



2 TransAm Plaza Dr., Suite 450 • Oakbrook Terrace, IL 60181
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Invoice Date: February 6, 2024

Invoice No. 6300

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 1/31/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$635.50	\$0.00	\$635.50
Total		\$635.50	\$0.00	\$635.50
Fees				\$635.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$635.50

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 6300
Invoice Date: February 6, 2024

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
01/08/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
01/08/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$285.00	\$85.50
01/14/2024	S Jones	Email M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
01/18/2024	S Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
01/23/2024	S Boucek	Communicate with Tribune regarding [REDACTED]	0.20	\$285.00	\$57.00
01/23/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$285.00	\$85.50
01/31/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$285.00	\$57.00
01/31/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$285.00	\$57.00
01/31/2024	E Kelly	Begin reviewing guidance on [REDACTED]	0.80	\$260.00	\$208.00
Total Professional Fees For This Matter			2.30		\$635.50

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Elizabeth Kelly	0.80	\$260.00	\$208.00
Sara Boucek	0.20	\$285.00	\$57.00
Stephanie Jones	1.30	\$285.00	\$370.50
Total Professional Fees For This Matter	2.30		\$635.50

Fees	\$635.50
Costs Advanced and Expenses Incurred	\$0.00

CURRENT INVOICE DUE **\$635.50**



2 TransAm Plaza Dr., Suite 450 • Oakbrook Terrace, IL 60181
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Invoice Date: March 4, 2024

Invoice No. 6336

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 2/29/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$950.00	\$0.00	\$950.00
Total		\$950.00	\$0.00	\$950.00
Fees				\$950.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$950.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 6336
Invoice Date: March 4, 2024

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
02/01/2024	E Kelly	Continue reviewing and researching guidance on [REDACTED] [REDACTED] Draft and send email to L. Kriha with analysis of [REDACTED] and guidance on next steps	1.80	\$260.00	\$468.00
02/01/2024	E Kelly	Phone call with Superintendent Brownlow regarding [REDACTED] and next steps	0.10	\$260.00	\$26.00
02/07/2024	S Jones	Send M. Brownlow [REDACTED]; phone conference with M. Brownlow regarding [REDACTED]	0.70	\$285.00	\$199.50
02/20/2024	S Jones	Phone call with M. Brownlow regarding [REDACTED]	0.20	\$285.00	\$57.00
02/23/2024	S Jones	Review and respond to text from M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
02/27/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.50	\$285.00	\$142.50
02/29/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
Total Professional Fees For This Matter			3.50		\$950.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Elizabeth Kelly	1.90	\$260.00	\$494.00
Stephanie Jones	1.60	\$285.00	\$456.00
Total Professional Fees For This Matter	3.50		\$950.00

Fees	\$950.00
Costs Advanced and Expenses Incurred	\$0.00

CURRENT INVOICE DUE **\$950.00**



Invoice Date: April 8, 2024

Invoice No. 6492

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 3/31/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$285.00	\$0.00	\$285.00
Total		\$285.00	\$0.00	\$285.00
Fees				\$285.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$285.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 6492
Invoice Date: April 8, 2024

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
03/05/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]; follow up with email regarding same	0.40	\$285.00	\$114.00
03/14/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$285.00	\$57.00
03/18/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$285.00	\$85.50
03/20/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
Total Professional Fees For This Matter			1.00		\$285.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Stephanie Jones	1.00	\$285.00	\$285.00
Total Professional Fees For This Matter	1.00		\$285.00

Fees	\$285.00
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$285.00



Invoice Date: May 6, 2024

Invoice No. 6674

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 4/30/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,180.50	\$0.00	\$1,180.50
Total		\$1,180.50	\$0.00	\$1,180.50
Fees				\$1,180.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,180.50

