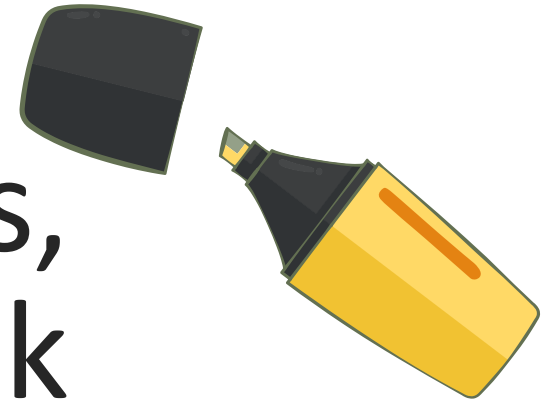




Employee Benefits, Insurance, and Risk Management Committee



AUGUST 18, 2026

CARLOS A. ELIZONDO, CHAIR
DENISE GARZA, VICE-CHAIR
FRANK ORTIZ, MEMBER



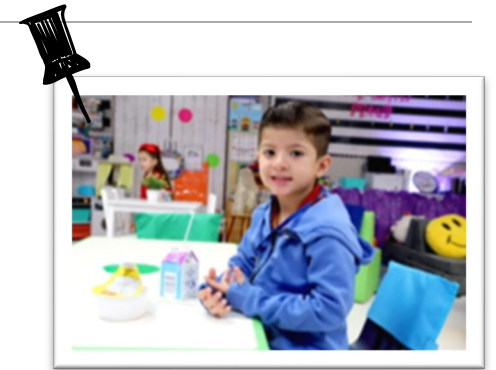
Review

Firm presentations – Third Party Administrator (TPA) CSP submittals

Timeline (CSP)

Overview of the Procurement Process

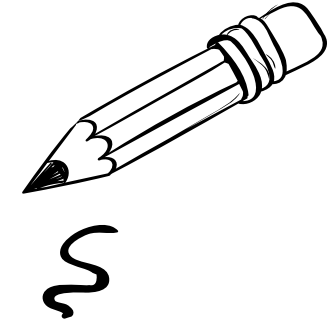
CSP Evaluations



Firm Presentations

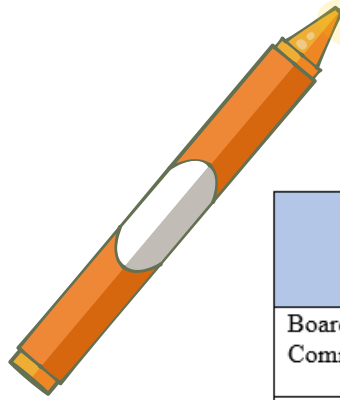


Timeline (CSP)



Action	Day of the Week	Date	Requirements
Administration received directive from Board of Trustees	Tuesday	October 7, 2025	Start the solicitation process for Health Insurance
Development of Specifications and Scope of Work	Monday – Tuesday	February 23, 2026	Development of Specifications and Scope of Work
Bid Request Form	Wednesday	March 4, 2026	Bid request form due to the Procurement Services Dept.
Advertisement Request	Tuesday	March 10, 2026	Advertisement Request due to the Brownsville Herald
Release of Specifications	Saturday	March 14, 2026	Specifications and Scope of Work released/posted on our e-bidding system 1 st business day after 1 st advertisement
1 st Advertisement	Saturday	March 14, 2026	N/A
2 nd Advertisement	Saturday	March 21, 2026	N/A
Out to Market (Standard)	Monday – Friday	March 14, 2026 – April 16, 2026	N/A
Addendums	Monday – Friday	N/A	While solicitation is out to market, if additional information is required by vendors, Addendums will be sent out during this time
Vendor Question Deadline	Tuesday	April 8, 2026	Vendors must submit all questions to Administration 7 days after the issuance of the last Addendum.
Submission	Tuesday	April 21, 2026 4:00 pm	Via on-line on the e-bidding system
Opening	Tuesday	April 21, 2026 4:15pm	Via Teams meeting platform
Processing of Submitted Solicitations	Tuesday – Tuesday	April 16, 2026 – April 21, 2026	Procurement Office to prepare submissions and forward to Insurance Consultant for Pre-evaluation
Ranking by Employee Benefits Committee	Wednesday	May 13, 2026 May 14, 2026	Ranking by the District's Employee Benefits
Ranking by Administration	Thursday	May 14, 2026 May 18, 2026	Ranking of Submissions by Administration Committee





Timeline (CSP)

Action	Day of the Week	Date	Requirements
Board Insurance Committee Workshop	TBD	July 28, 2026 August ? As per Mr. Zorola	TBD
Vendor Presentations to Board (if required)	TBD	TBD	TBD
Board Meeting for Award	Tuesday	June 9, 2026 August 4, 2026 September 1, 2026	TBD
Open Enrollment	Monday	September 28, 2026	



Purpose and Role of the Employee Benefits Committee (EBC) Members

- The Employee Benefits Committee (EBC) members played a critical role in evaluating and ranking proposals to help identify the firm that best meets the District's healthcare administration needs while protecting employee benefits and district resources.

Key Principles Followed by EBC Members

Fairness and Transparency:

- Ensured all vendors were evaluated consistently using the same criteria.
- Promoted trust and integrity throughout the procurement process

Protection of District Funds:

- Evaluated proposals with the goal of safeguarding District financial resources and obtaining the best return on investment.



