



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 08/04/26

Item Title: Communities in School Contract X Action
For all Early College High Schools and Information
all Middle Schools in BISD Discussion

BACKGROUND:

Brownsville Independent School District respectfully requests permission to renew the contract with Communities in Schools (CIS) for comprehensive prevention/intervention services for at-risk and Economically Disadvantaged students. CIS implements a Case Management State Model which is a client-centered, goal-oriented process for assessing the needs of individuals for particular services and assisting them in obtaining those services. CIS services include remedial instruction, health/social services referrals, and parental involvement. Attendance, course completion and EOC/STAAR/TAKS scores will be used to evaluate long and short-term program effectiveness. Services will be rendered to eligible At-Risk and Economically Disadvantaged students at all seven Early College High Schools (Hanna, Pace, Porter, Rivera, Lopez, Veterans) as well as ten Middle Schools (Besteiro, Faulk, Garcia, Lucio, Manzano, Oliveira, Perkins, Stell, Stillman and Vela). The cost is \$ 480,000.00 from State Compensatory Education (162). Legal counsel reviewed this Memorandum of Understanding.

FISCAL IMPLICATIONS:

Categorical Funds not to exceed \$ 480,000.00 from State Compensatory Education (162)

RECOMMENDATION:

Recommend approval to renew the Memorandum with Communities in Schools Cameron County, Brownsville, Texas, for Case Management Services for At-Risk and Economically Disadvantaged students for the 2026-2027 and 2027-2028 school year in the amount not to exceed \$ 480,000.00 from categorical funds.

JJ De Leon
Submitted by: Principal/Program Director

Approved for Submission to Board of Education:

Miguel Salinas
Recommended by: Asst. Supt./Exec. Dir.

Rosario Pena, RTSBA
Reviewed by: Staff Attorney

Rosario Pena, RTSBA

Approved by: Assistant Superintendent

Dr. Timothy E. Cuff
Dr. Timothy E. Cuff, Superintendent

Roxanne Eckstein

From: Priscilla Lozano <plozano@808West.com>
Sent: Wednesday, July 1, 2026 1:45 PM
To: Roxanne Eckstein; kohanlon; Lea Ohrstrom; Oscar Trevino
Cc: Miguel Salinas; Minerva Almanza
Subject: Re: Communities in School Contract for All Early College High Schools and All Middle Schools in BISD

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Good afternoon,

Approved as to form.

Sincerely,

Priscilla

— ODC —
O'HANLON, DEMERATH & CASTILLO
Attorneys and Counselors at Law

Priscilla A. Lozano

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Austin, Texas 78701
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From: Roxanne Eckstein <reckstein@bisd.us>
Sent: Wednesday, June 24, 2026 5:36 PM
To: Kevin O'Hanlon <kohanlon@808West.com>; Lea Ohrstrom <lohrstrom@808West.com>; Oscar Trevino <otrevino@808West.com>; Priscilla Lozano <plozano@808West.com>
Cc: Miguel Salinas <miguelsalinas@bisd.us>; Minerva Almanza <malmanza1@bisd.us>
Subject: Communities in School Contract for All Early College High Schools and All Middle Schools in BISD

Ms. Lozano,

Please see the attached renewal MOU for your review and approval.

Thank you! Should you have any questions or comments, please contact me at (956) 698-6379.

Sincerely,

Roxy Eckstein



AN EARLY COLLEGE DISTRICT
BROWNSVILLE
INDEPENDENT SCHOOL DISTRICT

Roxanne Eckstein
Paralegal
Staff Attorney Office

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Office: (956) 698-6379 • Fax: (956) 714-6400
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Roxanne Eckstein | Paralegal to Miguel Salinas | Office of the Staff Attorney | Phone: 956.698.6379 | Fax: 956.714.6400
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**Current MOU
2026-2027 - 2027-2028**

STATE OF TEXAS*

COUNTY OF CAMERON*

CONTRACT

THIS CONTRACT is entered into on this the 1st day of September 2026, by and between **BROWNSVILLE INDEPENDENT SCHOOL DISTRICT**, (hereinafter referred to as "School District" or "BISD") and **COMMUNITIES IN SCHOOLS OF CAMERON COUNTY**, hereinafter referred to as "CIS", a non-profit entity located in the City of San Benito, Cameron County, Texas. This agreement is in effect for the 2026-2028, hereafter referred to as "current" school year.

WHEREAS, the School District has great concern about the number of students dropping out of school and is of the opinion that case management and social service referral services may assist those students.

I.

CIS RESPONSIBILITIES

WHEREAS, CIS has stated to the School District that it can provide these services to Brownsville ISD; CIS agrees to:

- 1) Provide comprehensive dropout prevention/intervention services to at-risk students for a minimum of 90 at-risk students and maximum of 110 at-risk students. CIS Site Coordinators may recruit additional at-risk students as recommended by the campus dropout committee.
- 2) Implement the CIS Research Based Case Management State Model that has the following key elements: student-centered, goal-oriented systemic process for assessing a student's needs for services and assisting the student in obtaining those services that will lead to success. The CIS Case Management team will work as professional partners with each student and his/her family to:
 - A. Coordinate, identify and prioritize personal strengths and needs of each student served, develop a service plan, implement, and evaluate services to meet those needs, deliver the services, and track the student's progress in collaboration with the School District's Dropout Prevention Services and high school campus goals. Priority will be given to pregnant students and homeless students.
 - B. Ensure a detailed student profile is developed so that a comprehensive program can be tailored to the student's individual needs.
 - C. Be student-focused, from intake through exit, to outcomes with documentation in each student's file which will be entered into the state case management system.

