



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: August 11, 2026

AGENDA ITEM:

Sanctioned Accounts for FY 2026-2027

BOARD ACTION REQUESTED:

Motion to Approve Annual Sanctioned Accounts for FY 2026-2027

BACKGROUND INFORMATION:

Sanctioned Accounts contribute to the funding and well-being of Stillwater Public Schools Booster Clubs by allowing them to use our organizations tax ID. The Boosters act on their own behalf by raising money via donations or sales. The Boosters will have their own bank account, separate from the Stillwater Public Schools account. They will purchase goods/services with their own funds. Goods and services purchased will be made in the best interest of the Stillwater Public Schools Booster Club that they represent. Sanctioned accounts are subject to audit.

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RECEIVED
JUL 6 2026

PAID JUL 26 2026

STILLWATER BOARD OF EDUCATION

CFBB-E

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/23/2026

Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

Lady Pioneers Basketball Booster Club

Official Mailing Address for the organization:

314 Lewis Street, Stillwater, OK 74074

Organization's Taxpayer I.D. Number: 99-4373856

Organization President

Organization Treasurer

Name: Beth Streeter

Name: Cecilia Wagner

Phone: 918.720.1110

Phone: 979.324.3933

Email: osubeth7@yahoo.com

Email: texaswagners@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: To provide financial support for the Lady Pioneers Basketball teams.

Organizations's Website and/or Social Media Accounts: _____

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

Adoption Date: February 8, 2000

**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25**

Page 1 of 5

APPLICATION FOR SANCTIONING (Cont.)

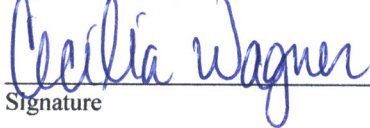
Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

Cecilia Wagner/Treasurer

Organization Representative/Office Name and Position (printed)


Signature

Date

7/22/20

Talby Justus/Coach

School Faculty Sponsor / Athletic Coach Name (printed)


Signature

Date

7/25/22

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Lady Pioneers Basketball Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026Beginning Cash Balance, July 1, 2025\$ 11775.88

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 5634.20

Donations

\$ _____

Parent/Student Contributions

\$ _____

Other (list):

camp fees\$ 1381.00

\$ _____

\$ _____

Total Collections

\$ 7015.20

Expenditures:

Fundraising Expenses

\$ 252.62

Other (list):

Camp costs\$ 2211.47Camp Costs - referees\$ 365.00Printing\$ 2275.79gear\$ 3314.00Banquet/homecoming/sr night\$ 1578.72snacks/away meals/food\$ 1088.15Misc.\$ 4.91

\$ _____

Total Expenditures

\$ 11090.66Ending Cash Balance, June 30, 2026\$ 7700.42\$ 7600.42

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Cecilia WagnerDate: 7/22/26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000Revision Date(s): 2/14/06, 6/15/10, 08/14/12, 10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22, 6/10/25

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STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Lady Pioneers Basketball Booster Club**FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027**

Beginning Cash Balance, July 1, 2026		\$ 7700.42
Collections:		
Fundraiser, Merchandise Sales, Etc.	\$ 6000.00	
Donations	\$ 1000.00	
Parent/Student Contributions	\$ 2500.00	
Other (list):		
Camp Fees	\$ 1000.00	
	\$	
	\$	
Total Collections		\$ 10500.00
Expenditures:		
Fundraising Expenses	\$	
Other (list):		
Camp costs	\$ 1700.00	
Camp Costs - referees	\$ 1000.00	
Printing	\$ 2190.00	
Gear	\$ 4650.00	
snacks/away meals/food	\$ 2700.00	
Banquet/homecoming/sr night	\$ 1350.00	
Misc.	\$ 400	
	\$	
Total Expenditures		\$ 13990.00
Ending Cash Balance, June 30, 2027		\$ 3200.00

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Cecilia WagnerDate: 7/22/26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 4 of 5**

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Kevin WagnerDate: 7/22/26Representative: [Signature]Date: 7/21/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/5/26Select One: Initial Application _____ Renewal ☒

Name of Sanctioned Organization:

Sangre Ridge Elementary PTO

Official Mailing Address for the organization:

2500 S Sangre Rd. Stillwater, OKOrganization's Taxpayer I.D. Number: 84-241207074074

Organization President

Organization Treasurer

Name: Heidi WalkerName: Kailee HolmesPhone: 4057475480Phone: 5803074493Email: heide.k.walker@gmail.comEmail: Kaileeholmes23@yahoo.com

Organization's Purpose, Goals, and the Benefit to District Students: Provide support and services to teachers, staff, and parents of Sangre Ridge students.

