20		
7/13/26	X	X		0	X	off
7/14/26	X	X		0	X	off
7/15/26	X	X		0	X	off
7/16/26	X	X		0	X	off
7/17/26	X	X		0	X	off
			Week 2 Total		X	
TOTAL HOURS				20		

Print Emp

Employ

Certifica

Approved

Date: 7/10/26

Date:

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-6	0	0		0	EC	Cleaner
7-7	7:00	12:00		5		
7-8	7:00	12:00		5		
7-9	7:00	12:00		5		
7-10	7:00	12:00		5		
			Week 1 Total	20		
7-13	7:00	12:00		5		
7-14	7:00	12:00		5		
7-15	7:00	12:00		5		
7-16	7:00	12:00		5		
7-17	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee

Employee S

Certification o

Approved for P

Date:

Date:

Date:

7-17-26

7-20-28

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/8/26	7:00	12:00		5hrs	EC	Cleaner Cleaner
7/9/26	7:00	12:00		5hrs	↓	↓
7/10/26	7:00	12:00		5hrs		
			Week 1 Total	15		
7/13/26	7:00	12:00		5hrs	EC	Cleaner
7/14/26	7:00	12:00		5hrs	↓	↓
7/15/26	7:00	12:00		5hrs		
7/16/26	7:00	12:00		5hrs		
7/17/26	7:00	12:00		5hrs		
			Week 2 Total	25		
TOTAL HOURS				40		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date: 7/17/26

Date: _____

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7	7	12		5	MS	SUMMER cleaning
7/8	7	12				
7/9	7	12				
7/10	7	12				
			Week 1 Total	20		
7/13	7	12		5	MS	SUMMER cleaning
7/14	7	12				
7/15	7	12				
7/16	7	12				
7/17	7	12				
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 7/17/2020

Date:

Date: 7-20-20

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-13-26					hams	cleaner
7-14-26	7:00	12:00		5		
7-15-26	7:00	12:00		5		
7-16-26	7:00	12:00		5		
7-17-26	7:00	12:00		5		
			Week 1 Total	20		
			Week 2 Total			
TOTAL HOURS				20		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 7-17-2026

Date: _____

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-6-26	7:00	12:00		5		
7-7-26	7:00	12:00		5		
7-8-26	7:00	12:00		5		
7-9-26	7:00	12:00		5		
7-10-26	7:00	12:00		5		
			Week 1 Total	25		
7-14-26	7:00	12:00		5		
7-15-26	7:00	12:00		5		
7-16-26	9:00	2:00		5		
7-17-26	7:00	12:00		5		
			Week 2 Total	20		
TOTAL HOURS				45		

Print Employee

Employee

Certification

Approved for Payment:

Superintendent or Business Administrator

Date:

Date:

Date:

7/17/26

7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	7:00am	12:00pm	—	5	H5	Cleaner
7/8/26	7:00am	12:00pm	—	5	H5	Cleaner
7/9/26	7:00am	12:00pm	—	5	H5	Cleaner
7/10/26	7am	12pm	—	5	H5	Cleaner
			Week 1 Total	20		
7/13/26	7am	12pm	—	5	H5	Cleaner
7/14/26	7am	12pm	—	5	H5	Cleaner
7/15/26	7am	12pm	—	5	H5	Cleaner
7/16/26	7am	12pm	—	5	H5	Cleaner
7/17/26	7am	12pm	—	5	H5	Cleaner
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Approved for Payment

Date: _____

Date: 7-20-24

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7	7	12	-	5	MS	Summer Cleaner
7/8	7	12	-	5	MS	Cleaner
7/9	7	12	-	5	MS	Cleaner
7/10	7	12	-	5	MS	cleaner
			Week 1 Total	20 hrs		
7/13	7	12	-	5	MS	cleaner
7/14	7	12	-	5	MS	cleaner
7/15	7	12	-	5	MS	cleaner
7/16	7	12	-	5	MS	cleaner
			Week 2 Total	20 hrs		
TOTAL HOURS				40 hrs		

Print Employee Name _____

Employee Signature _____

Approved for Payroll _____

Date: 7/7/26

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/8						
7/8	7	12	0	5	EC	Cleaning
7/9	7	12 2	2	5	EC	Cleaning
7/10	7	2	2	5	EC	Cleaning
7/11						
			Week 1 Total	15		
7/14	7	2:15	1	6	EC	Cleaning
7/15	7	2:15	1	6	EC	Cleaning
7/16	7	8:30	0	1:30	EC	Cleaning
7/17	7	2:15	1:45	7	EC	Cleaning
			Week 2 Total	20.5		
TOTAL HOURS				35.5		

Print Employee

Employee Sign

Approved for P

Date:

Date:

07/16/26

7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7- 17 -26	7 Am	12 Am		5	ms	Cleaner
7- 17 -26	7 Am	12 Am		5	ms	Cleaner
7- 8 -26	7 Am	12 Am		5	ms	Cleaner
7- 9 -26	7 Am	9 Am		2	ms	Cleaner
7-10-26	7 Am	12 Am		5	ms	Cleaner
			Week 1 Total	22		
7-14-26	7 Am	12 Pm		5		
7-15-26	7 Pm	12 Pm		5		
7-16-26	7 Am	1 Pm		6		
7-17-26	7 Am	2 Pm		7		
			Week 2 Total	23		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Approved for Payment

Date: 7-17-26

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7	7:00	2:30	12	7.5	B6	maintenance
7/8	7:00	2:30	12	7.5	B6	maintenance
7/9	7:00	12:00		5	B6	maintenance
7/10	7:00	9:00		2	B6	maintenance
			Week 1 Total	22		
7/13	7:00	10:00		3	B6	maintenance
7/14	7:00	2:30	12	7.5	B6	maintenance
7/15	7:00	2:30	12	7.5	B6	maintenance
7/16	7:00	10:00		3		
7/17	7:00	11:00		4		
			Week 2 Total	25		
				47		

Print Em

Emplo

Date:

7/7/26

Approved

Date:

7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/20	7	12		5	LAEC	Cleaner
9/20	7	12		5	↓	
10/20	7	12		5	↓	
			Week 1 Total	15		
13/20	7	12		5	LAEC	
14/20	7	12		5	↓	
16/20	7	12		5	↓	
17/20	7	12		5	↓	
			Week 2 Total	20		
TOTAL HOURS				35		

Print Employee

Employee Sign

Approved for Pa

Date: 7/16/20

Date: 7-20-20

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighon, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7	7:00	2:30	12	7.5	BG	Maintenance
7/8	7:00	2:30	12	7.5	BG	Maintenance
7/9	7:00	12:00		5	BG	Maintenance
7/10	7:00	12:00		5	BG	Maintenance
			Week 1 Total	25		
7/13	7:00	10:00		3	BG	Maintenance
7/14	7:00	2:30	12	7.5	BG	Maintenance
7/15	7:00	2:30	12	7.5	BG	Maintenance
7/16	7:00	12:00		5	BG	Maintenance
7/17	7:00	9:00		2	BG	Maintenance
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Approved for Payment

Date: 07/7/26

Date: 7-20-24

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighon, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	7am	12pm	—	5	HS	Summer cleaner
7/8/26	7am	12pm	—	5	HS	Summer cleaner
7/9/26	7am	12pm	—	5	HS	Summer cleaner
7/10/26	7am	12pm	—	5	HS	Summer cleaner
			Week 1 Total	20		
7/13/26	7am	12pm	—	5	HS	Summer cleaner
7/14/26	7am	12pm	—	5	HS	Summer cleaner
7/15/26	7am	12pm	—	5	HS	Summer cleaner
7/16/26	7am	12pm	—	5	HS	Summer cleaner
7/17/26	7am	12pm	—	5	HS	Summer cleaner
			Week 2 Total			
TOTAL HOURS				45		

Print Employee

Employee Sig

Approved for Pa

Date: 7/18/26

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	7:00	12:00		5	MS	summer cleaner
7/8/26	7:00	12:00		5	MS	summer cleaner
7/9/26	7:00	12:00		5	MS	summer cleaner
7/10/26	7:00	12:00		5	MS	summer cleaner
			Week 1 Total	20		
7/13/26	7:00	12:00		5	MS	summer cleaner
7/14/26	7:00	12:00		5	MS	summer cleaner
7/15/26	7:00	12:00		5	MS	summer cleaner
7/16/26	7:00	12:00		5	MS	summer cleaner
			Week 2 Total	20		
TOTAL HOURS				40		

Print Employee

Employee Sign

Certification of

Approved for Pay

Date: 7/16/26

Date: _____

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	7	12		5	EC	cleaner
7/8/26	7	12		5	EC	cleaner
7/9/26	7	12		5	ec	cleaner
			Week 1 Total	15		
7/13/26	7	12		5	ec	cleaner
7/14/26	7	12		5	ec	cleaner
7/15/26	7	12		5	ec	cleaner
7/16/26	7	12		5	ec	cleaner
7/17/26	7	12		5	ec	cleaner
			Week 2 Total	25		
TOTAL HOURS				40		

Print Employee

Employee Sig

Approved for Pa

Date: 7/17/26

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7-7-26	7 AM	12 PM		5	MS	Cleaner
7-9-26	7 AM	12 PM		5	MS	Cleaner
7-10-26	7 AM	12 PM		5	MS	Cleaner
			Week 1 Total	15		
7-14-26	7 AM	1 PM		6	MS	Cleaner
7-15-26	7 AM	12 PM		5	MS	Cleaner
			Week 2 Total			
TOTAL HOURS				26		

Print Employee

Employee Sig

Approved for Pa

Date:

7-17-26

Date:

7-20-28

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7	7	12		5	EC	
7/8	7	12		5	EC	
7/9	7	12		5	EC	
7/10	7	12		5	EC	
			Week 1 Total	20		
7/13	7	12		5	EC	
7/14	7	12		5	EC	
7/15	7	12		5	EC	
7/16	7	12		5	EC	
7/17	7	12		5	EC	
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date: 7/17

Date:

Date: 7-2024

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighon, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	7:00	2:30		7.5	hs	Cleaner
7/8/26	7:00	2:30		7.5	hs	Cleaner
7/9/26	7:00 9:00	12:00 2:30		4.5	hs	Cleaner
7/10/26	7:00 11:00	9:00 2:00		5	hs	Cleaner
			Week 1 Total	24.5		
7/13/26	7:00 8:00	12:30 2:30		3.5	hs	Cleaner
7/14/26	7:00	2:30		7.5	hs	Cleaner
7/15/26	7:00	2:30		7.5	hs	Cleaner
7/16/26	7:00 9:00	11:00 2:30		5.5	hs	Cleaner
7/17/26	7:00	2:30		7.5	hs	Cleaner
			Week 2 Total			
TOTAL HOURS				51.0		

Print Employee

Employee Sign

Approved for P

Date:

7/7/26

Date:

7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	7:00	2:00		7	B6	summer utility worker
7/8/26	7:00	2:00		7	B6	summer utility worker
7/9/26	7:00	2:30		4 1/2	B6	summer utility worker
7/10/26	7:00	2:30		5 1/2	B6	summer utility worker
			Week 1 Total	24		
7/13/26	7:00	2:30		3	B6	summer utility worker
7/14/26	7:00	2:30		7 1/2	B6	summer utility worker
7/15/26	7:00	2:30		7 1/2	B6	summer utility worker
7/16/26	7:00	1:30		5 1/2	B6	summer utility worker
			Week 2 Total	23.5		
TOTAL HOURS				47.5		

Print Employee Name

Employee Signature

Approved for Payroll

Date:

Date:

7/16/26

7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
July 10	7:00 AM	12:00 PM	—	5	EC	cleaner
			Week 1 Total	5		
July 13	7:00 AM	12:00 PM	—	5	EC	cleaner
July 14	↓	↓	—	↓	↓	
July 15	↓	↓	—	↓	↓	
July 16	↓	↓	—	↓	↓	
July 17	↓	↓	—	↓	↓	
			Week 2 Total	25		
TOTAL HOURS				30		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

7/17/26

7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/6						
7/7						
7/8	7:00AM	9:00AM		2	BG	Grounds
7/9	7:00AM	2:30PM	1/2 hr	7	BG	Grounds
7/10	7:00AM	2:30PM	1/2 hr	7	BG	Grounds
			Week 1 Total	16		
7/13	7:00AM	2:30PM	1/2 hr	7	BG	Grounds
7/14	7:00AM	2:30PM	1/2 hr	7	BG	Grounds
7/15	7:00AM	4:00AM		2	BG	Grounds
7/16	7:00AM	2:30PM	1/2 hr	7	BG	Grounds
7/17	7:00AM	2:30PM	1/2 hr	7	BG	Grounds
			Week 2 Total	30		
TOTAL HOURS				46		

Print Employee

Employee S

Approved for P

Date: 7/17/26

Date: 7.20.26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7	7	12		5	MS	Summer utility
7/8	↓	↓		5		
7/9	↓	↓		5		
			Week 1 Total	15		
7/13	7	12		5		
7/14	↓	↓		5		
7/15	↓	↓		5		
7/16	↓	↓		5		
7/17	↓	↓		5		
			Week 2 Total	25		
TOTAL HOURS				40		

Print Employee

Employee Sign

Approved for Pay

Date: 7/17/26

Date: 7-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
07-07-26	7 am	12 pm	—	5	HS	cleaner
07-08-26	7 am	12 pm	—	5	HS	cleaner
07-09-26	7 am	12 pm	—	5	HS	cleaner
			Week 1 Total	15		
07-14-26	7 am	12 pm	—	5	HS	cleaner
07-16-26	7 am	12 pm	—	5	HS	cleaner
07-17-26	7 am	12 pm	—	5	HS	cleaner
			Week 2 Total	15		
TOTAL HOURS				30		

Print Employee

Employee Sig

Certification o

Approved for P

Date: _____

Date: _____

Date: 7-20-28

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
7/7/26	7:00	12:00	—	5	HS	Summer Worker
7/8/26	7:00	12:00	—	5	HS	Summer Worker
7/9/26	7:00	12:00	—	5	HS	Summer Worker
7/10/26	7:00	12:00	—	5	HS	Summer Worker
			Week 1 Total	20		
7/13/26	7:00	12:00	—	5	HS	Summer Worker
7/14/26	7:00	12:00	—	5	HS	Summer Worker
7/15/26	7:00	12:00	—	5	HS	Summer Worker
7/16/26	7:00	12:00	—	5	HS	Summer Worker
7/17/26	7:00	12:00	—	5	HS	Summer Worker
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Approved for Payroll

Date: 7/17/26

Date: 7-20-24