- D. Track and record service, progress, and outcomes.
 - E. Provide a holistic approach for site coordinators to work with students.
 - F. Ensure that every barrier to a student's success is identified, issues are targeted, and site coordinators relate all services and actions to outcomes.
 - G. Establish meaningful relationships between CIS staff and the students, allowing for effective management of all issues.
 - H. Connect agencies to students and families as needed.
 - I. Site coordinators will be responsible for submitting reports to the State Compensatory Education Department on the status of each student's grades, attendance, and discipline, parental intervention meetings, and other related matters.
 - J. High school and middle school site coordinators must attend district and campus dropout meetings, and all campus plans will be reviewed and approved by the State Compensatory Education Department.
 - K. See attachment: CIS Virtual Action Plan for FY 2026-2028 as needed.
 - L. CIS Site Coordinators will only be allowed to transport students for special events/occasions.
- 3) Conduct an initial needs assessment of each student and his/her family referred by the School District Counselors, Teachers and/or Principal to CIS when the student is introduced into the CIS network and develop a necessary service delivery program for the student. The student and the student's parents shall be parties in developing this assessment and service delivery schedule.
- 4) The service delivery schedule will deliver core components of the program provided by CIS which will include the following elements as required by CIS State mandates:
- A. Supportive Guidance:
 - i. PGP referral to Academic Counselor
 - ii. Referral to At-Risk Counselor if applicable
 - iii. Academic Encouragement
 - iv. Attendance
 - B. Health and Human Services
 - C. Career Awareness and Employment
 - i. Provide opportunities for at-risk students to participate in a mentoring program.
 - D. Parental and Family Involvement
 - i. Distribution of At-Risk Student Personal Graduation Plans

- ii. Home Visits
 - iii. Phone Call to Parents
 - E. Enrichment
 - F. Educational Enrichment (Accelerated Instruction)
 - i. Referral to TAKS/EOC/STAAR and Academic Tutorials
 - ii. Referral to Summer School (Extended Year Services)
- 5) Offer employment referrals for high school students and family members by working with the Workforce Solutions Cameron. Such employment opportunities begin with entry-level jobs and may vary depending on student and family members' interests, qualifications and experience. Additionally, work maturity skills training will be provided in an effort to assist the student and the student's family in their job search efforts.
- 6) Conduct an annual evaluation of the intervention and prevention program in conjunction with District overall evaluation efforts. The process will include but not be limited to the following measurements and procedures:
 - A) Expected Outcome:
Project participants will improve their attitudes about school, themselves, and future career opportunities.

Evaluation Procedure:
Pre and Post intervention attitudinal surveys will be conducted.
 - B) Expected Outcome:
Project participants will improve their daily school attendance.

Evaluation Procedure:
The number of days attended will be compared to the previous year's attendance.
 - C) Short-term Expected Outcome:
At least 95% of project participants will complete the current school year.

Evaluation Procedure:
Caseloads will be monitored and evaluated through the CIS Tracking Monitoring System (CISTMS). Student participation will be documented throughout the year, and end of the year reports will be reviewed, evaluated, and shared with the school district.
 - D) Long-term Expected Outcome:
At least 95% of project participants will return to school for the current school year or graduate.

Evaluation Procedure:

**Updated
6 ECHS - Revisions
10 Middle Schools - Current**

Student activity will be tracked from year to year utilizing data from the PEIMS system, CIS Tracking Monitoring System (CISTMS) and other Special Programs in BISD.

- 7) Bring as many outside resources and services to children and parents as needed to assure that they remain and perform successfully in school. State CIS funds will provide the base for direct services, local contributions, and non-financial agreements will be solicited to implement the total CIS concept.
- 8) Communities In Schools of Cameron County agrees to submit the names of all its employees and all pertinent information to the BISD Human Resources Department so that BISD may conduct all criminal background checks required by law. BISD at its sole discretion shall approve those employees of Communities In Schools of Cameron County in regards to the criminal background check.
- 9) Communities In Schools of Cameron County acknowledges that as a service provider under agreement with the BISD that Communities In Schools of Cameron County has a legitimate educational interest in the student data and information contained in the educational records provided to them in the execution of providing services to the district. Communities In Schools of Cameron County agrees to keep confidential all educational records obtained by them and to comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). Disclosure to third parties by Communities In Schools of Cameron County shall be in strict compliance with all FERPA requirements or by obtaining the written consent of the parent(s) and/or legal guardian of the student(s).
- 10) CIS will retain all assigned site coordinators at their assigned campuses for the duration of this agreement.
- 11) CIS will provide campus principals with the CIS Site Coordinator Job Description prior to the start of the first day of instruction.

