



Date: August 10, 2026
To: East Aurora School District 131 Board of Education
From: Ashraf Kawash, Director of Buildings and Grounds
Subject: Cintas Supplies Trial

BACKGROUND

The Buildings and Grounds Department has been evaluating an alternative approach to the procurement and management of custodial chemicals and supplies.

SUMMARY

Cintas was initially utilized on a small trial basis at one of our buildings to evaluate the effectiveness, service, product quality, and overall staff experience with the program. Following the trial period, feedback and reviews from staff were positive, and the program demonstrated the potential to improve the efficiency of our current process.

Based on the results of the trial, we are proposing to expand the use of Cintas to the entire building for custodial chemicals and supplies.

The primary benefit of the program provides an integrated delivery, installation, replenishment, and supply management service.

Under the proposed program:

- Chemicals are installed and maintained by the company.
- Chemicals are replenished as needed.
- Routine custodial supplies are delivered directly to the building.
- Deliveries are based on building needs and usage.
- Staff will have greater access to necessary products without relying solely on periodic manual ordering.

FINANCIAL IMPACT

As part of the evaluation, we compared the annual costs associated with our current purchasing of custodial chemicals and supplies against the projected annual cost through Cintas. The comparison indicates that Cintas' pricing is comparable to our current annual expenditures, with the overall cost savings. This makes the proposed expansion financially reasonable while also providing additional operational benefits.

RECOMMENDATION

It is recommended that the Board of Education approve the Cooperative Acceptance Agreement with Cintas in the annual estimated amount of \$18,123.80 through the OMNIA Cooperative.



Cintas Managed Facility Service Program: Bardwell Elementary



Item Description	Notes	Frequency	Unit Pricing	Quantity	Total
Cleaning Chemical Dispenser	includes replacement parts, spray bottles	weekly	\$ 1.00	3	\$ 3.00
FCA Neutral Floor Cleaner - mop bucket	4 RTU gallons per unit	weekly	\$ 1.00	30	\$ 30.00
FCA Neutral Floor Cleaner - autoscrubber	8 RTU gallons per unit	weekly	\$ 1.00	15	\$ 15.00
GL 1 Glass & Multipurpose Cleaner	5 - 32 oz. spray bottles per unit	weekly	\$ 1.93	3	\$ 5.79
RR1 Restroom Cleaner & Disinfectant	8 - 32 oz. spray bottles per unit	weekly	\$ 2.94	3	\$ 8.82
Z1 Hard Surface Sanitizer	28 - 32 oz spray bottles per unit	weekly	\$ 2.99	1	\$ 2.99
* estimate based on 52 weeks of billing					
Weekly Price					\$ 65.60
Annual Estimate					\$ 3,411.20

30 mop buckets per week
1 - 25 gallon fill per day

Item Description	Notes	Frequency	Unit Pricing	Quantity	Total
Jumbo Toilet Paper	1000 feet roll, case of 2, 2 ply	weekly	\$ 30.00	3	\$ 90.00
Moisturizing Hand Soap	1250 pumps, each	weekly	\$ 5.18	10	\$ 51.80
GermX Hand Sanitizer	1000 ml, pricing shown per refill	weekly	\$ 6.50	1	\$ 6.50
Hardwound Paper Towel	800 feet, white paper, 6 per case	weekly	\$ 30.00	3	\$ 90.00
44 gal trash bags	20 per roll	weekly	\$ 6.25	10	\$ 62.50
32 gal trash bags	20 per roll	weekly	\$ 4.95	10	\$ 49.50
* estimate based on 42 weeks of billing					
Weekly Price					\$ 350.30
Annual Estimate					\$ 14,712.60