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
04/02/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED] [REDACTED]	0.20	\$285.00	\$57.00
04/04/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED] [REDACTED] review and respond to M. Brownlow regarding [REDACTED]; coordinate with E. Kelly regarding same	0.50	\$285.00	\$142.50
04/05/2024	C Black	Provide M. Brownlow with [REDACTED] regarding [REDACTED]	0.20	\$260.00	\$52.00
04/05/2024	E Kelly	Correspond with M. Brownlow regarding [REDACTED] [REDACTED].	0.10	\$260.00	\$26.00
04/05/2024	E Kelly	Review proposed [REDACTED] regarding [REDACTED] [REDACTED]. Draft proposed edits. Draft and send email to M. Brownlow regarding the same.	0.70	\$260.00	\$182.00
04/11/2024	C Black	Email M. Brownlow regarding [REDACTED] [REDACTED]	0.10	\$260.00	\$26.00
04/11/2024	S Jones	Review and respond to emails from M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
04/11/2024	S Jones	Prepare [REDACTED]	0.30	\$285.00	\$85.50
04/15/2024	S Jones	Draft [REDACTED]	0.50	\$285.00	\$142.50
04/16/2024	S Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
04/16/2024	E Kelly	Draft and send email to M. Brownlow regarding [REDACTED]. Email correspondence with M. Brownlow regarding phone call regarding the same.	0.20	\$260.00	\$52.00
04/18/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED] [REDACTED]	0.10	\$285.00	\$28.50
04/18/2024	E Kelly	Review [REDACTED] preparation for call with M. Brownlow regarding the same. Phone call with M. Brownlow regarding [REDACTED] [REDACTED].	0.50	\$260.00	\$130.00
04/23/2024	S Jones	Review and respond to text messages from M. Brownlow regarding [REDACTED] [REDACTED]	0.30	\$285.00	\$85.50
04/24/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED] [REDACTED]	0.40	\$285.00	\$114.00
Total Professional Fees For This Matter			4.30		\$1,180.50

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Cassie Black	0.30	\$260.00	\$78.00
Elizabeth Kelly	1.50	\$260.00	\$390.00
Stephanie Jones	2.50	\$285.00	\$712.50
Total Professional Fees For This Matter	4.30		\$1,180.50



Invoice Date: June 7, 2024

Invoice No. 6802

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 5/31/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,146.00	\$0.00	\$1,146.00
Total		\$1,146.00	\$0.00	\$1,146.00
Fees				\$1,146.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,146.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 6802
Invoice Date: June 7, 2024

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
05/01/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$285.00	\$57.00
05/03/2024	S Jones	Review and respond to emails with [REDACTED]	0.10	\$285.00	\$28.50
05/03/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$285.00	\$57.00
05/07/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.50	\$285.00	\$142.50
05/08/2024	S Jones	Phone conference with D. Potempa regarding [REDACTED]	0.40	\$285.00	\$114.00
05/15/2024	S Jones	Review emails and texts from M. Brownlow regarding [REDACTED]; phone conference with M. Brownlow regarding same	0.30	\$285.00	\$85.50
05/22/2024	S Jones	Draft letter [REDACTED] [REDACTED] Review and respond to email from M. Brownlow regarding [REDACTED]; email [REDACTED] regarding the same	1.20	\$285.00	\$342.00
05/23/2024	S Jones	Review and respond to email from [REDACTED] regarding [REDACTED]	0.10	\$285.00	\$28.50
05/24/2024	S Jones	Review and respond to email from [REDACTED] regarding [REDACTED] email M. Brownlow regarding same	0.10	\$285.00	\$28.50
05/29/2024	S Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$285.00	\$28.50
05/30/2024	E Kelly	Review contract with [REDACTED] [REDACTED] [REDACTED] [REDACTED] Draft proposed edits to the same. Draft and send email to M. Brownlow regarding the same.	0.90	\$260.00	\$234.00
Total Professional Fees For This Matter			4.10		\$1,146.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Elizabeth Kelly	0.90	\$260.00	\$234.00
Stephanie Jones	3.20	\$285.00	\$912.00
Total Professional Fees For This Matter	4.10		\$1,146.00

Fees	\$1,146.00
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$1,146.00



Invoice Date: July 4, 2024

Invoice No. 6915

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 6/30/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,261.00	\$0.00	\$1,261.00
Total		\$1,261.00	\$0.00	\$1,261.00
Fees				\$1,261.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,261.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 6915
Invoice Date: July 4, 2024