II.

BROWNSVILLE INDEPENDENT SCHOOL DISTRICT RESPONSIBILITIES

The **BROWNSVILLE INDEPENDENT SCHOOL DISTRICT**, as consideration for providing the services outlined above, agrees to:

- 1) Include Communities In Schools of Cameron County in the School District's Improvement Plan for the current school year.
- 2) Provide available and reasonable facilities adequate to implement the services agreed upon in this contract.
- 3) Provide CIS the sum not to exceed FOUR HUNDRED EIGHTY THOUSAND DOLLARS AND ZERO CENTS (\$480,000.00). CIS will provide up to sixteen (16)

site coordinators to service (6) High School and (10) Middle School campuses in the school district as needed. Funds will be rendered subject to the district's needs and funding.

- 4) **Year 2026-2027:** Provide CIS nine (9) monthly payments of \$53,333.33 at the end of the month. The total sum not to exceed \$ 480,000.00 yearly that CIS will be contracted for includes a 7.5% indirect cost for schools that CIS will serve.

Year 2027-2028: Provide CIS nine (9) monthly payments of \$53,333.33 at the end of the month. The total sum not to exceed \$480,000.00 yearly that CIS will be contracted for includes a 7.5% indirect cost for schools that CIS will serve.
- 5) Retain all assigned site coordinators at their assigned campuses for the duration of this agreement.
- 6) Adhere to the CIS Site Coordinator Job Description provided by the CIS Supervisor/Director.
- 7) Services will be rendered subject to the district's needs and available funding.

III.

ADDITIONAL TERMS

- 1) **Termination:**
The Brownsville Independent School District shall have the right to terminate this agreement without cause on thirty (30) days written notice.

Payments not made within 30 (thirty) days of payment due date shall cause the CIS program to provide written notice to the School District that it intends to terminate the program. The School District shall have 10 (ten) days from receipt of the written notice to cure the default of payment or the program will be terminated without further obligation or responsibility on the part of CIS.
- 2) **Reimbursement Upon Termination:**
In the event of termination as specified in the termination clause above, CIS shall make pro-rated reimbursement of the proceeds received under this contract as of the end of the date of termination. No reimbursement will be made for termination by Brownsville Independent School District after the end of the regular current school year.
- 3) **Terms and Dates of Employment**

The period of performance of this agreement shall commence on September 01, 2026, and shall end August 31, 2028. No cost will be incurred or charged on agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight-hour terms. In the event of a pandemic crisis, CIS will provide the same instructional direction that BISD implements whether virtual or in school instruction.

4) **Exclusions**

Communities in Schools site coordinators are not responsible for developing student Personal Graduation Plans, handling transcript student information, or interpreting standardized testing information at any district campus.

IV.

MISCELLANEOUS TERMS

- 1) It is understood and agreed that the CIS, is an independent contractor and that neither CIS nor any employees or agents contracted by CIS shall be deemed for any purpose to be employees or agents of the Brownsville Independent School District.
- 2) This agreement does not create a joint venture or business partnership under Texas law. CIS assumes full responsibility for the employment of such personnel and volunteers while performing any services incident to this Agreement and shall remain solely responsible for their supervision, daily direction and control, payment of salary (including withholding of income taxes and social security), workers' compensation, disability benefits and like requirements and obligations.

The Campus Principal is the point of contact at an individual campus. As a point of contact, the campus principal oversees the case management services performed by the site coordinator during regularly scheduled work hours. Therefore, the campus principal in collaboration with the State Compensatory Education Department will be held accountable for the actions of CIS Site Coordinator during regularly scheduled work hours. The CIS Site Coordinator is expected to operate under the guidelines and policies set forth by BISD and the individual campus handbook in addition to guidelines set forth by the State Compensatory Education Department and Communities In Schools.

- 3) Neither party relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees, or agents as a result of the execution of this agreement and performance of the function or obligations described herein.
- 4) CIS agrees to assume full responsibility for ensuring compliance with Texas Education Code §22.0834 by its employees or subcontractors related to criminal history record information.

- 5) CIS agrees to maintain the confidentiality of the educational records of BISD students in accordance with the provisions of FERPA. CIS for purposes of this agreement and the Family Educational Rights and Privacy Act, is a designated school official.
- 6) This agreement may be modified upon the mutual written consent of the parties involved.

THE UNDERSIGNED PARTIES do hereby certify that, (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the effected governmental agencies; (2) the proposed arrangement serves the interest of efficient and economical administration of the State Government and Brownsville Independent School District; and (3) the services, supplies or materials contracted for are not required by Section 21 of Article 16 of the Constitution of Texas to be supplied under contract given the lowest responsible bidder.

WITNESS THE HANDS OF THE PARTIES on this, the 1st day of September 2026.

