STILLWATER PUBLIC SCHOOLS

STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: August 11, 2026

AGENDA ITEM:
Sanctioned Accounts for FY 2026-2027

BOARD ACTION REQUESTED:
Motion to Approve Annual Sanctioned Accounts for FY 2026-2027

BACKGROUND INFORMATION:
Sanctioned Accounts contribute to the funding and well-being of Stillwater Public Schools Booster Clubs by allowing them to use our organizations tax ID. The Boosters act on their own behalf by raising money via donations or sales. The Boosters will have their own bank account, separate from the Stillwater Public Schools account. They will purchase goods/services with their own funds. Goods and services purchased will be made in the best interest of the Stillwater Public Schools Booster Club that they represent. Sanctioned accounts are subject to audit.
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RECEIVED JUL 2 6 2026

PAID JUL 2 6 2026

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/23/2026 Select One: Initial Application ________ Renewal X

Name of Sanctioned Organization: Lady Pioneers Basketball Booster Club

Official Mailing Address for the organization: 314 Lewis Street, Stillwater, OK 74074

Organization's Taxpayer I.D. Number: 99-4373856

Organization President	**Organization Treasurer**
Name: Beth Streeter	Name: Cecilia Wagner
Phone: 918.720.1110	Phone: 979.324.3933
Email: osubeth7@yahoo.com	Email: texaswagners@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: To provide financial support for the Lady Pioneers Basketball teams.

Organizations's Website and/or Social Media Accounts: ____________________

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.

2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).

3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.

4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.

5. Sign and date this application and have the school faculty sponsor review and sign (required).

6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Cecilia Wagner/Treasurer
Organization Representative/Office Name and Position (printed)

Cecilia Wagner
Signature

7/22/26
Date

Talby Justus/Coach
School Faculty Sponsor / Athletic Coach Name (printed)

Talby Just
Signature

7/23/26
Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Lady Pioneers Basketball Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025		$ 11775.88 √ OK
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 5634.20	
Donations	$	
Parent/Student Contributions	$	
Other (list):		
camp fees	$ 1381.00	
	$	
	$	
Total Collections		$ 7015.20
Expenditures:		
Fundraising Expenses	$ 252.62	
Other (list):		
Camp costs	$ 2211.47	
Camp Costs - referees	$ 365.00	
Printing	$ 2275.79	
gear	$ 3314.00	
Banquet/homecoming/sr night	$ 1578.72	
snacks/away meals/food	$ 1088.15	
Misc.	$ 4.91	
	$	
Total Expenditures		$ 11090.66 √
Ending Cash Balance, June 30, 2026		~~$ 7700.42~~ $7600.42 √ OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Cecilia Wagner Date: 7/22/26

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: __________ Date: __________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Lady Pioneers Basketball Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026		$ 7700.42
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 6000.00	
Donations	$ 1000.00	
Parent/Student Contributions	$ 2500.00	
Other (list):		
Camp Fees	$ 1000.00	
	$	
	$	
Total Collections		$ 10500.00
Expenditures:		
Fundraising Expenses	$	
Other (list):		
Camp costs	$ 1700.00	
Camp Costs - referees	$ 1000.00	
Printing	$ 2190.00	
Gear	$ 4650.00	
snacks/away meals/food	$ 2700.00	
Banquet/homecoming/sr night	$ 1350.00	
Misc.	$ 400	
	$	
Total Expenditures		$ 13990.00
Ending Cash Balance, June 30, 2027		$ 3200.00

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Cecilia Wagner   Date: 7/22/26

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________   Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Kevin Wagner Date: 7/22/26

Representative: [signature] Date: 7/22/26

Representative: ____________ Date: ____________

Representative: ____________ Date: ____________

Representative: ____________ Date: ____________

APPLICATION FOR SANCTIONING

Due Annually on July 5

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Date Submitted: 7/5/26 Select One: Initial Application ______ Renewal ✓

Name of Sanctioned Organization: Sangre Ridge Elementary PTO

Official Mailing Address for the organization: 2500 S Sangre Rd. Stillwater, OK 74074

Organization's Taxpayer I.D. Number: 84-2412070

Organization President

Name: Heidi Walker

Phone: 4057475480

Email: heide.k.walker@gmail.com

Organization Treasurer

Name: Kailee Holmes

Phone: 5803074493

Email: Kaileeholmes23@yahoo.com

Organization's Purpose, Goals, and the Benefit to District Students: Provide support and services to teachers, staff, and parents of Sangre Ridge students.

