

JOC AGENDA (Thursday, June 25, 2026)

Generated by Misty Dempsey on Wednesday, July 1, 2026

Student Exemplary Dinner

- Student representatives from the SkillsUSA chapter presented a recap of their participation in the 2026 SkillsUSA National Leadership & Skills Conference held in Atlanta, Georgia.
- The Board viewed a presentation highlighting the conference, competitions, and student experiences.
- Students reported that:
 - Approximately 19,000 attendees participated in the national conference.
 - The Career Pathways Showcase team earned a **National Silver Medal** in the Business Management and Technology pathway.
 - The national recognition marks a significant achievement for the Erie County Technical School.
- A student participating in the Immersive Construction Experience reported:
 - Completion of the program.
 - Earning MC3 Worker Health and Safety Awareness and NC3 Hand Tool Identification, Safety, and Usage certifications.
 - Participation in industry tours and networking opportunities with construction professionals.
- Students highlighted educational experiences during the trip, including visits to the Georgia Aquarium, World of Coca-Cola, civil rights historic sites, and other educational attractions.
- The SkillsUSA chapter introduced its newly elected student officer team for the 2026-2027 school year and discussed leadership training and upcoming chapter goals.
- The chapter shared the 2026-2027 SkillsUSA/CTE theme, "**Level Up**," encouraging students to pursue excellence and career readiness.
- Administration recognized the dedication of the students, advisors, instructors, and industry partners whose support contributed to the chapter's continued success and noted the significant growth of the SkillsUSA chapter, increasing from approximately 30 members four years ago to more than 100 members today.
- Students presented commemorative SkillsUSA chapter pins and business cards to Board members, highlighting partnerships with local industry supporters and community networking efforts
- An update was provided on the Heavy Equipment Operations Lab project. Administration reported the lab remains on schedule for completion prior to the start of the school year, with electrical work, painting, and ventilation installation underway.

Work Session

- Administration presented the annual School Safety and Security Report.
- The Board was informed that the school received the following grants:
 - **\$50,000** from the American Welding Society (AWS) Foundation for welding equipment and materials.
 - **\$10,000** from the Home Depot Foundation for tools to support the construction programs.
 - **\$12,500** through the Pennsylvania Math and CTE Project for professional development to strengthen alignment between CTE curriculum and state math standards.
- Administration provided an update on the Perkins Grant, noting funding decreased from **\$364,000 to \$359,000** for the upcoming year.
- An update was provided on the PA Smart Innovation Grant application for the Heavy Equipment program.
- Administration reported on the successful Skilled Trades Summer Camps funded through Mercer, Stanton, and Venango Counties. Camps included construction, electrical, healthcare, emergency protective services, computer programming, and drone piloting.
 - All camps reached capacity shortly after registration opened.
 - Positive feedback was received from students, parents, and instructors.
 - Administration expressed plans to expand the program in future years as funding allows.
- The Board discussed adjusting the instructional schedule by reducing each session by **five minutes** while maintaining the 10:35 a.m. dismissal for participating districts.
- Administration reported that action on the non-member tuition rates will be deferred until the August meeting due to the item being inadvertently omitted from the agenda.
- An update was provided on the continued growth of the Cooperative Education Program, which increased from approximately **75 to 149 students** participating in work-based learning opportunities.

- *Administration discussed plans to provide additional support for the Cooperative Education program through staffing adjustments and expanded coordinator responsibilities.*
- *The proposed Enrollment Engagement Coordinator job description was reviewed to better align staffing resources with enrollment and cooperative education needs.*
- *Administration recognized student achievements, including national SkillsUSA Silver Medalists and scholarship recipients.*
- *Upcoming events and important dates for the start of the 2026-2027 school year were reviewed, including orientation activities and Diggers & Dumpers.*

1. Call to Order

Procedural: A. Moment of Reflection

Procedural: B. Pledge of Allegiance

Procedural: C. Roll Call

Board members present: Mr. McManus, Ms. Turi, Dr. Wise, Mr. Legnasky, Ms. Brink, Mr. Boyd, Mr. Ring, Mr. Gilbert, and Mr. Morvay.

Action: D. Treasurer Nomination

Recommended Action: 1Da: Motion to open Treasurer nomination. 1Db: Motion to close Treasurer nomination.

1Dc: Motion to appoint Treasurer.

Mr. Morvay nominated by Dr. Wise and Ms. Brink

Motion to close nominations by Dr. Wise with second by Ms. Brink

Final resolution - motion carries

Motion to approve Mr. Morvay as treasurer by Mr. Boyd with second by Mr. Legnasky

Final resolution - motion carries

2. Executive Session

3. Amendments

Action: A. NONE

4. Meeting Minutes

Action: A. Meeting Minutes

Recommended Action: Motion to approve the meeting minutes from May 21, 2026 as presented.

Motion moved by Mr. Morvay with second by Mr. Boyd

Final resolution - motion carries

5. Student Accomplishments/Highlights

Information: A. Student Accomplishments/Highlights

Information: B. Exemplary Students - 4th Quarter

6. Guest and Public Comment

7. Important Items Coming to the ECTS

Information: A. Important Items Coming to the ECTS

8. Operations - Old Business

Information: A. 2026-27 Tuition Rates for Non-member Students

9. Operations - New Business

Action: A. Auctioned Items

Recommended Action: Motion to approve the removal of the attached items/equipment from the ECTS property books.

Action: B. Donations

Recommended Action: Motion to accept the donation of 30 DeWalt 4.0 Ah Batteries from Reed Manufacturing to support our CNT, FMT and HEO programs.