BROWNSVILLE INDEPENDENT SCHOOL DISTRICT

by: _____
Dr. Timothy E. Cuff

Its: Superintendent of Schools

"CIS"

COMMUNITIES IN SCHOOLS-CAMERON COUNTY

by: Eva P. Pérez
Eva Perez

Its: Executive Director

Comparison of Memorandum Of Understanding
Communities In School-Cameron County and Brownsville ISD
2026- 2027 School Year

Page/Section	2024-2025 School Year	2026 - 2027 School Year	Remarks
1. I.(1) Contract	Only school year updates have been done	School year updates have been done for the 2026-2027 Page 1 of 7 (two consecutive years were added 26'27, 27'28) 6 Early College High Schools are being added	Revision

Brownsville Independent School District

State Compensatory Education

June 2026

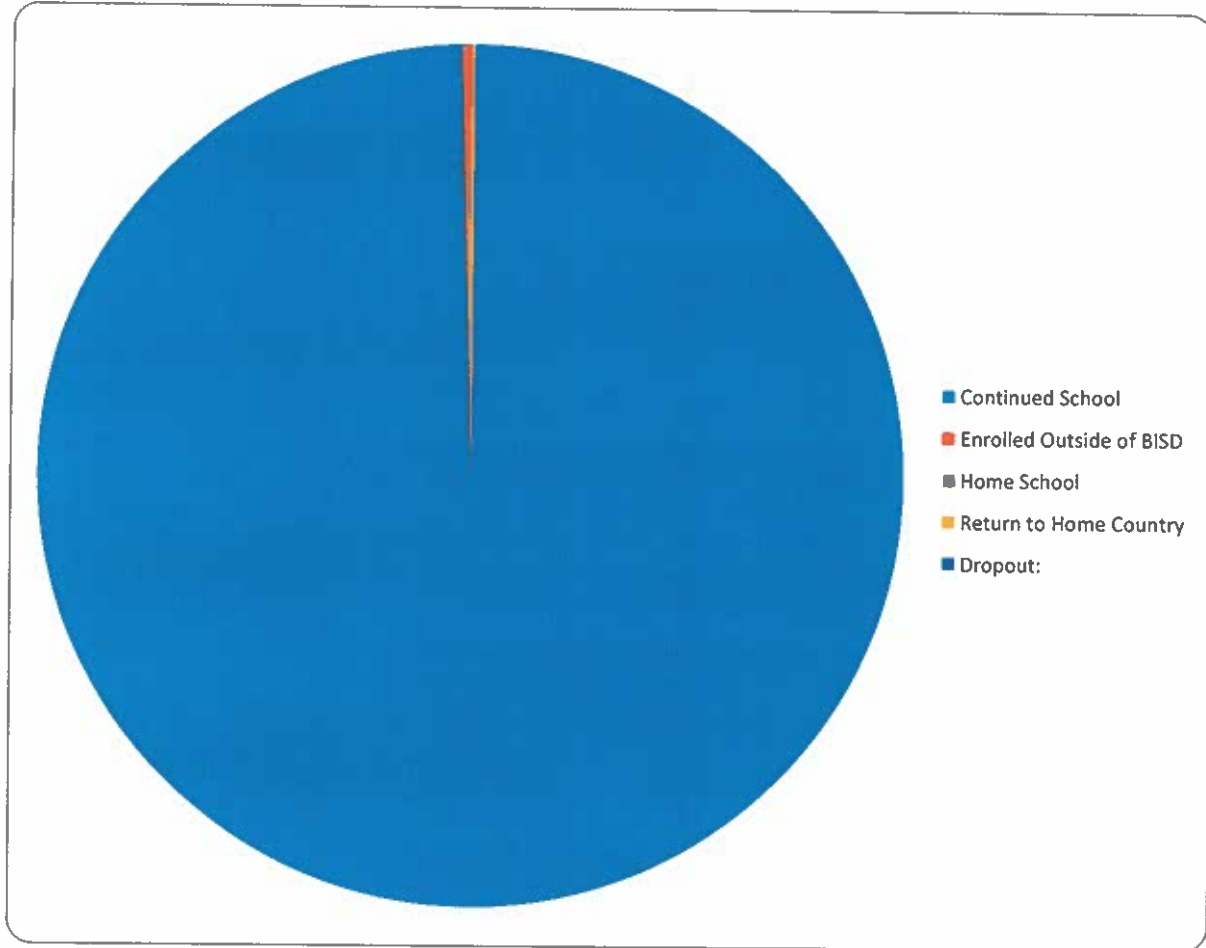
Evaluation/ Survey of the services provided by Communities in Schools of Cameron County.

Principals completed an evaluation/survey of the services rendered by aforementioned agency. All participating schools expresses benefits to students in various areas. All principals responded they would continue with the services for the upcoming school year 2026-2027 and 2027-2028.

LOC	CAMPUS	YES	NO
048	BESTEIRO	X	
043	FAULK	X	
053	GARCIA	X	
051	LUCIO	X	
055	MANZANO	X	
045	OLIVEIRA	X	
046	PERKINS	X	
044	STELL	X	
054	STILLMAN	X	
047	VELA	X	

Thank you for your continued support and guidance in providing dropout prevention services to at risk students.

**Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2026
Brownsville Independent School District**



Description	Number of Students
Continued School	1,055
Enrolled Outside of BISD	4
Home School	0
Return to Home Country	1
Dropout:	0
Total	1,060

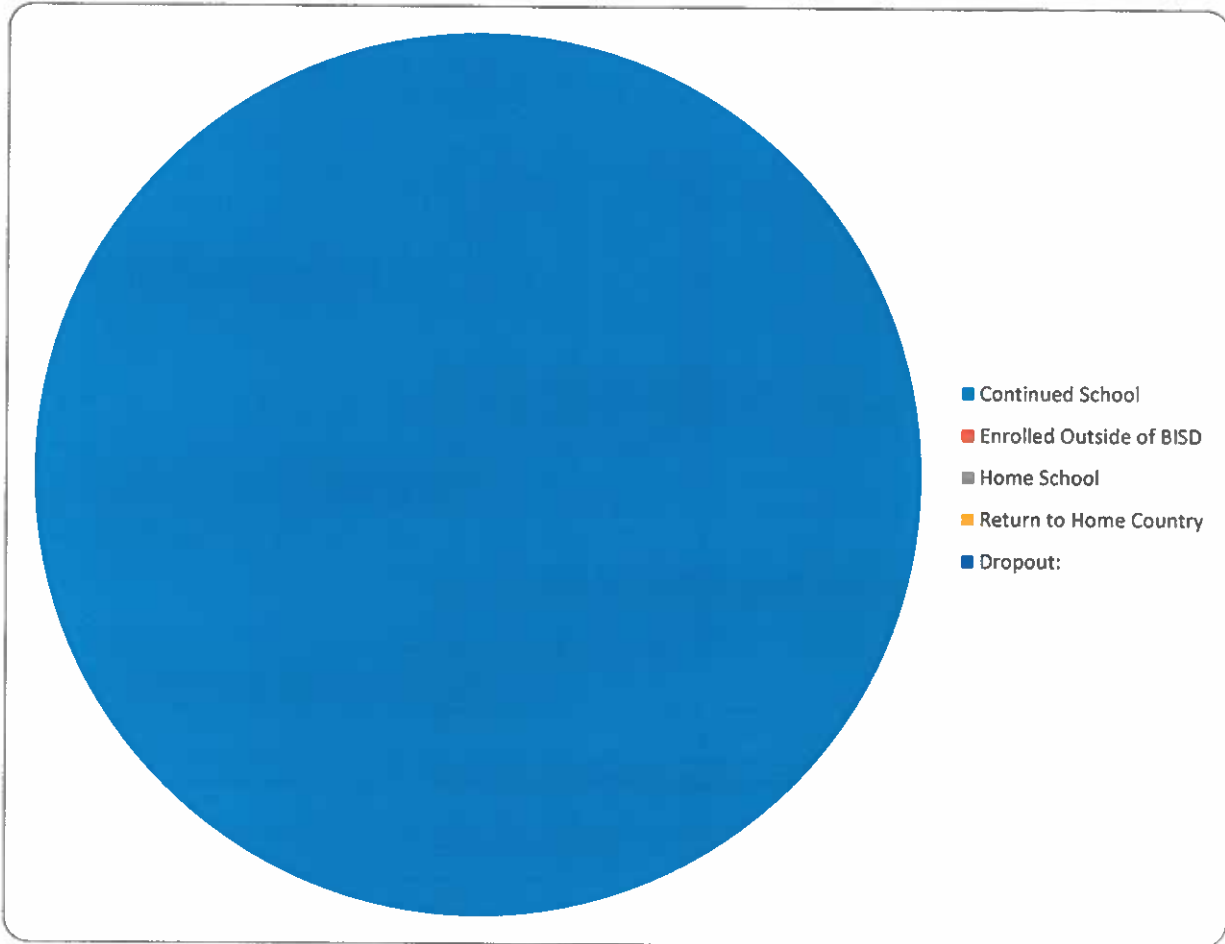
Grade Level	Number of Students
6th	303
7th	391
8th	366
Total	1060

Description	Percentage
Continued School	99.53%
Enrolled Outside of BISD	0.38%
Home School	0.00%
Return to Home Country	0.09%
Dropout	0.00%
Total	100%