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
06/03/2024	S Jones	Review evidence regarding [REDACTED]	0.20	\$295.00	\$59.00
06/03/2024	E Kelly	Review [REDACTED] [REDACTED]. Draft and send [REDACTED]	0.30	\$270.00	\$81.00
06/11/2024	S Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
06/12/2024	S Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
06/12/2024	S Jones	Review and respond to text messages from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
06/12/2024	S Jones	Prepare for and attend Board Meeting	2.50	\$295.00	\$737.50
06/18/2024	S Boucek	Telephone to/from M. Brownlow regarding [REDACTED] [REDACTED]; review same	0.10	\$295.00	\$29.50
06/20/2024	S Boucek	Telephone conference M. Brownlow regarding [REDACTED] [REDACTED]	0.30	\$295.00	\$88.50
06/24/2024	S Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
06/25/2024	S Jones	Send [REDACTED] to M. Brownlow for [REDACTED] [REDACTED]	0.20	\$295.00	\$59.00
06/26/2024	S Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
06/26/2024	S Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
Total Professional Fees For This Matter			4.30		\$1,261.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Elizabeth Kelly	0.30	\$270.00	\$81.00
Sara Boucek	0.40	\$295.00	\$118.00
Stephanie Jones	3.60	\$295.00	\$1,062.00
Total Professional Fees For This Matter	4.30		\$1,261.00

Fees	\$1,261.00
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$1,261.00



Invoice Date: September 9, 2024

Invoice No. 7250

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 8/31/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$383.50	\$0.00	\$383.50
Total		\$383.50	\$0.00	\$383.50
Fees				\$383.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$383.50

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 7250
Invoice Date: September 9, 2024

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
08/15/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
08/16/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
08/19/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
08/23/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
08/26/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
08/27/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
08/30/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
Total Professional Fees For This Matter			1.30		\$383.50

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Stephanie Jones	1.30	\$295.00	\$383.50
Total Professional Fees For This Matter	1.30		\$383.50

Fees	\$383.50
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$383.50



Invoice Date: October 10, 2024

Invoice No. 7415

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 9/30/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$678.50	\$0.00	\$678.50
Total		\$678.50	\$0.00	\$678.50
Fees				\$678.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$678.50

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 7415
Invoice Date: October 10, 2024

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
09/06/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
09/06/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]; follow up calls with sped director and social worker	0.30	\$295.00	\$88.50
09/19/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
09/25/2024	Stephanie Jones	Review and respond to emails from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
09/26/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
09/26/2024	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.40	\$295.00	\$118.00
09/26/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
09/27/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
09/30/2024	Stephanie Jones	Review and respond to email form M. Brownlow regarding [REDACTED] review [REDACTED]	0.30	\$295.00	\$88.50
09/30/2024	Stephanie Jones	Review and respond to texts from D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
Total Professional Fees For This Matter			2.30		\$678.50

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Stephanie Jones	2.30	\$295.00	\$678.50
Total Professional Fees For This Matter	2.30		\$678.50

Fees	\$678.50
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$678.50



Invoice Date: November 5, 2024

Invoice No. 7558

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 10/31/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,317.50	\$0.00	\$1,317.50
Total		\$1,317.50	\$0.00	\$1,317.50
Fees				\$1,317.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,317.50