Organizations's Website and/or Social Media Accounts: Sangre Ridge Elementary PTO Facebook, Sangre Ridge PTO Instagram

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Kailee Holmes Treasurer
Organization Representative/Office Name and Position (printed)

Kailee Holmes
Signature

7/5/26
Date

Cami Patzkowski
School Faculty Sponsor / Athletic Coach Name (printed)

Signature

7-5-26
Date

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Sangre Ridge PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025		$ 81,300.66 OK
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 96,171.08	
Donations	$	
Parent/Student Contributions	$	
Other (list):		
membership	$ 1500	
yearbook	$ 3906.82	
playground improvement	$ 81512.38	
Total Collections		$ 183,090.28
Expenditures:		
Fundraising Expenses	$ 14,643.67	
Other (list):		
PTO operating cost	$ 2984.99	
Teacher appreciation	$ 4434.54	
5th grade	$ 4518.42	
playground improvement	$ 225,713.98	
Field trips	$ 601.35	
	$	
	$	
	$	
Total Expenditures		$ 252,896.65
Ending Cash Balance, June 30, ____		$ 11494.29 OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kailee Holmes Date: 7/5/26

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Sangre Ridge PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026		$ 11,494.29
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 96,000	
Donations	$	
Parent/Student Contributions	$	
Other (list):		
membership	$ 1500	
yearbook	$ 4000	
playground	$ 80000	
Total Collections		$ 186,994.29
Expenditures:		
Fundraising Expenses	$ 15,000	
Other (list):		
PTO operating	$ 3,000	
Teacher appreciation	$ 5,000	
4th grade	$ 4,500	
playground improvement	$ 160,000 (to complete phase 2&3)	
Field trip	$ 600	
	$	
	$	
	$	
Total Expenditures		$ 188,100
Ending Cash Balance, June 30, 2027		$ 10,388.29

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the ______________ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kailee Holmes Date: 7/5/26

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 25-26 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Kailee Holmes Date: 7/5/26

√ Representative: [signature] Date: 7/5/26

√ Representative: Tiffany Seefeldt Date: 7/5/26

Representative: ______________ Date: ______________

Representative: ______________ Date: ______________

STILLWATER BOARD OF EDUCATION | CFBB-E

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/2/24 Select One: Initial Application ______ Renewal X

Name of Sanctioned Organization: Will Rogers Elementary PTA

Official Mailing Address for the organization: 1211 N Washington St. Stillwater, OK, 74045

Organization's Taxpayer I.D. Number: 73-1016553

Organization President

Name: Natalie Paige

Phone: 9188518724

Email: paigefarmok@gmail.com

Organization Treasurer

Name: Chelsea Hendrix

Phone: 4054083521

Email: cedudek@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: the PTA (Parent Teacher Association) is a formal organization of parents, teachers, and staff dedicated to supporting students. They bridge the gap between home and school by organizing educational enrichment programs, raising funds for classroom resources, hosting community events.

Organizations's Website and/or Social Media Accounts: https://www.facebook.com/profile.php?id=61556337871334 https://willrogerselm.givebacks.com/shop

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Natalie Paige- President
Organization Representative/Office Name and Position (printed)

Signature

7/2/26
Date

Dane Sallaska
School Faculty Sponsor / Athletic Coach Name (printed)

Dane Sallaska
Signature

07/02/2026
Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Will Rogers Elementary PTA

FINANCIAL ACTIVITY FOR SCHOOL YEAR 25-26

√ OK

Beginning Cash Balance, July 1, 2025		$ 38753.25
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 21866.15	
Donations	$ 55.02	
Parent/Student Contributions	$ 0	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 21921.17
Expenditures:		
Fundraising Expenses	$ 9558.62	
Other (list):		
Teacher & Classroom Grants	$ 2289.61	
Field trips/ pizza party	$ 4758	
State Membership dues	$ 620	
Meals and Teacher Apprication	$ 2312.80	
Insurance	$ 630	
School Inprovements	$ 1563.44	
	$	
	$	
Total Expenditures		$ 21732.47
Ending Cash Balance, June 30, 26		~~$ 38941.91~~ $38,896.31 √ OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Natalie Paige Date: 7/2/26

Title: president

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Will Rogers Elementary PTA

FINANCIAL ACTIVITY FOR SCHOOL YEAR 26-27

Beginning Cash Balance, July 1, 26		$ 38,941.91
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 12500	
Donations	$ 200	
Parent/Student Contributions	$ 0	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 12700
Expenditures:		
Fundraising Expenses	$ 2000	
Other (list):		
Insurance	$ 635	
member dues	$ 650	
Teacher & Classroom Grant	$ $5,000.00	
Field trips/ pizza party	$ 7000	
Teacher Appreciation	$$2,000.0	
School Inprovements	$ 10,000.00	
	$	
	$	
Total Expenditures		$ 27,285
Ending Cash Balance, June 30, 27		$ 11.656.91