Organizations's Website and/or Social Media Accounts: Sangre Ridge Elementary PTO Facebook, Sangre Ridge PTO Instagram

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Kailee Holmes Treasurer
Organization Representative/Office Name and Position (printed)

Kailee Holmes
Signature

7/5/26
Date

Cami Patzkowski
School Faculty Sponsor / Athletic Coach Name (printed)

Cami Patzkowski
Signature

7-5-26
Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Sangre Ridge PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025

\$ 81,300.66

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 96,171.08

Donations

\$

Parent/Student Contributions

\$

Other (list):

membership

\$ 1500

yearbook

\$ 3906.82

playground improvement

\$ 8152.38

Total Collections

\$ 183,090.28

Expenditures:

Fundraising Expenses

\$ 14,643.67

Other (list):

PTO operating cost

\$ 2984.99

Teacher appreciation

\$ 4434.54

5th grade

\$ 4518.42

playground improvement

\$ 225,713.98

Field trips

\$ 601.35

Total Expenditures

\$ 252,896.65

Ending Cash Balance, June 30, _____

\$ 11,494.29

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kailee Holmes

Date: 7/5/26

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)Name of Organization/Association: Sangre Ridge PTOFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027Beginning Cash Balance, July 1, 2026\$ 11,494.29

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 90,000

Donations

\$

Parent/Student Contributions

\$

Other (list):

membership\$ 1500yearbook\$ 4000playground\$ 80000

Total Collections

\$ 186,994.29

Expenditures:

Fundraising Expenses

\$ 15,000

Other (list):

PTO operating\$ 3,000Teacher appreciation\$ 5,0004th grade\$ 4,500playground improvement\$ 160,000 (to complete phase 2 & 3)Field trip\$ 600

\$

\$

\$

Total Expenditures

\$ 188,100Ending Cash Balance, June 30, 2027\$ 10,388.29

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _____ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kailee HolmesDate: 7/5/26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 25-26 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Karlie HolmesDate: 7/5/26✓ Representative: CaptainDate: 7/5/26✓ Representative: Officer SeefeldtDate: 7/5/26

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/2/24Select One: Initial Application _____ Renewal X _____

Name of Sanctioned Organization:

Will Rogers Elementary PTA

Official Mailing Address for the organization:

1211 N Washington St. Stillwater, OK, 74045Organization's Taxpayer I.D. Number: 73-1016553**Organization President****Organization Treasurer**Name: Natalie PaigeName: Chelsea HendrixPhone: 9188518724Phone: 4054083521Email: paigefarmok@gmail.comEmail: cedudek@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: the PTA (Parent Teacher Association) is a formal
organization of parents, teachers, and staff dedicated to supporting students. They bridge the gap between home and school by
organizing educational enrichment programs, raising funds for classroom resources, hosting community events.

Organizations's Website and/or Social Media Accounts: https://www.facebook.com/profile.php?id=61556337871334
https://willrogerselm.givebacks.com/shop

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

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APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
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3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Natalie Paige- President

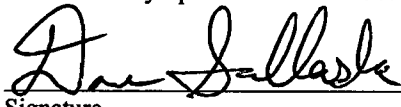
Organization Representative/Office Name and Position (printed)


Signature

7/2/26
Date

Dane Sallaska

School Faculty Sponsor / Athletic Coach Name (printed)


Signature

07/02/2026
Date

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Will Rogers Elementary PTA**FINANCIAL ACTIVITY FOR SCHOOL YEAR 25-26**Beginning Cash Balance, July 1, 2025

\$ 38753.25

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 21866.15

Donations

\$ 55.02

Parent/Student Contributions

\$ 0

Other (list):

\$

\$

\$

Total Collections

\$ 21921.17

Expenditures:

Fundraising Expenses

\$ 9558.62

Other (list):

Teacher & Classroom Grants

\$ 2289.61

Field trips/ pizza party

\$ 4758

State Membership dues

\$ 620

Meals and Teacher Apprication

\$ 2312.80

Insurance

\$ 630

School Improvements

\$ 1563.44

\$

\$

Total Expenditures

\$ 21732.47

Ending Cash Balance, June 30, 26

\$ 38941.91

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Natalie PaigeDate: 7/2/26Title: president

