

AGENDA ITEM 6.N.

RE: TASB Board Policy Update 51: Review Updated LEGAL Policies and Act on LOCAL Policies (see list below)

LEGAL Policies for review:

<u>Policy</u>	<u>Action</u>
AF(LEGAL) - INSTITUTIONAL EFFECTIVENESS	Replace
AFA(LEGAL) - INSTITUTIONAL EFFECTIVENESS: PERFORMANCE AND INSTITUTION REPORTS	Replace
BBB(LEGAL) - BOARD MEMBERS: ELECTIONS	Replace
BBBC(LEGAL) - ELECTIONS: REPORTING CAMPAIGN FUNDS	Replace
BBFA(LEGAL) - ETHICS: CONFLICT OF INTEREST DISCLOSURES	Replace
BI(LEGAL) - REPORTS	Replace
CAAA(LEGAL) - STATE AND FEDERAL REVENUE SOURCES: STATE	Replace
CAD(LEGAL) - APPROPRIATIONS AND REVENUE SOURCES: BOND ISSUES	Replace
CAI(LEGAL) - APPROPRIATIONS AND REVENUE SOURCES: AD VALOREM TAXES	Replace
CAIA(LEGAL) - AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS	Replace
CGFA(LEGAL) - SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS	Replace
CIA(LEGAL) - EQUIPMENT AND SUPPLIES MANAGEMENT: RECORDS MANAGEMENT	Replace
CRA(LEGAL) - TECHNOLOGY RESOURCES: WEBSITE POSTINGS	Replace
CS(LEGAL) - INFORMATION SECURITY	Replace
DBA(LEGAL) - EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS	Replace
DBB(LEGAL) - EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES	Replace
DC(LEGAL) - EMPLOYMENT PRACTICES	Replace
DH(LEGAL) - EMPLOYEE STANDARDS OF CONDUCT	Replace
EFAA(LEGAL) - INSTRUCTIONAL PROGRAMS AND COURSES: ACADEMIC COURSES	Replace
EFB(LEGAL) - CURRICULUM DESIGN: DEGREES AND CERTIFICATES	Replace
EFBA(LEGAL) - DEGREES AND CERTIFICATES: ASSOCIATE DEGREES AND CERTIFICATES	Replace
EFBB(LEGAL) - DEGREES AND CERTIFICATES: BACCALAUREATE DEGREES	Replace
EFCA(LEGAL) - SPECIAL PROGRAMS: STUDENTS WITH DISABILITIES	Replace
EGA(LEGAL) - ACADEMIC ACHIEVEMENT: GRADING AND CREDIT	Replace
EI(LEGAL) - TESTING PROGRAMS	Replace
FB(LEGAL) - ADMISSIONS	Replace
FD(LEGAL) - TUITION AND FEES	
FDA(LEGAL) - TUITION AND FEES: RESIDENCY	
FEA(LEGAL) - FINANCING EDUCATION: FINANCIAL AID AND SCHOLARSHIPS	
FFAA(LEGAL) - WELLNESS AND HEALTH SERVICES: IMMUNIZATIONS	
FLBE(LEGAL) - STUDENT CONDUCT: ALCOHOL AND DRUG USE	
GCA(LEGAL) - PUBLIC INFORMATION PROGRAM: ACCESS TO INFORMATION	
GK(LEGAL) - RELATIONS WITH EDUCATIONAL ACCREDITATION AGENCIES	

LOCAL Policies to take action on:

<u>Policy</u>	<u>ACTION</u>
BBC(LOCAL) - BOARD MEMBERS: VACANCIES AND REMOVAL FROM OFFICE	Add
BGC(LOCAL) - ADMINISTRATIVE ORGANIZATION: COUNCILS AND FACULTY SENATES	Replace
CS(LOCAL) - INFORMATION SECURITY	Replace
FB(LOCAL) - ADMISSIONS	Replace
FDA(LOCAL) - TUITION AND FEES: RESIDENCY	Replace

STAFF RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to the LOCAL policies included in TASB Policy Update 51, as presented.

BACKGROUND: The Texas Association of School Boards (TASB) periodically issues policy updates to ensure that member institutions' policy manuals remain current with changes in state law, administrative rules, court decisions, and recognized governance best practices. Unlike LEGAL policies, which summarize requirements established by law and do not require Board action, LOCAL policies establish how the Board chooses to implement those legal requirements and therefore require Board approval.

TASB Policy Update 51 is primarily a maintenance update following the adoption of Update 50. The update includes revisions to five LOCAL policies intended to improve governance practices, clarify administrative responsibilities, and align institutional policies with recently adopted state laws and Texas Higher Education Coordinating Board and Department of Information Resources (DIR) rules.

BBC (LOCAL) – Board Members: Vacancies and Removal from Office

This new policy establishes a standardized process for filling vacancies on the Board of Trustees, including procedures for public notice, accepting applications, reviewing candidates, and making appointments. The policy promotes transparency and consistency while ensuring compliance with existing law governing Board vacancies.

BGC (LOCAL) – Councils and Faculty Senates

The policy includes a minor clarification regarding the appointment of faculty council members from each divisional delegation. This revision incorporates the Board-approved local customization adopted earlier this year while maintaining compliance with Senate Bill 37 and preserving the advisory role of the faculty council.

CS (LOCAL) – Information Security

The policy is revised to reflect amendments to Department of Information Resources (DIR) rules implementing House Bill 1500. Specifically, the revisions remove information security assessment components that are no longer applicable to community colleges and clarify institutional information security responsibilities.

FB (LOCAL) – Admissions

The policy is revised to clarify the administration of the Academic Fresh Start program by expressly stating that the College may not award academic credit for coursework that is disregarded for admission purposes under state law.

FDA (LOCAL) – Residency

The policy updates the title of the Residence Status Determination Official to align with newly adopted Texas Higher Education Coordinating Board rules governing residency determinations for tuition purposes. This is a technical revision and does not change the College's residency determination process.

Unlike Update 50, which implemented significant legislative changes affecting institutional governance and operations, Update 51 is primarily a technical and maintenance update intended to refine recently adopted policies, improve clarity, and ensure continued compliance with evolving state requirements.

Administration has reviewed the proposed revisions and recommends adoption of TASB Policy Update 51.

BUDGETARY CONSIDERATIONS: None anticipated. These policy revisions are administrative and compliance-related in nature and can be implemented using existing institutional resources.

CONTACT PERSONS:

Dr. Minita Ramirez, President

Dr. David V. Arreazola, Vice President for Student Success and Compliance