

Voya BLD		0010 Cleaners		YR 26		Yr 27		Pay of: 7/3/2026	
Emp #	Last	First	Hours	Hours	Total	Rate	YR 26	Yr 27	
HS	1681		46.00		46.00	12.96	\$596.16	596.16	0.00
EC	110		47.50		47.50	16.30	\$774.25	774.25	0.00
EC	499		48.00		48.00	16.30	\$782.40	782.40	0.00
HS	1909		47.50		47.50	12.96	\$615.60	615.60	0.00
EC	1567		18.00		18.00	12.96	\$233.28	233.28	0.00
HS	698		0.00		0.00	16.30	\$0.00	0.00	0.00
EC	1751		50.50		50.50	12.96	\$654.48	654.48	0.00
EC	1939		45.00		45.00	12.96	\$583.20	583.20	0.00
HS	1815		52.50		52.50	12.96	\$680.40	680.40	0.00
EC	434		50.50		50.50	16.30	\$823.15	823.15	0.00
HS	1571		22.50		22.50	12.96	\$291.60	291.60	0.00
EC	1902		47.50		47.50	12.96	\$615.60	615.60	0.00
	1859		25.00		25.00	12.96	\$324.00	324.00	0.00
MS	1669		31.50		31.50	12.96	\$408.24	408.24	0.00
			532.00	0.00	532.00		7382.36	7382.36	0.00
							\$7,382.36		

ldw 5/8/26 on leave

13

11 summer

Summer Student		YR 26		Yr 27		First day 5/5/26		Last pay 8/28/26	
Emp #	Last	First	Hours	Hours	Total	Rate	YR 26	Yr 27	
ADMIN	1916		24.00		24.00	12.52	\$300.48	300.48	0.00
ADMIN	1988		24.00		24.00	12.52	\$300.48	300.48	0.00
ADMIN	1986		29.00		29.00	12.52	\$363.08	363.08	0.00
ADMIN	1997		29.00		29.00	12.52	\$363.08	363.08	0.00
ADMIN	1991				0.00	12.52	\$0.00	0.00	0.00
ADMIN	1917		70.00		70.00	12.52	\$876.40	876.40	0.00
ADMIN	1995		29.00		29.00	12.52	\$363.08	363.08	0.00
ADMIN	1918		44.00		44.00	12.52	\$550.88	550.88	0.00
ADMIN	1998		20.00		20.00	12.52	\$250.40	250.40	0.00
ADMIN	1985		24.00		24.00	12.52	\$300.48	300.48	0.00
ADMIN	1996		25.00		25.00	12.52	\$313.00	313.00	0.00
ADMIN	1990		29.00		29.00	12.52	\$363.08	363.08	0.00
ADMIN	1992		29.00		29.00	12.52	\$363.08	363.08	0.00
ADMIN	1993		29.00		29.00	12.52	\$363.08	363.08	0.00
ADMIN	1994		31.00		31.00	12.52	\$388.12	388.12	0.00
ADMIN	1921		19.00		19.00	12.52	\$237.88	237.88	0.00
ADMIN	1922		50.00		50.00	12.52	\$626.00	626.00	0.00
ADMIN	1923		29.00		29.00	12.52	\$363.08	363.08	0.00
ADMIN	1987		24.00		24.00	12.52	\$300.48	300.48	0.00
ADMIN	1989		29.00		29.00	12.52	\$363.08	363.08	0.00
			587.00	0.00	587.00		\$7,349.24	7349.24	0.00
							\$14,731.60		

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8	2:30	7:00		4.5	HS	cleaner
6-9	2:30	7:00		4.5	HS	cleaning
6-10	2:30	5:30		3.0	HS	cleaning
6-11	2:30	7:00		4.5	HS	cleaning
6-12	2:30	7:00		4.5	HS	cleaning
Week 1 Total				21		
6-15	7:00	12:00		5		
6-16	7:00	12:00		5		
6-17	7:00	12:00		5		
6-18	7:00	12:00		5		
6-19	7:00	12:00		5		
Week 2 Total				25		
TOTAL HOURS				46		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 6-8-26

Date:

Date: 6-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8	3:30	8:00		4.5	EC	Cleaner
6-9	3:30	8:00		4.5		
6-10	3:30	8:00		4.5		
6-11	3:30	8:00		4.5		
6-12	3:30	8:00		4.5		
			Week 1 Total	22.5		
6-15	7:00	12:00		5		
6-16	7:00	12:00		5		
6-17	7:00	12:00		5		
6-18	7:00	12:00		5		
6-19	7:00	12:00		5		
			Week 2 Total	25		
				117.5		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