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 26-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Natalie Paige Date: ____________

Title: president

Received and reviewed by Chief Financial Officer:

Name/Title: ____________________ Date: ____________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

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To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 26-27 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: [signature] Date: 07/02/2026

Representative: [signature] Date: 7/2/26

Representative: ______________________ Date: ______________

Representative: ______________________ Date: ______________

Representative: ______________________ Date: ______________

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 07/06/2026 Select One: Initial Application ______ Renewal XX

Name of Sanctioned Organization: Stillwater Band Boosters

Official Mailing Address for the organization: 2511 E Will Rogers Dr., Stillwater, OK 74075

Organization's Taxpayer I.D. Number: 27-1199428

Organization President

Name: Kerry McNickle

Phone: 405-880-2897

Email: kerry.mcnickle@yahoo.com

Organization Treasurer

Name: Candace Thrasher

Phone: 405-326-8777

Email: cmthrasher1@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students:

To assist financially and logistically to optimize the experience of the students and staff in the Stillwaer Pioneer Band program.

Organizations's Website and/or Social Media Accounts: stillwaterbands.org

Facebook: Stillwater Band Alumni, Students & Supports/Instagram: stwbands

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

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APPLICATION FOR SANCTIONING (Cont.)

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1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Candace Thrasher, Treasurer
Organization Representative/Office Name and Position (printed)

Candace Thrasher
Signature

07/06/2026
Date

Kevin Zamborsky
School Faculty Sponsor / Athletic Coach Name (printed)

Signature

07/06/2026
Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Band Boosters

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025		$ 55,629.15
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 32,062.07	
Donations	$ 87,045.33	
Parent/Student Contributions	$ 258,931.66	
Other (list):		
Bank/Interest	$ 1,299.89	
Internal Account Transfers	$ 9,500.00	
Travel/Events	$ 211,098.53	
Total Collections		$ 599,937.48
Expenditures:		
Fundraising Expenses	$ 3,447.22	
Other (list):		
Hospitality	$ 55,278.01	
Instructional	$ 46,064.87	
Operational	$ 1,107.39	
Scholarships	$ 1,250	
Uniforms/Student Apparel	$ 39,022.96	
Internal Account Transfers	$ 22,835.29	
Equipment/Props	$ 9,102.97	
Travel/Events	$ 359,491.93	
Total Expenditures		$ 537,600.64
Ending Cash Balance, June 30, 2026		$ 117,965.99

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Candace Thrasher Date: 07/06/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Band Boosters

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026		$ 117,965.99
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 25,000.00	
Donations	$ 40,000.00	
Parent/Student Contributions	$ 150,000.00	
Other (list):		
Bank/Interest	$ 1,200.00	
Internal Account Transfers	$ 9,500.00	
Travel/Events	$ 75,000.00	
Total Collections		$ 418,665.99
Expenditures:		
Fundraising Expenses	$ 3,500.00	
Other (list):		
Hospitality	$ 80,000.00	
Travel/Events	$ 100,000.00	
Instructional	$ 50,000.00	
Operational	$ 1,500.00	
Scholarships	$ 2,500.00	
Uniforms/Student Apparel	$ 50,000.00	
Internal Account Transfers	$ 15,000.00	
Equipment/Props	$ 15,000.00	
Total Expenditures		$ 317,500.00
Ending Cash Balance, June 30, 2027		$ 219,131.98

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Candace Thrasher Date: 07/06/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ____________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: K Loper Date: 6/2/26

Representative: Sondra White Date: 7/4/26

Representative: ______ Date: ______

Representative: ______ Date: ______

Representative: ______ Date: ______

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STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/10/2026 Select One: Initial Application X Renewal ______

Name of Sanctioned Organization: Stillwater Cross Country

Official Mailing Address for the organization: 2202 S. Black Oak Dr. Stillwater OK 74074

Organization's Taxpayer I.D. Numbe 84-1756089

Organization Representatives (Leadership Team)	**Organization Representatives** (LEadership Team)
Name: Tamara Mix	Name: Elizabeth Jackson/Grace Weiman
Phone: 405-762-2133	Phone: 580-716-1503 / 405-714-2674
Email: tamaralmix0810@gmail.com	Email: Elijacks86@gmail.com / gracewieman@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students:

The organization is designed and operated for charitable and educational purposes related to SPS XC activities.

