

LUNCH TIME AIDES

LTA				Week 1		Week 2		Pay of: 7/3/2026	
Emp #	LAST	FIRST	B	RATE	Week 1	Week 2	Total		
HS 1607			80	12.52	0.00	0.00	0.00	\$0.00	surgery
HS 440			20	12.52	6.00	0.00	6.00	\$75.12	
EC TG 1692			20	12.52	19.25	0.00	19.25	\$241.01	
EC TG 1834			20	12.52	19.25	0.00	19.25	\$241.01	
EC TG 1613			20	12.52	19.25	0.00	19.25	\$241.01	
MS TG 1863			50	12.52	14.50	0.00	14.50	\$181.54	
HS 1945			80	12.52	6.00	0.00	6.00	\$75.12	
MS TG 1859			50	12.52	15.00	0.00	15.00	\$187.80	
EC 85 1799			20	12.52	0.00	0.00	0.00	\$0.00	on leave
							99.25	\$1,242.61	

3 No PSERS

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
2-8	915	1130		2.25		
2-9	930	1130		2		
2-10	945	1130		1.75		
			Week 1 Total	6		
			Week 2 Total			
TOTAL HOURS				6		

Print Employee

Employee Sign

Certification of

Date: 6-10-26

Date: 6/11/29

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8/26	10:00	2:00		4	LEL	Lunch Aide
6/9/26	10:00	1:30		3.5	"	"
6/10/26	10:00	2:00		4	"	"
6/11/26	10:00	2:00		4	"	"
6/12/26	9:30	1:15		3.75	"	"
			Week 1 Total	19.25		
			Week 2 Total			
TOTAL HOURS				19.25		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment:

Superintendent or Business Administrator

Date: 6/12/26

Date: 6/19/26

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8-26	10:00	2:00		4	EC	LUNCH AIDE
6-9-26	10:00	1:30		3 1/2	"	"
6-10-26	10:00	2:00		4	"	"
6-11-26	10:00	2:00		4	"	"
6-12-26	9:30	1:15		3 3/4	"	"
			Week 1 Total	19 1/4		
			Week 2 Total			
			TOTAL HOURS	19 1/4		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 6-12-26

Date: 6/19/26

Date:

Superintendent or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8-26	10:00	2:00		4	LEC	Lunch Aide
6-9-26	10:00	1:30		3½		
6-10-26	10:00	2:00		4		
6-11-26	10:00	2:00		4		
6-12-26	9:30	1:15		3¾		
			Week 1 Total	19¼		
			Week 2 Total			
TOTAL HOURS				19¾		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date: 6-12-2026

Date: 6/19/26

Date:

Superintendent or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8	10:00	1		3	MS	lunch aide
6/9	10:00	1		3	↓	↓
6/10	10	1		3		
6/11	9:00	12		3		
6/12	9:15	11:30		2.5		
			Week 1 Total			
			Week 2 Total			
TOTAL HOURS				14.5		

Print Employee Name

Employee Signature

Certification of Hours

Date:

Date:

Approved for Payment:

Superintendent or Business Administrator

Date:

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

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Certification of Ho

Date: 6/10/25

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighon, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8	10:00	1:00	-	3	MS	Lunch Aide
6/9	10:00	1:00	-	3	MS	Lunch Aide
6/10	10:00	1:00	-	3	MS	Lunch Aide
6/11	9:00	12:00	-	3	MS	Lunch Aide
6/12	9:00	12:00	-	3	MS	Lunch Aide
			Week 1 Total	15		
			Week 2 Total			
TOTAL HOURS				15		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment:

Superintendent or Business Administrator

Date:

Date:

Date:

6/12/26

6/15/26