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000

Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25

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STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1- JUNE 30)

Name of Organization/Association: Will Rogers Elementary PTA**FINANCIAL ACTIVITY FOR SCHOOL YEAR 26-27**Beginning Cash Balance, July 1, 26\$ 38,941.91

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 12500

Donations

\$ 200

Parent/Student Contributions

\$ 0

Other (list):

\$\$\$

Total Collections

\$ 12700

Expenditures:

Fundraising Expenses

\$ 2000

Other (list):

Insurance

\$ 635

member dues

\$ 650

Teacher & Classroom Grant

\$ 5,000.00

Field trips/ pizza party

\$ 7000

Teacher Appreciation

\$2,000.0

School Improvements

\$ 10,000.00\$\$

Total Expenditures

\$ 27,285Ending Cash Balance, June 30, 27\$ 11,656.91

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 26-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Natalie Paige

Date: _____

Title: president

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: *February 8, 2000*Revision Date(s): *2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25*

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STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)****ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION**

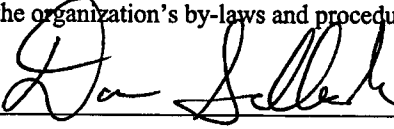
This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

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To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 26-27 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Date: 07/02/2026Representative: Date: 7/2/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

*Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
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6/10/25**Page 5 of 5*

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 07/06/2026 Select One: Initial Application _____ Renewal XX

Name of Sanctioned Organization: Stillwater Band Boosters

Official Mailing Address for the organization: 2511 E Will Rogers Dr., Stillwater, OK 74075

Organization's Taxpayer I.D. Number: 27-1199428

Organization President

Name: Kerry McNickle

Phone: 405-880-2897

Email: kerry.mcnicke@yahoo.com

Organization Treasurer

Name: Candace Thrasher

Phone: 405-326-8777

Email: cmthrasher1@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: _____

To assist financially and logistically to optimize the experience of the students and staff in the Stillwaer Pioneer Band program.

Organizations's Website and/or Social Media Accounts: stillwaterbands.org

Facebook: Stillwater Band Alumni, Students & Supports/Instagram: stwbands

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

Candace Thrasher, Treasurer

Organization Representative/Office Name and Position (printed)

Candace Thrasher
Signature07/06/2026

Date

Kevin Zamborsky

School Faculty Sponsor / Athletic Coach Name (printed)

[Signature]
Signature07/06/2026

Date

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater Band BoostersFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026Beginning Cash Balance, July 1, 2025 \$ 55,629.15

Collections:

Fundraiser, Merchandise Sales, Etc.	\$ <u>32,062.07</u>
Donations	\$ <u>87,045.33</u>
Parent/Student Contributions	\$ <u>258,931.66</u>
Other (list):	
Bank/Interest	\$ <u>1,299.89</u>
Internal Account Transfers	\$ <u>9,500.00</u>
Travel/Events	\$ <u>211,098.53</u>

Total Collections \$ 599,937.48

Expenditures:

Fundraising Expenses	\$ <u>3,447.22</u>
Other (list):	
Hospitality	\$ <u>55,278.01</u>
Instructional	\$ <u>46,064.87</u>
Operational	\$ <u>1,107.39</u>
Scholarships	\$ <u>1,250</u>
Uniforms/Student Apparel	\$ <u>39,022.96</u>
Internal Account Transfers	\$ <u>22,835.29</u>
Equipment/Props	\$ <u>9,102.97</u>
Travel/Events	\$ <u>359,491.93</u>

Total Expenditures \$ 537,600.64Ending Cash Balance, June 30, 2026 \$ 117,965.99

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Candace ThrasherDate: 07/06/2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000Revision Date(s): 2/14/06, 6/15/10, 08/14/12, 10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22, 6/10/25Page 3 of 5

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater Band BoostersFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026		\$ 117,965.99
Collections:		
Fundraiser, Merchandise Sales, Etc.	\$ 25,000.00	
Donations	\$ 40,000.00	
Parent/Student Contributions	\$ 150,000.00	
Other (list):		
Bank/Interest	\$ 1,200.00	
Internal Account Transfers	\$ 9,500.00	
Travel/Events	\$ 75,000.00	
Total Collections		\$ 418,665.99
Expenditures:		
Fundraising Expenses	\$ 3,500.00	
Other (list):		
Hospitality	\$ 80,000.00	
Travel/Events	\$ 100,000.00	
Instructional	\$ 50,000.00	
Operational	\$ 1,500.00	
Scholarships	\$ 2,500.00	
Uniforms/Student Apparel	\$ 50,000.00	
Internal Account Transfers	\$ 15,000.00	
Equipment/Props	\$ 15,000.00	
Total Expenditures		\$ 317,500.00
Ending Cash Balance, June 30, 2027		\$ 219,131.98