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
10/02/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
10/09/2024	Stephanie Jones	Draft [REDACTED]; email ISBE regarding [REDACTED]	0.30	\$295.00	\$88.50
10/09/2024	Stephanie Jones	Phone conference with M. Brownlow and D. Potempa regarding [REDACTED]; review and respond to emails regarding same	0.80	\$295.00	\$236.00
10/10/2024	Cassie Black	Phone call with M. Brownlow regarding [REDACTED]; review draft [REDACTED] provide M. Brownlow with feedback	0.40	\$270.00	\$108.00
10/10/2024	Stephanie Jones	Review and respond to emails from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
10/10/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
10/11/2024	Stephanie Jones	Review email from ISBE regarding mediator assignment; email D. Potempa and M. Brownlow regarding same	0.10	\$295.00	\$29.50
10/11/2024	Stephanie Jones	Schedule mediation	0.20	\$295.00	\$59.00
10/14/2024	Stephanie Jones	Review email from ISBE regarding [REDACTED]; email D. Potempa and M. Brownlow regarding same	0.10	\$295.00	\$29.50
10/15/2024	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.50	\$295.00	\$147.50
10/16/2024	Stephanie Jones	Review and respond to email from D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
10/16/2024	Stephanie Jones	Review email from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
10/21/2024	Kevin Gordon	Review and revise [REDACTED] draft correspondence to M. Brownlow regarding [REDACTED]	0.40	\$295.00	\$118.00
10/29/2024	Stephanie Jones	Review and respond to email from W. Grady regarding [REDACTED]	0.10	\$295.00	\$29.50
10/29/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
10/31/2024	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.40	\$295.00	\$118.00
10/31/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
Total Professional Fees For This Matter			4.50		\$1,317.50

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Cassie Black	0.40	\$270.00	\$108.00
Kevin Gordon	0.40	\$295.00	\$118.00
Stephanie Jones	3.70	\$295.00	\$1,091.50
Total Professional Fees For This Matter	4.50		\$1,317.50



Invoice Date: December 9, 2024

Invoice No. 7702

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 11/30/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,357.00	\$0.00	\$1,357.00
Total		\$1,357.00	\$0.00	\$1,357.00
Fees				\$1,357.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,357.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 7702
Invoice Date: December 9, 2024

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
11/01/2024	Stephanie Jones	Review and revise [REDACTED] regarding [REDACTED] phone conference with D. Potempa regarding same	1.10	\$295.00	\$324.50
11/01/2024	Stephanie Jones	Review and respond to emails from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
11/01/2024	Stephanie Jones	Zoom meeting with Board President regarding [REDACTED]	0.50	\$295.00	\$147.50
11/04/2024	Stephanie Jones	Review and respond to emails regarding [REDACTED]; phone conference with D. Potempa regarding same	0.50	\$295.00	\$147.50
11/05/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
11/05/2024	Stephanie Jones	Review and respond to email from L. McDevitt regarding [REDACTED]	0.20	\$295.00	\$59.00
11/06/2024	Stephanie Jones	Review and respond to emails regarding [REDACTED]	0.10	\$295.00	\$29.50
11/08/2024	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
11/11/2024	Stephanie Jones	Review and respond to texts from D. Potempa and M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
11/13/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
11/14/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.40	\$295.00	\$118.00
11/21/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
11/21/2024	Stephanie Jones	Review and respond to email from M. Xilas regarding [REDACTED]	0.10	\$295.00	\$29.50
11/21/2024	Stephanie Jones	Review and respond to email from D. Potempa and M. Brownlow regarding [REDACTED]; email [REDACTED] regarding same	0.10	\$295.00	\$29.50
11/22/2024	Stephanie Jones	Forward records to legal aide for [REDACTED]	0.50	\$295.00	\$147.50
11/25/2024	Stephanie Jones	Forward email from [REDACTED] attorney with [REDACTED]	0.20	\$295.00	\$59.00
Total Professional Fees For This Matter			4.60		\$1,357.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Stephanie Jones	4.60	\$295.00	\$1,357.00
Total Professional Fees For This Matter	4.60		\$1,357.00

Fees	\$1,357.00
Costs Advanced and Expenses Incurred	\$0.00



Invoice Date: January 9, 2025

Invoice No. 7818

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 12/31/2024

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,411.00	\$0.00	\$1,411.00
Total		\$1,411.00	\$0.00	\$1,411.00
Fees				\$1,411.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,411.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 7818
Invoice Date: January 9, 2025