**Communities In Schools of Cameron County
Dropout Prevention Chart**

MAY 2026

**Campus: Besteiro Middle School
Site Coordinator: Juan Vasquez**

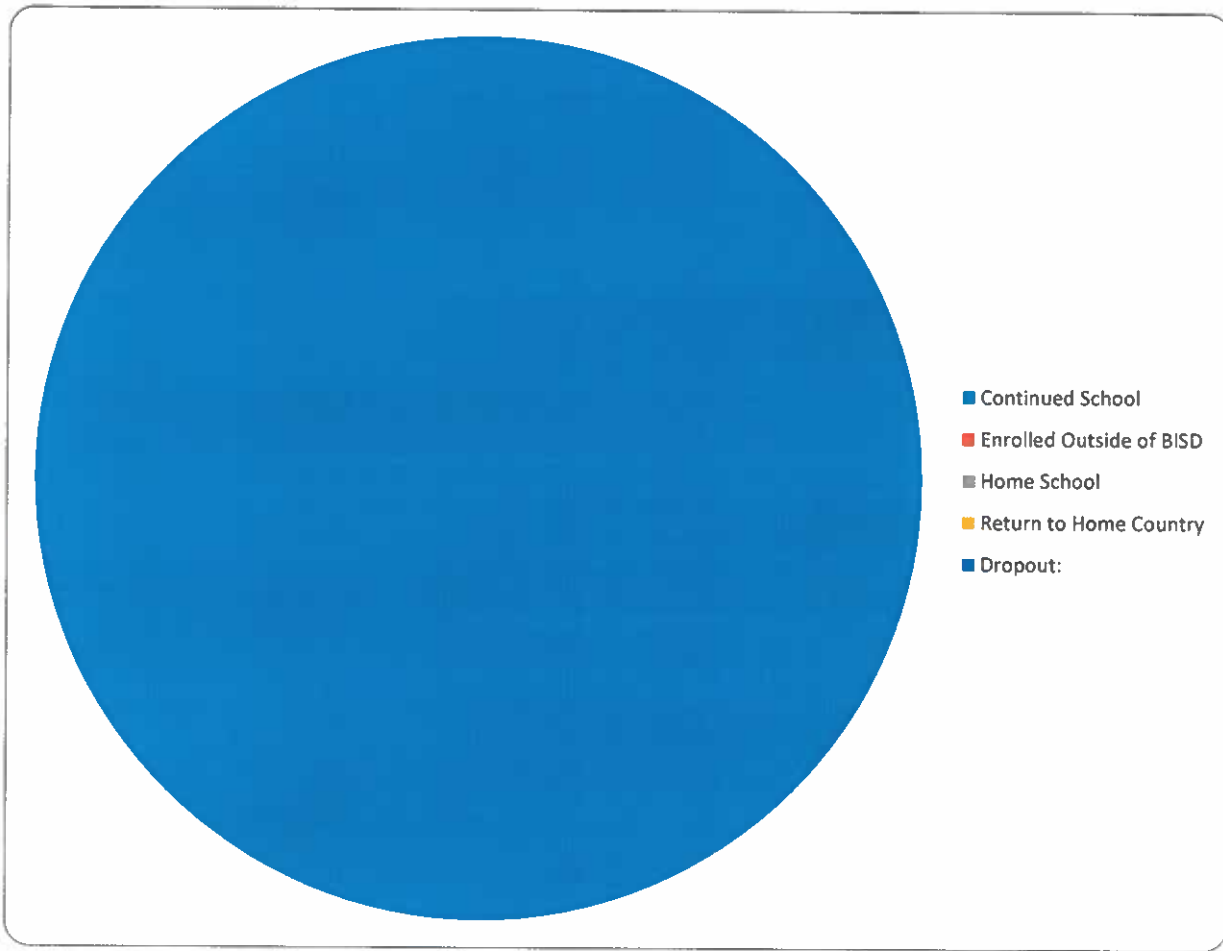


Description	Number of Students
Continued School	109
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	109

Grade Level	Number of Students
6th	31
7th	50
8th	28
Total	109

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

**Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2026
Campus: Faulk Middle School
Site Coordinator: Eunice Martinez**