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Candace ThrasherDate: 07/06/2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25

Page 4 of 5

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: K LoperDate: 6/2/26Representative: Sandra WhiteDate: 7/4/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING****Due Annually on July 5**

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/10/2026Select One: Initial Application ☒ Renewal ☐

Name of Sanctioned Organization:

Stillwater Cross Country

Official Mailing Address for the organization:

2202 S. Black Oak Dr. Stillwater OK 74074Organization's Taxpayer I.D. Number 84-1756089**Organization Representatives (Leadership Team)****Organization Representatives (Leadership Team)**Name: Tamara MixName: Elizabeth Jackson/Grace WeimanPhone: 405-762-2133Phone: 580-716-1503 / 405-714-2674Email: tamaralmix0810@gmail.comEmail: Elijacks86@gmail.com / gracewieman@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: _____

The organization is designed and operated for charitable and educational purposes related to SPS XC activities.

Organizations's Website and/or Social Media Accounts: Facebook: Pioneer Distance XC Booster ClubInstagram: run4shs

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

Adoption Date: February 8, 2000
**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25**
Page 1 of 5

APPLICATION FOR SANCTIONING (Cont.)Instructions for Completing Application:

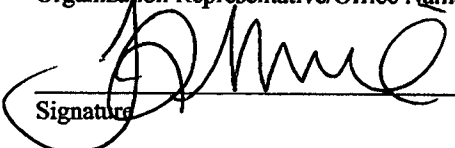
1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Tamara Mix (Leadership Team Member)

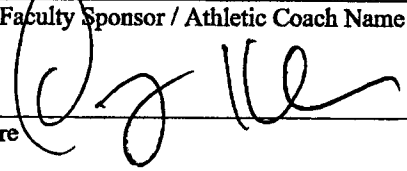
Organization Representative/Office Name and Position (printed)

Signature 

Date 7/8/26

Doug Klepper

School Faculty Sponsor / Athletic Coach Name (printed)

Signature 

Date 7/8/26

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Cross CountryFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026Beginning Cash Balance, July 1, 2025

\$ 1573.00

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 17,580.93

Donations

\$ 2155.00

Parent/Student Contributions

\$ 1853.00

Other (list):

\$

\$

\$

Total Collections

\$ 21570.93

Expenditures:

Fundraising Expenses

\$ 5944.28

Other (list):

[see attached sheet] Items include:

\$ 11,170.72

Insurance, Team Camp, Backpacks, Photographer

\$

Administrative costs, senior banners,

\$

Chile Pepper rooms and meals,

\$

senior gifts, awards, state qualifier shirts

\$

coach gifts, and banquet costs.

\$

\$

\$

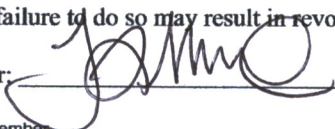
Total Expenditures

\$ 17115.00

Ending Cash Balance, June 30, 2026

\$ 6028.93

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Date: 7/8/26Title: Leadership Team Member

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 3 of 5**

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)****ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**Name of Organization/Association: Stillwater Cross Country**FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027**Beginning Cash Balance, July 1, 2026 [Expected to be similar to 2025-2026 year] \$ 6028.93**Collections:**

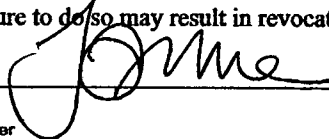
Fundraiser, Merchandise Sales, Etc.	<u>\$ 13,500.00</u>
Donations	<u>\$ 1500.00</u>
Parent/Student Contributions	<u>\$ 1850.00</u>
Other (list):	<u>\$</u>
	<u>\$</u>
	<u>\$</u>