6-19-26

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/25/24				3		Vector training
					EE	cleaner
			Week 1 Total			
			Week 2 Total			
TOTAL HOURS				3		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment:

Superintendent or Business Administrator

Date: 6-12-24

Date: 6/15/24

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8/26	3:30	8:00		4.5	EC	cleaner
6/9	3:30	8:00		4.5		
6/10	3:30	8:00		4.5		
6/11	3:30	8:00		4.5		
6/12	3:30	8:00		4.5		
			Week 1 Total	22.5		
6/15	6:00	10:30		4.5	Adm	cleaner
6/16	6:00	10:30		4.5		
6/17	6:00	10:30		4.5		
6/18	6:00	10:30		4.5		
6/19	6:00	10:30		4.5		
			Week 2 Total	22.5		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payroll

Date: June 19, 2026

Date: _____

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8/16	2:30	7:00	—	4.5	HS	Cleaner
6/9/16	2:30	7:00	—	4.5	HS	Cleaner
6/10/16	2:30	7:00	—	4.5	HS	Cleaner
6/11/16	2:30	7:00	—	4.5	HS	Cleaner
6/12/16	2:30	7:00	—	4.5	HS	Cleaner
			Week 1 Total	22.5		
6/15/16	7:00	12:00	—	5	HS	Cleaner
6/16/16	7:00	12:00	—	5	HS	Cleaner
6/17/16	7:00	12:00	—	5	HS	Cleaner
6/18/16	7:00	12:00	—	5	HS	Cleaner
6/19/16	7:00	12:00	—	5	HS	Cleaner
			Week 2 Total	25		
TOTAL HOURS				47.5		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payroll

Date:

Date:

Date:

6/19/16

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8	3:30	8:00		4 1/2	Elem	Cleaner
9	3:30	8:00		4 1/2		
10	3:30	8:00		4 1/2		
11	3:30	8:00		4 1/2		
12	Off					
				18		
			Week 1 Total			
			Week 2 Total			
TOTAL HOURS				18		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

6/12/2026

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-12-26	Vector	Training		3	EC	cleaner
			Week 1 Total			
			Week 2 Total			
TOTAL HOURS				3		

Print Employee

Employee Si

Certification o

Date: 6-12-26

Date: 6/15/26

Approved for Payment: _____
Superintendent or Business Administrator

Date: _____

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8-26	3:30	8:00		4.5	EC	Cleaner
6-9	3:30	8:00		4.5		
6-10	3:30	8:00		4.5		
6-11	3:30	8:00		4.5		
6-12	3:30	8:00		4.5		
			Week 1 Total	22.5		
6-15	7:00	12:00		5		
6-16	7:00	12:00		5		
6-17	7:00	12:00		5		
6-18	7:00	12:00		5		
6-19	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				47.5		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date: 6-19-26

Date:

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-9-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-10-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-11-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-12-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
			Week 1 Total	22 $\frac{1}{2}$		
6-15-26	7:00	11:30		4 $\frac{1}{2}$	MS	cleaner
6-16-26	7:00	11:30		4 $\frac{1}{2}$	MS	cleaner
6-17-26	7:00	11:30		4 $\frac{1}{2}$	MS	cleaner
6-18-26	7:00	11:30		4 $\frac{1}{2}$	MS	cleaner
6-19-26	7:00	11:30		4 $\frac{1}{2}$	MS	cleaner
			Week 2 Total	22 $\frac{1}{2}$		
TOTAL HOURS				45		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date: June 19, 2026

Date:

Date: 6-23-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8/26	6:00	11:30	5.5		H.S.	Cleaner
6/9/26	6:00	11:30	5.5		H.S.	Cleaner
6/10/26	6:00	11:30	5.5		H.S.	Cleaner
6/11/26	6:00	11:30	5.5		H.S.	Cleaner
6/12/26	6:00	11:30	5.5		H.S.	Cleaner
			Week 1 Total	27.5		
6/15/26	7:00	12:00	5		H.S.	Cleaner
6/16/26	7:00	12:00	5		H.S.	Cleaner
6/17/26	7:00	12:00	5		H.S.	Cleaner
6/18/26	7:00	12:00	5		H.S.	Cleaner
6/19/26	7:00	12:00	5		H.S.	Cleaner
			Week 2 Total	25		
TOTAL HOURS				52.5		

Print Employee

Employee S

Certification

Approved for

Date: 6/19/26

Date:

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
4/25/26				3	Vector	training
					EC	Cleaner
			Week 1 Total			
			Week 2 Total			
TOTAL HOURS				3		