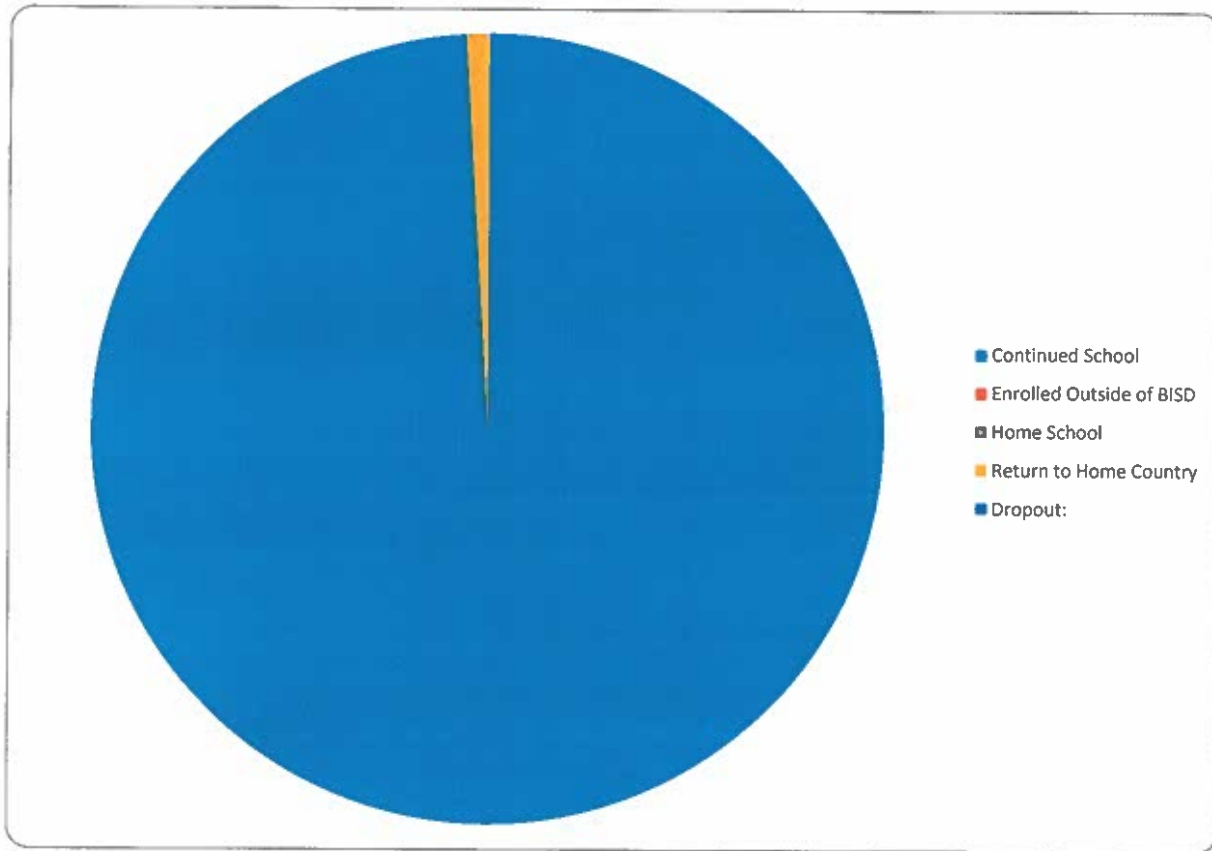


Description	Number of Students
Continued School	105
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	105

Grade Level	Number of Students
6th	35
7th	33
8th	37
Total	105

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2026
Campus: Garcia Middle School
Site Coorediantor: Odalys Tinajero



Description	Number of Students
Continued School	105
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	1
Dropout:	0
Total	106

Grade Level	Number of Students
6th	12
7th	71
8th	23
Total	106

Description	Percentage
Continued School	99%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	1%
Dropout	0%
Total	100%

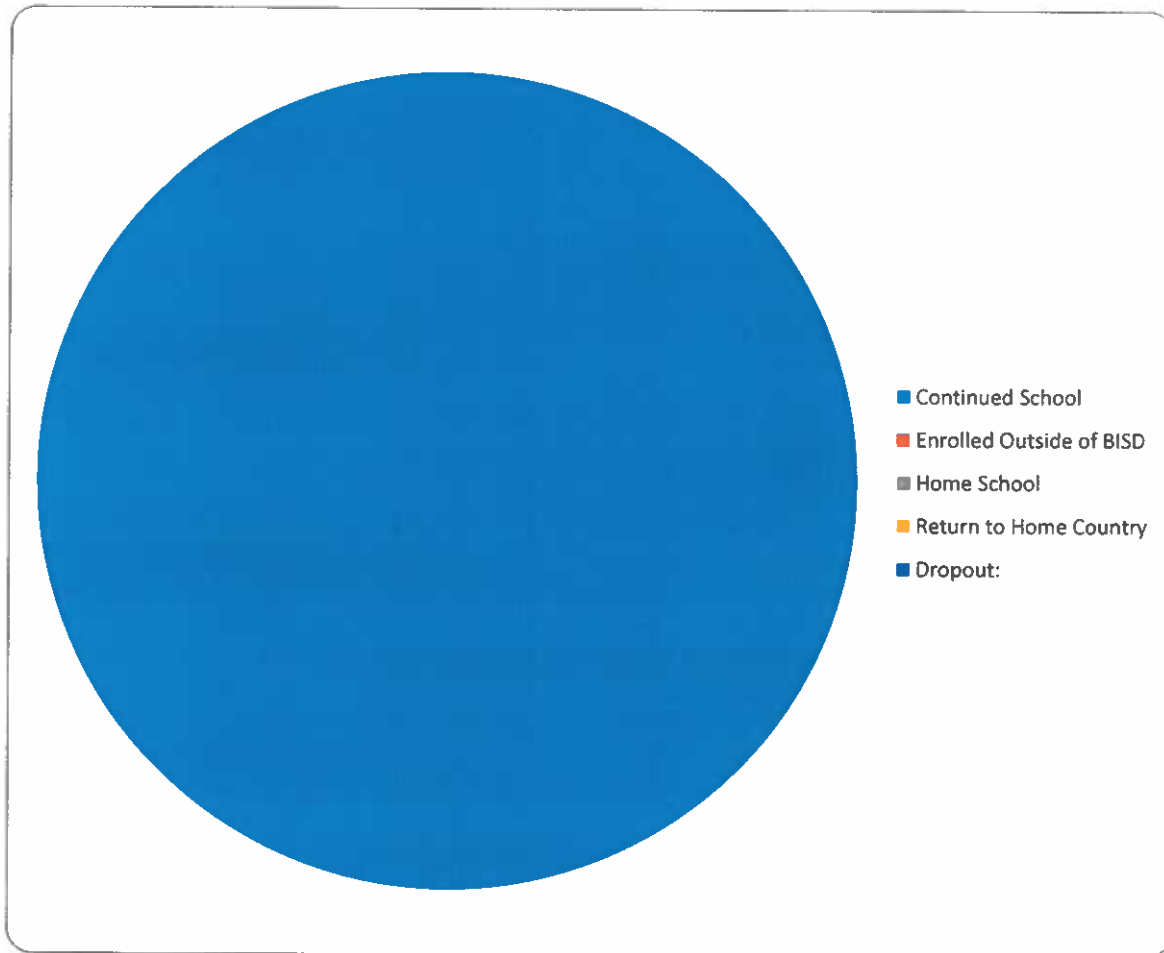
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2026