Total Collections\$ 16,850.00**Expenditures:**

Fundraising Expenses	<u>\$ 6000.00</u>
Other (list):	
Items include but are not limited to:	<u>\$ 12,000.00</u>
Insurance, Team Camp, Backpacks, Photographer	<u>\$</u>
Senior Banners, Chile Peper rooms and meals,	<u>\$</u>
Jamboree t-shirts and snacks for fundraiser,	<u>\$</u>
senior gifts, awards, coach gifts, banquet costs,	<u>\$</u>
state qualifier shirts as needed, administrative items as needed.	<u>\$</u>
	<u>\$</u>
	<u>\$</u>

Total Expenditures\$ 17000.00Ending Cash Balance, June 30, 2027\$ 5878.93

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Date: 7/8/26Title: Leadership Team Member

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 4 of 5**

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)****ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION**

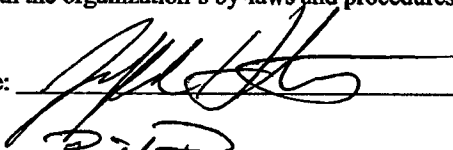
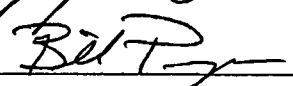
This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Date: 7/7/26Representative: Date: 7/7/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

*Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25**Page 5 of 5*

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/1/20Select One: Initial Application ☐ Renewal ☒

Name of Sanctioned Organization:

Stillwater High School varsity Pom Booster

Official Mailing Address for the organization:

3406 S Canopy Ln., Stillwater, OK ClubOrganization's Taxpayer I.D. Number: 20-270871874074

Organization President

Organization Treasurer

Name: Kendra RiderName: Mindy GoffPhone: (405) 334-2395Phone: (417) 825-0333Email: kendra.ridervale@gmail.comEmail: cmgoffclub@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: The purpose of this organization is to assist and support the SHS pom squad with activities, fundraising, and financial support.

Organizations's Website and/or Social Media Accounts: Website - sites.google.com/stillwaterschools.com/spirtsquad/about

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

- ✓1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
- ✓2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
- ✓3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
- ✓4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
- ✓5. Sign and date this application and have the school faculty sponsor review and sign (required).
- ✓6. Email or deliver the application and attachments to:

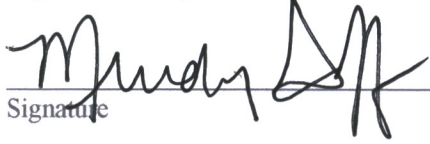
Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

- ✓7. Signing this form certifies that you agree to attend mandatory district training.

Kendra Rider (president)

Mindy Goff (secretary/treasurer)

Organization Representative/Office Name and Position (printed)


Signature

Kendra Rider

Cami Patzkowski

(school rep/sponsor)

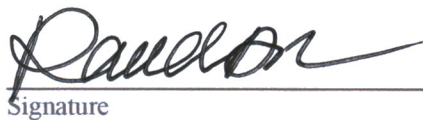


6/23/20

Date

Rachel Wilson (Head boy coach)

School Faculty Sponsor / Athletic Coach Name (printed)


Signature

6/23/20

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30) ^{23rd}

Name of Organization/Association: Stillwater High School Varsity Pom Booster

FINANCIAL ACTIVITY FOR SCHOOL YEAR 25-26

Club *OK*

Beginning Cash Balance, July 1, 2025

\$ 11,304.73

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ _____

Donations

\$ _____

Parent/Student Contributions

\$ _____

Other (list):

\$ _____

\$ _____

\$ _____

} see attached

Total Collections

\$ 90,663.91

Expenditures:

Fundraising Expenses

\$ _____

Other (list):

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

} see attached

Total Expenditures

\$ 85,723.75

Ending Cash Balance, June 30, 2026 ^{23rd}

\$ 16,244.89 *OK*

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Mindy Rider

Date: 6/23/26

Title: Secretary/Treasurer

president

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

STILLWATER BOARD OF EDUCATION

CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 - JUNE 30)

Name of Organization/Association: Stillwater High School Varsity Pom Booster Club
FINANCIAL ACTIVITY FOR SCHOOL YEAR 26-27

Beginning Cash Balance, July 1, 2026 proposed \$ 16,244.89

Collections:

Fundraiser, Merchandise Sales, Etc.

Donations

Parent/Student Contributions

Other (list):

Venmo Transactions

\$

\$

\$

\$

\$ 75,000.00

\$

\$

Cash/ck.
\$ 19,000.00

Total Collections

\$ 94,000.00

Expenditures:

Fundraising Expenses

Other (list):

Uniforms & Poms

Camp / Comp music & fees

State championship expenses

Choreo & Guest Consulting

Food for team & choreographers

Travel & hotel for chor

Miscellaneous (gear/eq.)