Print Employee

Employee S

Certification

Approved for

Date:

6-12-20

Date:

6/15/26

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8	3:30	8:00		4½	EC	Cleaner
6-9	3:30	8:00		4½		
6-10	3:30	8:00		4½		
6-11	3:30	8:00		4½		
6-12	3:30	8:00		4½		
			Week 1 Total	22½		
6-15	7:00	12:00		5		
6-16	7:00	12:00		5		
6-17	7:00	12:00		5		
6-18	7:00	12:00		5		
6-19	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				47½		

Print Employee

Employee S

Certification

Approved for

Date:

Date:

Date:

6-19-26

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8	2:30	7:00		4½	HS	Cleaner
6-9	2:30	7:00		4½	HS	Cleaner
6-10	2:30	7:00		4½	HS	Cleaner
6-11	2:30	7:00		4½	HS	Cleaner
6-12	2:30	7:00		4½	HS	Cleaner
			Week 1 Total	22½		
			Week 2 Total			
TOTAL HOURS						

Print Employee Name

Employee Signature

Certification of Supervisor

Approved for Payroll

Date: 6-12-26

Date: _____

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8/26	3:30	8:00		4hrs 30mins	EC	Cleaner
6/9/26	3:30	8:00		4hrs 30mins	↓	↓
6/10/26	3:30	8:00		4hrs 30mins		
6/11/26	3:30	8:00		4hrs 30mins		
6/12/26	3:30	8:00		4hrs 30mins		
			Week 1 Total	22.5		
6/13/26	7:00	12:00		5hrs	EC	Cleaner
6/16/26	7:00	12:00		5hrs	↓	↓
6/17/26	7:00	12:00		5hrs		
6/18/26	7:00	12:00		5hrs		
6/19/26	7:00	12:00		5hrs		
			Week 2 Total	25		
TOTAL HOURS				47.5		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payroll

Date: 6/19/26

Date:

Date: 6-22-26

Employee Time Sheet

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/15	7	12		5	MS	SUMMER cleaning
6/16	7	12		5	MS	SUMMER cleaning
6/17	7	12		5	MS	SUMMER cleaning
6/18	7	12		5	MS	SUMMER cleaning
6/19	7	12		5	MS	SUMMER cleaning
			Week 1 Total	25		
			Week 2 Total			
TOTAL HOURS				25		

Print Employee Name

Employee Signature

Date:

6/19/2026

Date:

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6-8-26	5:30	9:10:00		4 1/2	hams	Cleaner
6-9-26	5:30	10:00		4 1/2		
6-10-26	5-30	10:00		4 1/2		
6-11-26	5-30	10:00		4 1/2		
6-12-26	5:30	9:00		3 1/2		
			Week 1 Total	21 1/2		
6-15-26	7:00	12:00		5		
6-16-26	7:00	12:00		5		
			Week 2 Total	10	✓	✓
TOTAL HOURS				31 1/2		

Print Employee

Employee Sign

Certification of

Approved for Pa

Date: 6-12-26

Date:

Date:

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11/26	10:00am	2:00pm		4	MS/Admin	Training
6/15/26	7:00am	12:00		5	MS	Cleaner
6/16/26	7:00am	12:00		5	MS	Cleaner
6/17/26	7:00am	12:00		5	MS	Cleaner
6/18/26	7:00am	12:00		5	MS	Cleaner
			Week 1 Total			
			Week 2 Total	24		
TOTAL HOURS				24		

Print Employee

Employee Sig

Approved for Pa

Date:

Date:

6/19/26

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
06/11/26	10:00am	2:00pm	☐	4	Admin	
6/15/26	7:00am	12:00pm	-	5	H/S	Summer work
6/16/26	7:00am	12:00pm	-	5	H/S	Summer work
6/18/26	7:00am	12:00pm	-	5	H/S	Summer work
6/14/26	7:00am	12:00pm	-	5	H/S	Summer work
			Week 1 Total	24		
			Week 2 Total			
TOTAL HOURS				24		

Print Employee

Employee Sign

Approved for Pa

Date: _____

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
06/11/26	10:10	2:00 ^{4 hrs}	—	4	Admin	Training
6/15	7	12 12	—	5	MS	summer cleaner
6/16	7	12	—	5	MS	cleaner
6/17	7	12	—	5	MS	cleaner
6/18	7	12	—	5	MS	cleaner
6/19	7	12	—	5	MS	cleaner
			Week 1 Total	29 hrs		
			Week 2 Total			
TOTAL HOURS						

