STUDENT INCIDENT REPORT FORM

Date: _____ Administrator filing report: _____

Student: _____ School Site: _____ Grade: _____

The following incidents apply to this report:

- ☐ academic dishonesty
- ☐ administrative conference with student
- ☐ assault
- ☐ breaking of school rules repeatedly
- ☐ bullying/intimidation (verbal or physical)
- ☐ bus conduct
- ☐ conduct that threatens safety of others
- ☐ dishonesty/lying
- ☐ disrespect of faculty or staff
- ☐ disruption of educational process
- ☐ dress code violation
- ☐ excessive unauthorized absences
- ☐ extortion
- ☐ failure to attend assigned detention
- ☐ failure to comply with reasonable request
- ☐ fighting
- ☐ harassment
- ☐ horseplay
- ☐ inappropriate behavior
- ☐ indecent exposure
- ☐ medication policy violation
- ☐ network user violation
- ☐ open defiance
- ☐ possession or use of lethal weapons
- ☐ possession, consumption, sale, or being under the influence
- ☐ profanity/obscenity
- ☐ public display of affection
- ☐ pushing/shoving/kicking/punching
- ☐ sexual harassment
- ☐ stealing
- ☐ student conflict
- ☐ tardies, excessive
- ☐ temper tantrum
- ☐ theft/possession of stolen property
- ☐ threats
- ☐ tobacco use
- ☐ truant
- ☐ unruly conduct that disrupts school
- ☐ vandalism
- ☐ vehicle violation

If this is a bullying incident, has the student stated to the person either orally or in writing that he/she feels this behavior is inappropriate and unwelcome and he/she would like the behavior to stop? ☐ Yes ☐ No

Student's signed statement of incident is attached to this report.

RESOLUTION:

_____

_____

_____

_____

_____

_____ _____

Administrator signature Date

HARASSMENT/BULLYING INCIDENT REPORT FORM

Date: _____ Time: _____ Room/Location: _____

Student(s) Initiating Bullying/Harassment:

_____ Grade: _____ Class: _____

_____ Grade: _____ Class: _____

Student(s) Affected:

_____ Grade: _____ Class: _____

_____ Grade: _____ Class: _____

Type of Harassment Alleged:

Racial _____ Sexual _____ Religious _____ Other _____

Check all spaces below that apply. Adult stated or identified inappropriate behaviors as:

_____ Name Calling
_____ Stalking
_____ Inappropriate Gesturing
_____ Staring/Leering
_____ Writing/Graffiti
_____ Threatening
_____ Taunting/Ridiculing
_____ Inappropriate Touching
_____ Other _____

_____ Spitting
_____ Demeaning Comments
_____ Stealing
_____ Damaging Property
_____ Shoving/Pushing
_____ Hitting/Kicking
_____ Flashing a Weapon
_____ Intimidation/Extortion

Describe the incident:

_____

_____

Witnesses Present: _____

Physical evidence: Graffiti _____ Notes _____ E-mail _____ Web sites _____ Video/audio tape _____
Other _____

Staff signature _____

Parent(s) contacted: Date _____ Time _____

Administrative response taken:

_____