\$ 22,000.00

\$ 10,000.00

\$ 40,000.00

\$ 3,000.00

\$ 7,500.00

\$ 2,000.00

\$ 2,000.00

\$ 3,000.00

Total Expenditures

\$ 89,500.00

Ending Cash Balance, June 30, 2027

\$ 20,744.89

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 26-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: [Signature]

Date: 6/23/26

Title: Secretary/treasurer

president Kendra Rider

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 25-26 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

President

Representative:

Kendra Rider

Date:

6/23/26

Secretary/Treasurer

Representative:

Mindy [Signature]

Date:

6/23/26

School rep/sponsor

Representative:

Carly [Signature]

Date:

6/23/26

Head coach

Representative:

Daniel [Signature]

Date:

6/23/26

Representative:

Date:

RECEIVED JUL 26 2026 APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/22/2026

Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

SHS Lady Pioneer Softball Booster Club

Official Mailing Address for the organization:

601 S Washington St #146
Stillwater, OK 74074

Organization's Taxpayer I.D. Number: _____

Organization President

Organization Treasurer

Name: Kelsey Vaughn

Name: Toby Deal

Phone: 918-607-7862

Phone: 405-338-8421

Email: Kels9382@gmail.com

Email: rcal6deal@yahoo.com

Organization's Purpose, Goals, and the Benefit to District Students: Raise money to
ensure successful season for the Lady Pioneer Softball program.

Organizations's Website and/or Social Media Accounts: SHS Lady Pioneer Softball &
SHS Softball, Stillwater Lady Pioneer Softball - (all facebook)

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Toby Deal Treasurer
Organization Representative/Office Name and Position (printed)

Signature

Date

Karie Linsenmeyer - Coach
School Faculty Sponsor / Athletic Coach Name (printed)

Signature

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: SHS Lady Pioneer Softball Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025Beginning Cash Balance, July 1, 2025\$ 22,211.94

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 9,585.00

Donations

\$ 40,092.73

Parent/Student Contributions

\$ 842.85

Other (list):

concession sales\$ 2,256.00adobe return\$ 99.99VENMO concession\$ 29.66

Total Collections

\$ 52,906.23

Expenditures:

Fundraising Expenses locker room remodel

\$ 30,091.32

Other (list):

coach stipends\$ 6,327.89concession\$ 2,286.17banquet\$ 4,299.71state tournament\$ 1,416.81in/out travel / KC / special rights\$ 5,099.11banner / yard signs\$ 1,652.97field supply / maintenance /\$ ~~3,000.00~~ 3,927.51subscriptions / specials / dues\$ 3812.97Total Expenditures m & / coaches exp / fees2,733.20\$ 61,649.66Ending Cash Balance, June 30, 2026\$ 13,528.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Toby DealDate: 7/18/2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: SHS Hardy Pioneer Softball Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026Beginning Cash Balance, July 1, 2026 \$ 13,528.51

Collections:

Fundraiser, Merchandise Sales, Etc.	\$ <u>11,500.00</u>
Donations	\$ <u>0</u>
Parent/Student Contributions	\$ <u>13,780.00</u>
Other (list):	
<u>Concession Sales</u>	\$ <u>2,500</u>
<u>Events / parking</u>	\$ <u>600</u>

Total Collections \$ 28,780

Expenditures:

Fundraising Expenses	\$
Other (list):	
<u>concessions</u>	\$ <u>2,300</u>
<u>tournaments/travel/fees</u>	\$ <u>3,000</u>
<u>Field Supply maintenance</u>	\$ <u>5,000</u>
<u>Banner / signs</u>	\$ <u>1,500</u>
<u>Banquet / Events</u>	\$ <u>4,500</u>
<u>Coaches stipends</u>	\$ <u>6,189.88</u>
<u>repairs - utility / facility</u>	\$ <u>2,800</u>
<u>subscriptions / socials</u>	\$ <u>3,800</u>

Total Expenditures \$ 29,089.88Ending Cash Balance, June 30, 2027 \$ 13,218.63

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _____ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Toby Drai Date: 7/18/2024Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____ Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the _____ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Destiny GoreDate: 8-30-26Representative: Jessica M. MullerDate: 8/30/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

RECEIVED JUL 30 2026