Print Employee Name

Employee Signature

Approved for Payment

Date: 6/22/26

Date: 6-23-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11/26	10	2	0	4	ADMIN	Training
6/15/26	7	12	0	5	EC	Cleaning
6/16/26	7	12	0	5	EC	Cleaning
6/17/26	7	12	0	5	EC	Cleaning
6/18/26	7	2	2	5	EC	Cleaning
6/19/26	7	2	2	5	EC	Cleaning
			Week 1 Total	28		
			Week 2 Total			
TOTAL HOURS						

Print Employee

Employee

Approved for

Date: 6/19/26

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8	7:00	2:00	12:00	7	BG	maintenance
	5:00	8:00		3	EC	cleaner
6/9	7:00	1:00	12	6	BG	maintenance
	3:30	6:30		3	EC	cleaner
6/10	7:00	2:00	12	7	BG	maintenance
	5:00	8:00		3	EC	cleaner
6/11	7:00	2:00	12	7	BG	maintenance
	4:30	7:00		2.5	EC	cleaner
6/12	7:00	12:30	12	5.5	BG	maintenance
	3:30	4:30		1	EC	cleaner
			Week 1 Total	45		
6/15	7:00	12:00		5	BG	maintenance
6/16	7:00	12:00		5	BG	maintenance
6/17	7:00	12:00		5	BG	maintenance
6/18	7:00	12:00		5	BG	maintenance
6/19	7:00	12:00		5	BG	maintenance
			Week 2 Total	25		
TOTAL HOURS				70		

Print Employee

Employee Signature

Certification

Approved for

Date:

Date:

Date:

6/8/26

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11	10	2	X	4	Admin	Traning
6/15	7	12	X	5	LAEC	Cleaner
6/16	7	12	X	5	LAEC	Cleaner
6/17	7	12	X	5	LAEC	Cleaner
6/18	7	12	X	5	LAEC	Cleaner
6/19	7	12	X	5	LAEC	Cleaner
			Week 1 Total	29		
			Week 2 Total			
TOTAL HOURS						

Print Employee N

Employee Signa

Approved for Payr

Date:

Date:

6/19/26

6-22-24

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8	5:00	8:00		3	EC	Cleaner
6/9	11:00	1:00		2	BG	Maintenance
	3:30	6:30		3	EC	Cleaner
6/10	11:00	2:00		3	BG	Maintenance
	5:00	8:00		3	EC	Cleaner
6/11	10:00	2:00		4	BG	Maintenance
6/12	3:40	4:40		1	EC	Cleaner
			Week 1 Total	19		
6/15	7:00	12:00		5		
6/16	7:00	12:00		5		
6/17	7:00	12:00		5		
6/18	7:00	12:00		5		
6/19	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				44		

Print Employee

Employee Sign

Certification of

Approved for P

Date: 6/8/26

Date:

Date: 6-22-28

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/15/26	7am	12pm		5	high school	Summer cleaner
6/16/26	7am	12pm	—	5	hs	Summer cleaner
6/17/26	7am	12pm	—	5	hs	Summer cleaner
—	—	—	—	—	—	—
6/19/26	7am	12pm	—	5	hs	Summer cleaner
			Week 1 Total	20		
			Week 2 Total			
TOTAL HOURS				20		

Print Employee

Employee Sign

Approved for P

Date: 6/19/26 6/16/26

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11/26	10:00	2:00		4	Admin	vetor training/ summer cleaner
6/15/26	7:00	12:00		5	MS	Summer cleaner
6/16/26	7:00	12:00		5	MS	summer cleaner
6/17/26	7:00	12:00		5	MS	summer cleaner
6/18/26	7:00	12:00		5	MS	summer cleaner
			Week 1 Total	24		
			Week 2 Total			
TOTAL HOURS				24		

Print Employee Name

Employee Signature

Approved for Payment

Date:

Date:

6/18/26

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/15/26	7	12		5	EC	cleaner
6/16/26	7	12		5	ec	Cleaner
6/17/26	7	12		5	ec	Cleaner
6/18/26	7	12		5	ec	Cleaner
6/19/26	7	12		5	ec	Cleaner
			Week 1 Total	25		
			Week 2 Total			
TOTAL HOURS						

Print Employee Name

Employee Signature

Approved for Pay

Date: 6/15/26

Date: 6-22-26

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period. Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
			Week 1 Total			
6-11-26	10 Am	2 pm		4	Admin	Training
6-15-26	7 Am	12 pm		5	MS	Cleaner
6-16-26	7 Am	12 pm		5	MS	Cleaner
6-17-26	7 Am	12 pm		5	MS	Cleaner
6-18-26	7 Am	12 pm		5	MS	Cleaner
6-19-26	7	12 pm	Week 2 Total	5	MS	Cleaner
TOTAL HOURS				29		