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
12/02/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
12/02/2024	Stephanie Jones	Draft response to email from L. McDevitt	0.10	\$295.00	\$29.50
12/02/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
12/02/2024	Stephanie Jones	Phone conference with L. McDevitt regarding [REDACTED]; follow up with District	1.10	\$295.00	\$324.50
12/03/2024	Stephanie Jones	Phone conference with M. Brownlow regarding D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
12/04/2024	Stephanie Jones	Review and respond to email from L. McDevitt regarding [REDACTED]; begin drafting [REDACTED]	0.50	\$295.00	\$147.50
12/05/2024	Sara Boucek	Correspond with M. Brownlow regarding [REDACTED] telephone conference with M. Brownlow regarding same; review and reply to email regarding same	0.30	\$295.00	\$88.50
12/05/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
12/05/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
12/06/2024	Stephanie Jones	Draft [REDACTED]	0.70	\$295.00	\$206.50
12/11/2024	Stephanie Jones	Review email form [REDACTED]; email M. Brownlow and D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
12/12/2024	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
12/18/2024	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]; review and respond to emails from L. McDevitt	0.50	\$295.00	\$147.50
12/19/2024	Cassie Black	Email M. Brownlow regarding [REDACTED]	0.20	\$270.00	\$54.00
12/19/2024	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
Total Professional Fees For This Matter			4.80		\$1,411.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Cassie Black	0.20	\$270.00	\$54.00
Sara Boucek	0.30	\$295.00	\$88.50
Stephanie Jones	4.30	\$295.00	\$1,268.50
Total Professional Fees For This Matter	4.80		\$1,411.00

Fees	\$1,411.00
Costs Advanced and Expenses Incurred	\$0.00



Invoice Date: February 6, 2025

Invoice No. 8000

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 1/31/2025

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$5,634.50	\$0.00	\$5,634.50
Total		\$5,634.50	\$0.00	\$5,634.50
Fees				\$5,634.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$5,634.50

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 8000
Invoice Date: February 6, 2025

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
01/02/2025	Stephanie Jones	Review and respond to email from A. Lyons scheduling a call regarding [REDACTED]	0.10	\$295.00	\$29.50
01/06/2025	Stephanie Jones	Phone conference with B. Grady and A. Lyons regarding [REDACTED]; prepare [REDACTED]	3.40	\$295.00	\$1,003.00
01/07/2025	Stephanie Jones	Compose email to A. Lyons and W. Grady regarding [REDACTED]	0.10	\$295.00	\$29.50
01/08/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.30	\$295.00	\$88.50
01/10/2025	Stephanie Jones	Prepare for and attend [REDACTED]	3.10	\$295.00	\$914.50
01/11/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
01/13/2025	Stephanie Jones	Review email from [REDACTED] regarding [REDACTED]	0.20	\$295.00	\$59.00
01/13/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED] and [REDACTED]	0.30	\$295.00	\$88.50
01/14/2025	Stephanie Jones	Review and respond to email from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
01/15/2025	Kevin Gordon	Begin review of [REDACTED]	1.50	\$295.00	\$442.50
01/15/2025	Stephanie Jones	Review and respond to email from [REDACTED] regarding [REDACTED]; phone conference with D. Potempa regarding same	0.30	\$295.00	\$88.50
01/16/2025	Stephanie Jones	Review and respond to email from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
01/17/2025	Kevin Gordon	Draft revisions to [REDACTED] telephone conference with M. Brownlow; draft [REDACTED] Verigy contract	3.40	\$295.00	\$1,003.00
01/17/2025	Kevin Gordon	Review and revise [REDACTED]	1.40	\$295.00	\$413.00
01/18/2025	Stephanie Jones	Review and respond to email from L. McDevitt regarding [REDACTED]	0.30	\$295.00	\$88.50
01/22/2025	Kevin Gordon	Begin review of [REDACTED]	0.20	\$295.00	\$59.00
01/22/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED] email to M. Flores regarding same	0.70	\$295.00	\$206.50
01/23/2025	Kevin Gordon	Review and revise [REDACTED] draft correspondence to M. Brownlow regarding paid leave	1.10	\$295.00	\$324.50
01/23/2025	Kevin Gordon	Review correspondence from D. Potempa; draft correspondence to D. Potempa regarding [REDACTED]	0.30	\$295.00	\$88.50
01/23/2025	Stephanie Jones	Share [REDACTED] with M. Brownlow	0.20	\$295.00	\$59.00
01/24/2025	Stephanie Jones	Review and respond to email from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
01/28/2025	Stephanie Jones	Review email from M. Xilas; email D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
01/28/2025	Stephanie Jones	Review and respond to email from M. Flores regarding [REDACTED]	1.20	\$295.00	\$354.00
01/28/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00