Action: C. VISA Limits_2026-2027

Recommended Action: Motion to approve the attached VISA Credit Card limits for the 2026-2027 school year as presented.

Action: D. June Field Trip

Recommended Action: Motion to ratify the CMP FAA Certification field trip on June 3, 2026.

Action: E. PA Cyber Agreement_2026-2027

Recommended Action: Motion to approve the 2026-2027 PA Cyber Agreement.

Action: F. Diligent (BoardDocs) Contract_2026-2027

Recommended Action: Motion to approve the 2026-2027 Contract with Diligent as the organization will continue using BoardDocs for board management.

Action: G. SkillsUSA Advisors

Recommended Action: Motion to approve the SkillsUSA Advisors for 2026-2027 and position 2 for 2025-2026 as listed:

Action: H. Sublease Agreement w.EC3 and NW Tri-County IU5_2026-2027

Recommended Action: Motion to approve the sublease agreement with ECE3 and NW Tri-County IU5 for 2026-2027 School Year.

Action: I. Utica Property Insurance Package_2026-2027

Recommended Action: Motion to approve the Utica Insurance proposal for the 2026-2027 fiscal year, not to exceed a premium amount of \$113,655.

Action: J. PSBA Membership Agreement_2026-2027

Recommended Action: Motion to approve the membership agreement with PSBA for Policy Maintenance services only, as the organization will continue using Diligent (BoardDocs) for board management.

Action: K. Guidance Services Plan_2026-2029

Recommended Action: Motion to approve the ECTS Guidance Services Plan for 2026-2029 as presented.

Action: L. NRG-Direct Energy Agreement - 6 months

Recommended Action: Motion to approve a six-month electricity supply agreement with NRG-Direct Energy, with a fixed-with-cap pricing structure at a rate not to exceed \$0.1047 per kWh.

Action: M. Authorization for Director to Hire

Recommended Action: Motion to Authorize the Director to hire staff for the 2026-2027 fiscal year prior to the August meeting and to hire staff in the event a board meeting is cancelled due to a lack of quorum during the

2026-2027 fiscal year.

Action: N. Instructional Time Change

Recommended Action: Please entertain the motion to approve the Erie County Technical School reducing the Career and Technical Education instructional time in all high school programs to 480 hours annually from 495 hours.

Action: P. Superintendent of Record_2026-2027

Recommended Action: Motion to approve Dr. Matthew Lane as the Superintendent of Record for another term 2026-2027 school year and to be paid a net stipend of \$3,000.

Action: Q. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda

Motion moved by Ms. Brink with second by Mr. Legnasky

Final resolution - motion carries

10. New Financial Items

Reports: A. Business Manager Report

Reports: B. Treasurer Report

Reports: C. Statement of Activities

Reports: D. Payables

Information, Reports: E. VISA Procurement Card Payment

Action: F. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion moved by Mr. Boyd with second by Mr. Morvay

Final resolution - motion carries

11. Administrative Services and Human Resources

Information, Reports: A. Administrative Services and Human Resources Report

Action: B. Hiring & Transfers

Recommended Action: Motion to hire Annabelle Plummer as a temporary part-time Summer Help Worker at a rate of \$15 per hour, effective on or about June 22, 2026.

Action: C. Resignations & Retirements

Recommended Action: Motion to approve the resignation request of Brittany Howell as Enrollment & Engagement Coordinator, effective July 1, 2026.

Action: D. Policies

Recommended Action: Motion to advance 1st read Board Policy Revisions as noted in the attached policies.

Motion moved by Ms. Brink with second by Mr. Boyd

Final resolution - motion carries

Action, Information: E. Column Advancement_M. Larson

Recommended Action: Motion to increase Morgan Larson's salary to Column "D" (M) step 4 at the rate of \$47,949, effective at the start of the 2026-2027 school year.

Action: F. Enrollment & Community Engagement Coordinator Job Description Revision

Recommended Action: Motion to approve the revised job description for the Enrollment & Community Engagement Coordinator position.

Motion moved by Mr. Boyd with second by Mr. Morvay

Final resolution - motion carries

Action: G. Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Mr. Morvay with second by Ms. Brink

Final resolution - motion carries

12. Reports

Information, Reports: A. Leadership Report - Director & Principal

Reports: B. Superintendent

Reports: C. Solicitor

Action: D. Approval of Reports Section of the Agenda

Recommended Action: Motion to approve the Reports Section of the Agenda

Motion moved by Mr. Legnasky with second by Mr. Boyd

Final resolution - motion carries

13. Supplemental Reports and Information

Information, Reports: A. Facilities Report

Information, Reports: B. Supervisors of CIA & SEWBL

Information, Reports: C. Technology Report

Information, Reports: D. JOC Member Attendance Report

Information, Reports: E. Secondary Program & Transition Program Enrollment Report

Information, Reports: F. Disabled Population

Information, Reports: G. Business Partnership Coordinator Report

Information, Reports: H. Enrollment and Community Engagement Coordinator Report

Information, Reports: I. Career Planning Coordinator Report

Information, Reports: J. RCTC Report

14. Statute-Related Business

Reports: A. Staff Travel > 400 Miles

15. Correspondence

16. Board Actions

17. Adjournment

Action: A. Adjourn

Recommended Action: Motion to adjourn

*Motion moved by Ms. Brink with second by Ms. Turi
Final resolution - motion carries*

18. Reminders

Information: A. Next Meeting Date - August 13, 2026