Print Employee N

Employee Signature _____

Approved for Pay

Date:

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11	10	2		4	Admin	
6/15	7	12		5	EC	
6/16	7	12		5	EC	
6/17	7	12		5	EC	
6/18	7	12		5	EC	
6/19	7	12		5	EC	
			Week 1 Total	29		
			Week 2 Total			
TOTAL HOURS				29		

Print Employee Name

Employee Signature

Approved for Payment

Date: 6/19

Date: 6-20-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11/26	10:00	1:45		4	Admin	
6/15/26	7:00	12:00	9:00	5	hs	Summer worker
6/16/26	7:00	12:00	9:00	5	hs	Summer worker
6/17/26	7:00	12:00	9:00	5	hs	Summer worker
6/18/26	7:00	9:00		5	hs	Summer worker
6/19/26	7:00	9:00		5	hs	Summer worker
			Week 1 Total	29		
			Week 2 Total			
TOTAL HOURS				29		

Print Employee

Employee Sig

Approved for Pa

Date: _____

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11/26	10:00	2:00		4	B6	summer utility worker
	10:00					
			Week 1 Total	4		
6/15/26	7:00	12:00		5	B6	summer utility worker
6/16/26	11:00	12:00		2	B6	summer utility worker
6/17/26	7:00	2:00	12:00	7	B6	summer utility worker
6/18/26	7:00	1:00	12:00	6	B6	summer utility worker
6/19/26	7:00	2:00		7	B6	summer utility worker
			Week 2 Total	27		
TOTAL HOURS				31		

Print Employee

Employee Sig

Approved for Pa

Date:

Date:

6/22/26

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11/26	10:00AM	2:00PM	—	4	Admin	Training
6/15/26	7:00AM	12:PM	—	5	EC	Cleaner
6/16/26	7:00AM	12:00PM	—	5	EC	Cleaner
6/17/26	7:00AM	12:00PM	—	5	EC	Cleaner
			Week 1 Total	19		
			Week 2 Total			
TOTAL HOURS				19		

Print Employee

Employee S

Certification o

Approved for P

Date: 6/17/26

Date:

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/8	7:00 AM	3:30 PM	1/2 hour	8	BG	Grounds
6/9	7:00 AM	1:00 PM	1/2 hour	5 1/2	BG	Grounds
6/10	7:00 AM	2:00 PM	1/2 hour	6 1/2	BG	Grounds
6/11	7:00 AM	2:00 PM		7	BG	Grounds
6/12						N/A
			Week 1 Total	27		
6/15						N/A
6/16	7:00 AM	2:30 PM	1/2 hour	7	BG	Grounds
6/17	7:00 AM	1:30 PM	1/2 hour	6	BG	Grounds
6/18	7:00 AM	12:00 PM		5	BG	Grounds
6/19	7:00 AM	12:00 PM		5	BG	Grounds
			Week 2 Total	23		
TOTAL HOURS				50		

Print Employee

Employee Sign

Approved for Pay

Date:

6/19/26

Date:

6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11	10am	2pm	—	4	ADM	vector training
			Week 1 Total	4		
6/15	7am	12pm		5		summer
6/16	↓	↓		5		utility
6/17	↓	↓		5		
6/18	↓	↓		5		
6/19	↓	↓		5		
			Week 2 Total	25		
TOTAL HOURS				29		

Print Employee

Employee Sign

Approved for P

Date: 6/19/26

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
06-15-26	7 am	12 pm	—	5	HS	cleaner
6-11-26	10 am	2 pm	—	4	Admin	training
06-16-26	7 am	12 pm	—	5	HS	Cleaner
6-18-26	7 am	12 pm	—	5	HS	cleaner
6-19-26	7 am	12 pm	—	5	HS	cleaner
			Week 1 Total	24		
			Week 2 Total			
TOTAL HOURS				24		

Print Employee

Employee Sig

Approved for P

Date: 06-15-2026

Date: 6-22-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
6/11/26	10:00	2:00	—	4	Admin.	Summer Worker
6/15/26	7:00	12:00	—	5	HS	Summer Worker
6/16/26	7:00	12:00	—	5	HS	Summer worker
6/17/26	7:00	12:00	—	5	HS	Summer Worker
6/18/26	7:00	12:00	—	5	HS	Summer Worker
6/19/26	7:00	12:00	—	5	HS	Summer Worker
			Week 1 Total	29		
			Week 2 Total			
TOTAL HOURS				29		

Print Employee Name

Employee Signature

Approved for Pay

Date:

Date:

6-22-26