01/29/2025	Stephanie Jones	Review and respond to email from M. Xilas regarding [REDACTED]	0.10	\$295.00	\$29.50
01/30/2025	Stephanie Jones	Review email from M. Xilas regarding [REDACTED] forward to district	0.10	\$295.00	\$29.50
Total Professional Fees For This Matter			19.10		\$5,634.50

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Kevin Gordon	7.90	\$295.00	\$2,330.50
Stephanie Jones	11.20	\$295.00	\$3,304.00
Total Professional Fees For This Matter	19.10		\$5,634.50
Fees			\$5,634.50
Costs Advanced and Expenses Incurred			\$0.00
CURRENT INVOICE DUE			\$5,634.50



Invoice Date: March 7, 2025

Invoice No. 8180

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 2/28/2025

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,855.00	\$0.00	\$1,855.00
Total		\$1,855.00	\$0.00	\$1,855.00
Fees				\$1,855.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,855.00

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
02/03/2025	Stephanie Jones	Review and respond to email from M. Xilas regarding [REDACTED]	0.10	\$295.00	\$29.50
02/04/2025	Stephanie Jones	Review and respond to emails from M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
02/04/2025	Stephanie Jones	Attend [REDACTED] meeting [REDACTED] meeting; phone conference with D. Potempa following the meeting regarding [REDACTED]	2.60	\$295.00	\$767.00
02/06/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
02/07/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
02/10/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
02/13/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
02/13/2025	Darcy Kriha	Telephone conference with M. Brownlow regarding [REDACTED]	0.10	\$320.00	\$32.00
02/18/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
02/19/2025	Cassie Black	Review [REDACTED] and provide M. Brownlow with feedback	0.30	\$275.00	\$82.50
02/25/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
02/25/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED] review and respond to text messages regarding same	0.20	\$295.00	\$59.00
02/26/2025	Stephanie Jones	Review and respond to email from M. Flores regarding [REDACTED]	0.40	\$295.00	\$118.00
02/27/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED] review and respond to email from [REDACTED]	0.40	\$295.00	\$118.00
02/27/2025	Stephanie Jones	Review and respond to texts from M. Brownlow regarding [REDACTED]	0.60	\$295.00	\$177.00
02/28/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
Total Professional Fees For This Matter			6.30		\$1,855.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Cassie Black	0.30	\$275.00	\$82.50
Darcy Kriha	0.10	\$320.00	\$32.00
Stephanie Jones	5.90	\$295.00	\$1,740.50
Total Professional Fees For This Matter	6.30		\$1,855.00



Invoice Date: April 4, 2025

Invoice No. 8378

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 3/31/2025

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,829.00	\$0.00	\$1,829.00
Total		\$1,829.00	\$0.00	\$1,829.00
Fees				\$1,829.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,829.00