Organizations's Website and/or Social Media Accounts: Facebook: Pioneer Distance XC Booster Club

Instagram: run4shs

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Tamara Mix (Leadership Team Member)
Organization Representative/Office Name and Position (printed)

Signature | Date 7/8/24

Doug Klepper
School Faculty Sponsor / Athletic Coach Name (printed)

Signature | Date 7/8/24

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Cross Country

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025		$ 1573.00 VOK
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 17,580.93	
Donations	$ 2155.00	
Parent/Student Contributions	$ 1853.00	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 21570.93
Expenditures:		
Fundraising Expenses	$ 5944.28	
Other (list):		
[see attached sheet] Items include:	$ 11,170.72	
Insurance, Team Camp, Backpacks, Photographer	$	
Adminstrative costs, senior banners,	$	
Chile Pepper rooms and meals,	$	
senior gifts, awards, state qualifier shirts	$	
coach gifts, and banquet costs.	$	
	$	
	$	
Total Expenditures		$ 17115.00
Ending Cash Balance, June 30, 2026		$ 6028.93 VOK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: [signature] Date: 7/8/26

Title: Leadership Team Member

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Cross Country

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026 [Expected to be similar to 2025-2026 year]		$ 6028.93
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 13,500.00	
Donations	$ 1500.00	
Parent/Student Contributions	$ 1850.00	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 16,850.00
Expenditures:		
Fundraising Expenses	$ 6000.00	
Other (list):		
Items include but are not limited to:	$ 12,000.00	
Insurance, Team Camp, Backpacks, Photographer	$	
Senior Banners, Chile Peper rooms and meals,	$	
Jamboree t-shirts and snacks for fundraiser,	$	
senior gifts, awards, coach gifts, banquet costs,	$	
state qualifier shirts as needed, adminstrative items as needed.	$	
	$	
	$	
Total Expenditures		$ 17000.00
Ending Cash Balance, June 30, 2027		$ 5878.93

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: [signature] Date: 7/8/26

Title: Leadership Team Member

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ____________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: ____________ Date: 7/7/26

Representative: ____________ Date: 7/7/26

Representative: ____________ Date: ____________

Representative: ____________ Date: ____________

Representative: ____________ Date: ____________

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/1/26 Select One: Initial Application ______ Renewal ✓

Name of Sanctioned Organization: Stillwater High School Varsity Pom Booster Club

Official Mailing Address for the organization: 3406 S Canopy Ln., Stillwater, OK 74074

Organization's Taxpayer I.D. Number: 26-2768718

Organization President

Name: Kendra Rider

Phone: (405) 334-2395

Email: kendra.ridervale@gmail.com

Organization Treasurer

Name: Mindy Goff

Phone: (417) 825-0333

Email: cmgoffclub@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: The purpose of this organization is to assist and support the SHS pom squad with activities, fundraising, and financial support.

Organizations's Website and/or Social Media Accounts: Website- sites.google.com/stillwaterschools.com/spiritsquad/about

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

✓1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.

✓2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).

✓3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.

✓4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.

✓5. Sign and date this application and have the school faculty sponsor review and sign (required).

✓6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

✓7. Signing this form certifies that you agree to attend mandatory district training.

Kendra Rider (president)
Mindy Goff (secretary/Treasurer)
Organization Representative/Office Name and Position (printed)

Cami Patzkowski
(school rep/sponsor)

Kendra Rider

Mindy Goff

Signature

6/23/26

Date

Rachel Wilson (Head pom coach)
School Faculty Sponsor / Athletic Coach Name (printed)

Signature

6/23/26

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE ~~30~~)** 23rd

Name of Organization/Association: Stillwater High School varsity Pom Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 25-26

OK ✓

Beginning Cash Balance, July 1, 2025		$ 11,304.73
Collections:		
Fundraiser, Merchandise Sales, Etc.	$	see attached
Donations	$	
Parent/Student Contributions	$	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 90,663.91
Expenditures:		
Fundraising Expenses (Current)	$	see attached
Other (list):		
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
Total Expenditures		$ 85,723.75
Ending Cash Balance, June ~~30~~ 23rd, 2026		$ 16,244.89 ✓ OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Mindy [signature] Kendra Rider Date: 6/23/26

Title: Secretary / Treasurer President

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ____________

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater High School Varsity Pom Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 26-27