Continuation of Purpose and Role of the Employee Benefits Committee (EBC) Members

Best Value:

- Focused on identifying the proposal that offered the best overall value, not simply the lowest cost

Compliance with Laws and Policies:

- Ensured the procurement process complied with applicable state and federal procurement requirements

Confidentiality:

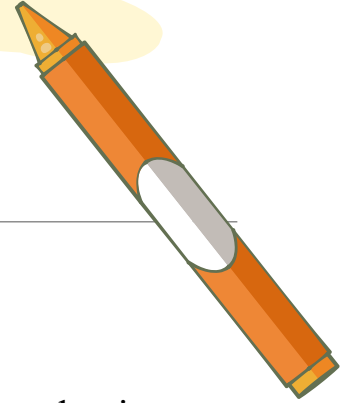
- All EBC members signed Non-Disclosure Statements prior to receiving proposal materials to protect the integrity of the evaluation process.

Independent and Objective Evaluation:

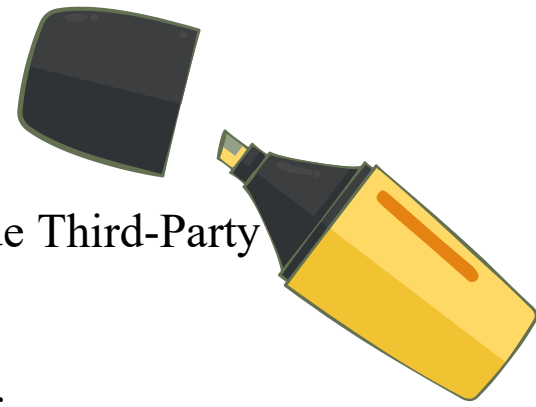
- 50 members attended vendor presentations, evaluated, and ranked proposals using the established scoring matrix and ranking criteria.
- Rankings were conducted independently from Administration.

Standardized Vendor Presentations:

- EBC members developed a common list of questions
- The same questions were presented to each vendor to ensure consistency and fairness.



Overview of the Procurement Process



Objective: Conduct a fair, transparent and competitive procurement process to identify the best-value Third-Party Administrator (TPA) for the District health plan.

The Competitive Sealed Proposal (CSP) process for selecting a Third-Party Administrator (TPA) for the District's self-funded health insurance program was designed to ensure **fairness, transparency, best value, fiscal responsibility, and compliance with procurement laws and regulations**. The process involved collaboration among the Procurement Services Department, Administration, Insurance Consultant Firm, Employee Benefits Committee (EBC), and ultimately the Board of Trustees.





Key Procurement Process Steps

Development of Specifications and Scope of Work

- Procurement staff and stakeholders developed detailed specifications and requirements for the TPA services solicited through the CSP.
-

Advertisement and Solicitation

- The CSP was publicly advertised and released through the District's electronic bidding platform to ensure open competition and equal access for vendors.

Vendor Question and Addendum Period

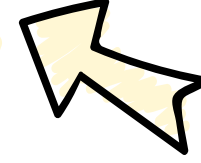
- Vendors were provided an opportunity to submit questions and receive clarifications through official addenda to maintain a fair and consistent process.

Proposal Submission and Opening

- Proposals were submitted electronically and publicly opened through a Teams meeting platform, promoting transparency in the procurement process.



Continuation of Key Procurement Process Steps



Procurement and Consulting Firm Evaluation

- Procurement Office confirmed all vendors submitted procurement documents
- Copies of the submittals were forwarded to consulting firm for preliminary evaluation

Employee Benefits Committee Evaluation

- 50 EBC members reviewed and ranked proposals based on the requirements and scope of work, providing an additional stakeholder perspective in the evaluation process.

Administrative Personal Evaluation

- 11 Administrative Personal reviewed and ranked proposals based on the CSP specifications and evaluation criteria.

Procurement Integrity

- Procurement Law: Texas Education Code (TEC) 44.031 advises what NOT Do during the process

- ⓧ Do not:

- Contact vendors

- Release Pricing Information

- Discuss ranking with other ranking members



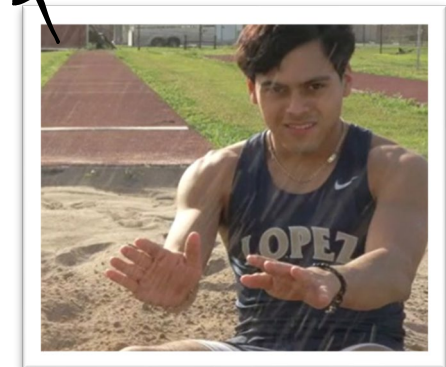
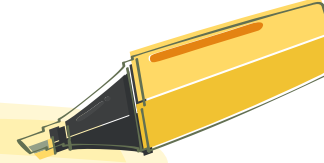
Continuation of Key Procurement Process

Final Recommendation

- The final recommendation was based on the highest ranked vendor of Administration and the EBC.
- The highest-ranked proposal will be recommended to the Board of Trustees for consideration and approval. A Best and Final Offer (BAFO) could be conducted, if needed, to maximize value for the District.



CSP Evaluations





Dr. Timothy E. Cuff, Superintendent

Rosario Pena, Assistant Superintendent, Administration & Finance

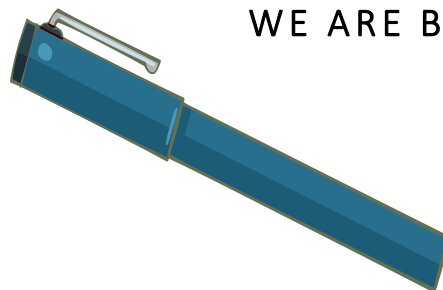
Dr. Nellie Cantu, Assistant Superintendent, Operations

Corpus J. Zorola, Director of Employee Benefits/Risk Management & Policy

Delia Rodriguez, Director of Procurement Services

EBC Members

Marisela Ayala, Senior Buyer



WE ARE BISD!