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
03/03/2025	Stephanie Jones	Review and respond to emails from A. Lyons regarding [REDACTED]	0.40	\$295.00	\$118.00
03/07/2025	Stephanie Jones	Review and respond to email from A. Lyons regarding [REDACTED]	0.10	\$295.00	\$29.50
03/14/2025	Stephanie Jones	Send [REDACTED] to D. Potempa and M. Flores	0.10	\$295.00	\$29.50
03/14/2025	Stephanie Jones	Attend [REDACTED] meeting	1.40	\$295.00	\$413.00
03/16/2025	Stephanie Jones	Review and respond to email from W. Grady; review and revise [REDACTED]	0.10	\$295.00	\$29.50
03/17/2025	Stephanie Jones	Review and respond to email from W. Grady regarding [REDACTED]	0.20	\$295.00	\$59.00
03/17/2025	Stephanie Jones	Review and respond to email from [REDACTED] regarding [REDACTED]; email D. Potempa and M. Brownlow regarding same	0.80	\$295.00	\$236.00
03/17/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
03/17/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
03/19/2025	Stephanie Jones	Review and respond to emails related to [REDACTED]	0.50	\$295.00	\$147.50
03/19/2025	Stephanie Jones	Review and respond to emails from W. Grady regarding [REDACTED]	0.10	\$295.00	\$29.50
03/19/2025	Stephanie Jones	Draft [REDACTED]	0.60	\$295.00	\$177.00
03/20/2025	Stephanie Jones	Review and respond to email from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
03/21/2025	Stephanie Jones	Review and respond to email from W. Grady regarding [REDACTED]	0.10	\$295.00	\$29.50
03/21/2025	Stephanie Jones	Review and respond to email from [REDACTED] and M. Flores regarding [REDACTED]	0.10	\$295.00	\$29.50
03/21/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
03/24/2025	Kevin Gordon	Review request; review correspondence from M. Brownlow; draft correspondence to M. Brownlow regarding [REDACTED]	0.50	\$295.00	\$147.50
03/26/2025	Kevin Gordon	Review correspondence from M. Brownlow; draft correspondence to M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
03/30/2025	Stephanie Jones	Review and respond to email from [REDACTED] regarding [REDACTED]	0.30	\$295.00	\$88.50
03/31/2025	Kevin Gordon	Review correspondence from M. Brownlow; draft correspondence to M. Brownlow regarding [REDACTED]	0.30	\$295.00	\$88.50
Total Professional Fees For This Matter			6.20		\$1,829.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Kevin Gordon	1.00	\$295.00	\$295.00
Stephanie Jones	5.20	\$295.00	\$1,534.00
Total Professional Fees For This Matter	6.20		\$1,829.00
Fees			\$1,829.00
Costs Advanced and Expenses Incurred			\$0.00
CURRENT INVOICE DUE			\$1,829.00



Invoice Date: May 6, 2025

Invoice No. 8545

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 4/30/2025

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,475.00	\$0.00	\$1,475.00
Total		\$1,475.00	\$0.00	\$1,475.00
Fees				\$1,475.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,475.00

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
04/01/2025	Stephanie Jones	Review and respond to text from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
04/02/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
04/07/2025	Stephanie Jones	Attend [REDACTED] meeting [REDACTED]	1.50	\$295.00	\$442.50
04/07/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.40	\$295.00	\$118.00
04/08/2025	Stephanie Jones	Review and respond to text message from M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
04/09/2025	Stephanie Jones	Review [REDACTED]	0.20	\$295.00	\$59.00
04/09/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
04/10/2025	Stephanie Jones	Review and respond to [REDACTED] regarding [REDACTED]	0.10	\$295.00	\$29.50
04/11/2025	Sara Boucek	Telephone conference with M. Brownlow regarding [REDACTED]; correspond with M. Brownlow regarding same	0.20	\$295.00	\$59.00
04/14/2025	Stephanie Jones	Review and respond emails regarding [REDACTED]	0.40	\$295.00	\$118.00
04/14/2025	Stephanie Jones	Review [REDACTED]; email to M. Brownlow regarding same	0.30	\$295.00	\$88.50
04/15/2025	Stephanie Jones	Review and respond to email regarding [REDACTED]	0.40	\$295.00	\$118.00
04/16/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
04/17/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.20	\$295.00	\$59.00
04/29/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
04/30/2025	Stephanie Jones	Review and respond to email from D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
04/30/2025	Stephanie Jones	Phone conference with D. Potempa regarding [REDACTED]	0.30	\$295.00	\$88.50
Total Professional Fees For This Matter			5.00		\$1,475.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Sara Boucek	0.20	\$295.00	\$59.00
Stephanie Jones	4.80	\$295.00	\$1,416.00
Total Professional Fees For This Matter	5.00		\$1,475.00

Fees \$1,475.00



Invoice Date: June 6, 2025

Invoice No. 8721

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 5/31/2025

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$1,793.00	\$0.00	\$1,793.00
Total		\$1,793.00	\$0.00	\$1,793.00
Fees				\$1,793.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$1,793.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 8721
Invoice Date: June 6, 2025

