



School Climate Surveys
Policy Series: 7000 Community

Policy No. 7140
Procedure 2

Purpose

This procedure establishes standards for the administration, confidentiality, and use of school climate surveys. The district may administer school climate surveys to assess perceptions of the educational environment, identify areas of strength and opportunities for improvement, and support continuous school improvement while protecting the privacy of survey participants.

Definitions:

1. *School climate survey* means a survey designed to evaluate various aspects of the educational environment to assess perceptions and identify strengths and opportunities for improvement within a school. A school climate survey may also include additional questions approved by the district in compliance with applicable law and district policy.
2. *School community* means the relevant stakeholders of a school, including parents, students, administrators, school employees, teachers, and school resource officers.

Administration of School Climate Surveys

The district may administer a school climate survey but is not required to do so. If the district administers a school climate survey, the survey shall:

- Utilize a provider approved by the Utah State Board of Education;
- Be administered at least once every other year;
- Be administered during the year opposite the administration of the District Employee Engagement Survey;
- Follow state requirements to provide parents/guardians with notice and an opportunity to opt-out of any surveys;
- Be conducted in accordance with all applicable federal and state laws; and
- Comply with applicable district policies governing surveys and student privacy.

School climate surveys shall be administered to the district's school community in an anonymous and randomized manner.

To the extent reasonably practicable, the district shall:

- Provide survey materials in languages commonly used within the school community;
- Ensure the survey complies with the Americans with Disabilities Act; and
- Administer the survey to all adult members of the school community and to the lesser of four hundred (400) students or thirty-five percent (35%) of the district's student population.

A student may request that a different individual administer the survey.

When appropriate, a survey may be administered orally to a student provided that the parent/guardian has requested the survey be administered in this way and that reasonable measures are implemented to protect:

- The confidentiality of the student's responses; and
- The confidentiality and identity of the survey administrator from the general public.

Confidentiality

Responses submitted by adult participants are private records and shall be maintained and disclosed only as permitted by district policy governing records access and the Government Records Access and Management Act (GRAMA).

Responses submitted by students constitute education records and shall be maintained and disclosed only as permitted by the Family Educational Rights and Privacy Act (FERPA), applicable state law, and District policy governing student records.

Survey responses shall be used for school improvement purposes and shall not be used to identify individual participants except as permitted by law.

Access to Model Survey

The Utah State Board of Education's Model School Climate Survey is available through the Utah State Board of Education and may be accessed through the Board's website or other official publication.

The superintendent or designee shall ensure that any school climate survey administered by the district complies with current Utah State Board of Education requirements.

Legal References:

[Utah Admin. Rules R277-623](#)

84
85
86
87
88

Board Approved:

DRAFT