



CITY OF BLAIR

MEMORANDUM

To: Blair Cemetery, Parks, and Recreation Advisory Board
From: CJ Heaton, Deputy City Administrator of Public Works
Date: 5/19/26
Re: Updated Cemetery Rules

Attached is a draft/redline version of the proposed changes to the Cemetery Rules and Regulations. The biggest change is in allowing up to three burials in one space. This would allow families to put one regular burial and two cremations, or three cremations in one space. We are not making any exceptions to the regulations regarding the placement or number of headstones per space. If a cremation needs to be removed to allow for a full burial, the family will need to pay all appropriate fees and follow any appropriate state regulations for disinterment.

There is also a proposed update to the cemetery fees. It has been several years since the last update to fees. James surveyed cemeteries across the state, and the proposed rates are based on those averages. Staff is recommending a 50-dollar increase to the cost of the opening fees. The same applies to the Saturday morning/afternoon rates. Staff also recommend increasing the purchase fee from \$550 to \$700; this will include the \$100 fee for layout for headstones or pre-need reasons. Staff also would like to create a \$100 fee for layout assistance in the Catholic Cemetery to assist them with burials.

Lastly, there is a proposed new section in the rules and regulations to address the purchase of reclaimed lots by family members. With newly created legislation, the city may reclaim unused lots. As staff has worked through this process, some unforeseen questions arose with family members claiming spaces or wanting to purchase the deed to these lots. The guidelines in Article 3 lay out the requirements and steps for a family member to claim ownership of these lots. For example, a widow may not have ownership of a lot, but a stone may already be in place at the cemetery with their name engraved. We understand that space is for them. We have also added a fee for family members who wish to purchase these lots for a reduced rate of \$275.

Financial Impact: Overall increase in revenues

Recommendation: Approval of the updated Cemetery Rules and Regulations