Beginning Cash Balance, July 1, 2026 proposed		$16,244.89
Collections:		
Fundraiser, Merchandise Sales, Etc.	$	cash/ck.
Donations	$	$19,000.00
Parent/Student Contributions	$	
Other (list):		
Venmo Transactions	$75,000.00	
	$	
	$	
Total Collections		$94,000.00
Expenditures: proposed		
Fundraising Expenses	$22,000.00	
Other (list):		
Uniforms & poms	$10,000.00	
Camp/Comp music & fees	$40,000.00	
State champ title expenses	$3,000.00	
Choreo & Guest consulting	$7,500.00	
Food for team & choreographer	$2,000.00	
Travel & hotel for chor.	$2,000.00	
Miscellaneous (gear/eq.)	$3,000.00	
	$	
Total Expenditures		$89,500.00
Ending Cash Balance, June 30, 2027		$20,744.89

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 26-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: [signature] Date: 6/23/26

Title: Secretary/Treasurer president Kendra Rider

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 25-26 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

president
Representative: Kendra Rider Date: 6/23/26

secretary/treasurer
Representative: [signature] Date: 6/23/26

school rep/sponsor
Representative: [signature] Date: 6/23/26

Head coach
Representative: [signature] Date: 6/23/26

Representative: ______________________ Date: ______________

RECEIVED JUL 2 6 2026

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/22/2026 Select One: Initial Application ________ Renewal X

Name of Sanctioned Organization: SHS Lady Pioneer Softball Booster Club

Official Mailing Address for the organization: 601 S Washington St #146 Stillwater, OK 74074

Organization's Taxpayer I.D. Number: ________

Organization President

Name: Kelsey Vaughn

Phone: 918-607-7862

Email: Kels9382@gmail.com

Organization Treasurer

Name: Toby Deal

Phone: 405-338-8421

Email: real6deal@yahoo.com

Organization's Purpose, Goals, and the Benefit to District Students: Raise money to ensure successful season for the Lady Pioneer Softball program.

Organizations's Website and/or Social Media Accounts: SHS Lady Pioneer Softball & SJHS Softball, Stillwater Lady Pioneer Softball - (all facebook)

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Toby Deal Treasurer
Organization Representative/Office Name and Position (printed)

Signature: [signature] Date: 7/18/2026

Karie Linsenmeyer - Coach
School Faculty Sponsor / Athletic Coach Name (printed)

Signature: [signature] Date: 7/18/2024

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: SHS Lady Pioneer Softball Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025

Beginning Cash Balance, July 1, 2025		$ 22,271.94
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 9,585.00	
Donations	$ 40,092.73	
Parent/Student Contributions	$ 842.85	
Other (list):		
concession sales	$ 2,256.00	
adobe return	$ 99.99	
Venmo concession	$ 29.66	
Total Collections		$ 52,906.23
Expenditures:		
Fundraising Expenses locker room remodel	$ 30,091.32	
Other (list):		
coach stipends	$ 6,327.89	
concession	$ 2,288.17	
Banquet	$ 4,299.71	
State tournament	$ 1,416.81	
In/out travel/ KC / special nights	$ 5,099.11	
Banner / Yard signs	$ 1,652.97	
field supply / maintenance /	$ ~~[illegible]~~ 3927.51	
subscriptions / socials / dues	$ 3812.97	
Total Expenditures misc / coaches exp / fees	2,733.20	$ 61,649.66
Ending Cash Balance, June 30, 2026		$ 13,528.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26' school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Toby Deal   Date: 7/18/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________   Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: SHS Lady Pioneer Softball Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026

Beginning Cash Balance, July 1, 2026		$ 13,528.51
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 11,500.00	
Donations	$ 0	
Parent/Student Contributions	$ 13,780.00	
Other (list):		
Concession Sales	$ 2,500	
Events/parking	$ 1,000	
	$	
Total Collections		$ 28,780
Expenditures:		
Fundraising Expenses	$	
Other (list):		
concessions	$ 2,300	
tournaments/travel/Fees	$ 3,000	
Field Supply Maintenance	$ 5,000	
Banners/signs	$ 1500	
Banquet/Events	$ 4500	
Coaches stipends	$ 6189.88	
repairs - utility/facility	$ 2800	
Subscriptions/socials	$ 3800	
Total Expenditures		$ 29,089.88
Ending Cash Balance, June 30, 2027		$ 13,218.63

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the ______________ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Toby Deal   Date: 7/18/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________   Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the ______________ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Destiny Howe Date: 8-30-26

Representative: Jessica M. Muller Date: 8/30/26

Representative: ______________________ Date: ______________

Representative: ______________________ Date: ______________

Representative: ______________________ Date: ______________

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