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
05/01/2025	Stephanie Jones	Review and respond to email from D. Potempa regarding [REDACTED]	0.10	\$295.00	\$29.50
05/06/2025	Stephanie Jones	Attend [REDACTED] meeting	1.00	\$295.00	\$295.00
05/14/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]; draft and send [REDACTED]	1.20	\$295.00	\$354.00
05/15/2025	Stephanie Jones	Review and respond to text from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
05/20/2025	Cassie Black	Email communication with D. Potempa regarding [REDACTED]	0.10	\$275.00	\$27.50
05/21/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]; review and respond to emails regarding same	0.50	\$295.00	\$147.50
05/22/2025	Stephanie Jones	Review [REDACTED]	0.20	\$295.00	\$59.00
05/27/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
05/28/2025	Cassie Black	Review [REDACTED] and provide M. Brownlow with feedback on [REDACTED]	1.60	\$275.00	\$440.00
05/30/2025	Cassie Black	Phone call with M. Brownlow regarding [REDACTED]	0.10	\$275.00	\$27.50
05/30/2025	Stephanie Jones	Attend [REDACTED] meeting	1.00	\$295.00	\$295.00
05/30/2025	Stephanie Jones	Review and respond to text from D. Potempa regarding [REDACTED]	0.20	\$295.00	\$59.00
Total Professional Fees For This Matter			6.20		\$1,793.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Cassie Black	1.80	\$275.00	\$495.00
Stephanie Jones	4.40	\$295.00	\$1,298.00
Total Professional Fees For This Matter	6.20		\$1,793.00

Fees	\$1,793.00
Costs Advanced and Expenses Incurred	\$0.00

CURRENT INVOICE DUE **\$1,793.00**



Invoice Date: July 8, 2025

Invoice No. 8874

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 6/30/2025

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$483.50	\$0.00	\$483.50
Total		\$483.50	\$0.00	\$483.50
Fees				\$483.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$483.50

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 8874
Invoice Date: July 8, 2025

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
06/02/2025	Cassie Black	Review [REDACTED] and research [REDACTED] [REDACTED] and email M. Brownlow as a follow up to [REDACTED]	0.90	\$275.00	\$247.50
06/06/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]; draft response; phone conference with M. Brownlow regarding same	0.70	\$295.00	\$206.50
06/18/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
Total Professional Fees For This Matter			1.70		\$483.50

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Cassie Black	0.90	\$275.00	\$247.50
Stephanie Jones	0.80	\$295.00	\$236.00
Total Professional Fees For This Matter	1.70		\$483.50

Fees	\$483.50
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$483.50



Invoice Date: August 11, 2025

Invoice No. 9034

Client No. 09128

Merryl B. Brownlow
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 7/31/2025

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
09128.120001	General	\$709.00	\$0.00	\$709.00
Total		\$709.00	\$0.00	\$709.00
Fees				\$709.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$709.00

Client No. 09128 Palos Heights School District #128
Matter No. 09128.120001

Invoice No. 9034
Invoice Date: August 11, 2025

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
07/01/2025	Chas Griffin	Review correspondence from S. Jones and M. Brownlow requesting [REDACTED] [REDACTED]	0.40	\$260.00	\$104.00
07/01/2025	Stephanie Jones	Review and respond to email from M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
07/02/2025	Chas Griffin	Review and analyze [REDACTED] and [REDACTED] regarding [REDACTED]; draft and send correspondence to S. Jones including follow up question regarding [REDACTED]	0.80	\$260.00	\$208.00
07/03/2025	Chas Griffin	Continued to review and analyze [REDACTED] regarding [REDACTED]; draft and incorporate revisions to [REDACTED]	0.70	\$260.00	\$182.00
07/10/2025	Chas Griffin	Finalize [REDACTED] and send to M. Brownlow for review	0.60	\$260.00	\$156.00
07/10/2025	Stephanie Jones	Phone conference with M. Brownlow regarding [REDACTED]	0.10	\$295.00	\$29.50
Total Professional Fees For This Matter			2.70		\$709.00

FEE SUMMARY:

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Chas Griffin	2.50	\$260.00	\$650.00
Stephanie Jones	0.20	\$295.00	\$59.00
Total Professional Fees For This Matter	2.70		\$709.00

Fees	\$709.00
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$709.00