Campus: Lucio Middle School

Site Coordinator: Sonia Velez



Description	Number of Students
Continued School	105
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	105

Grade Level	Number of Students
6th	36
7th	36
8th	33
Total	105

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

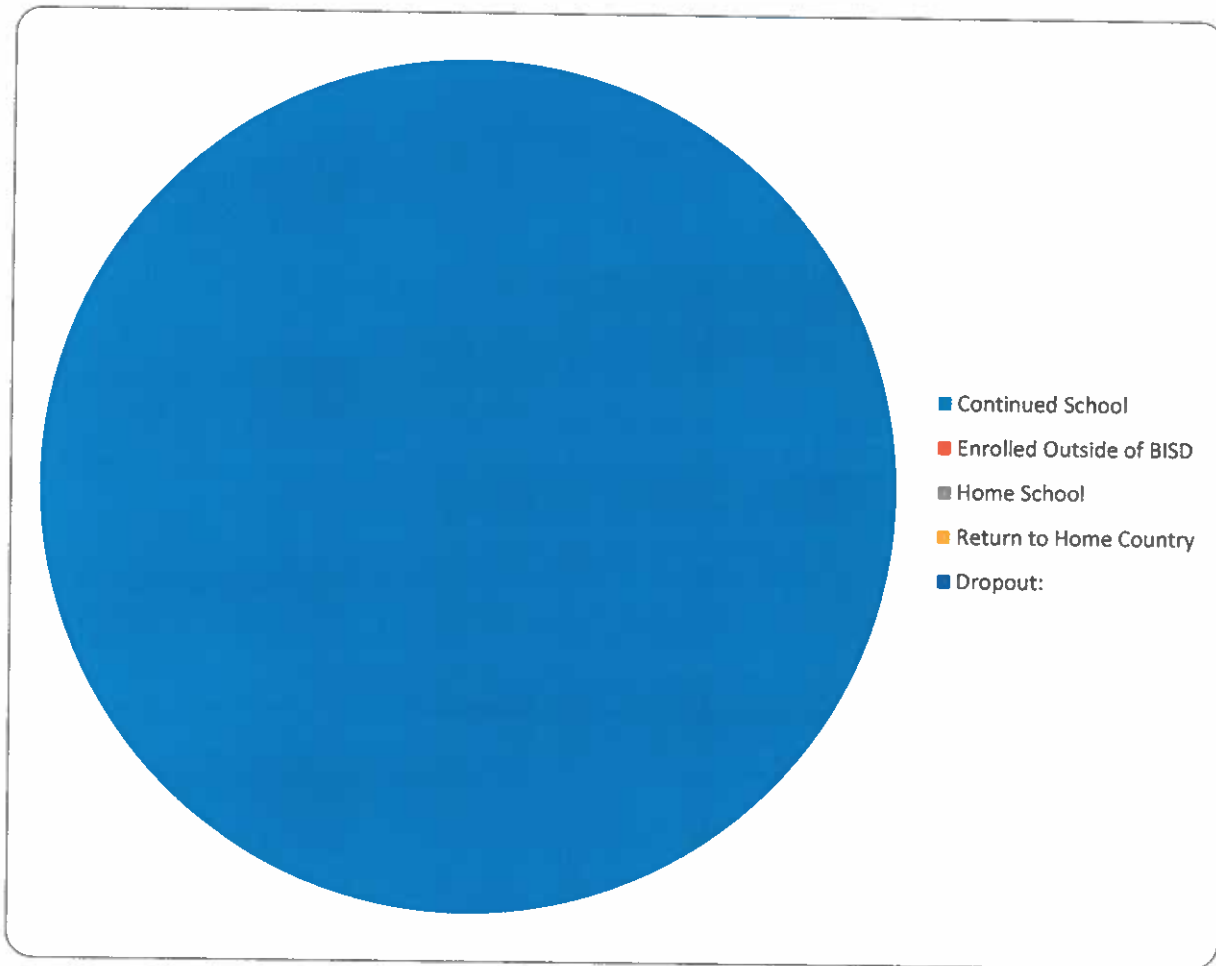
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2026

Campus: Manzano Middle School

Site Coordinator: Nelly Jimenez



Description	Number of Students
Continued School	106
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	106

Grade Level	Number of Students
6th	35
7th	32
8th	39
Total	106

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

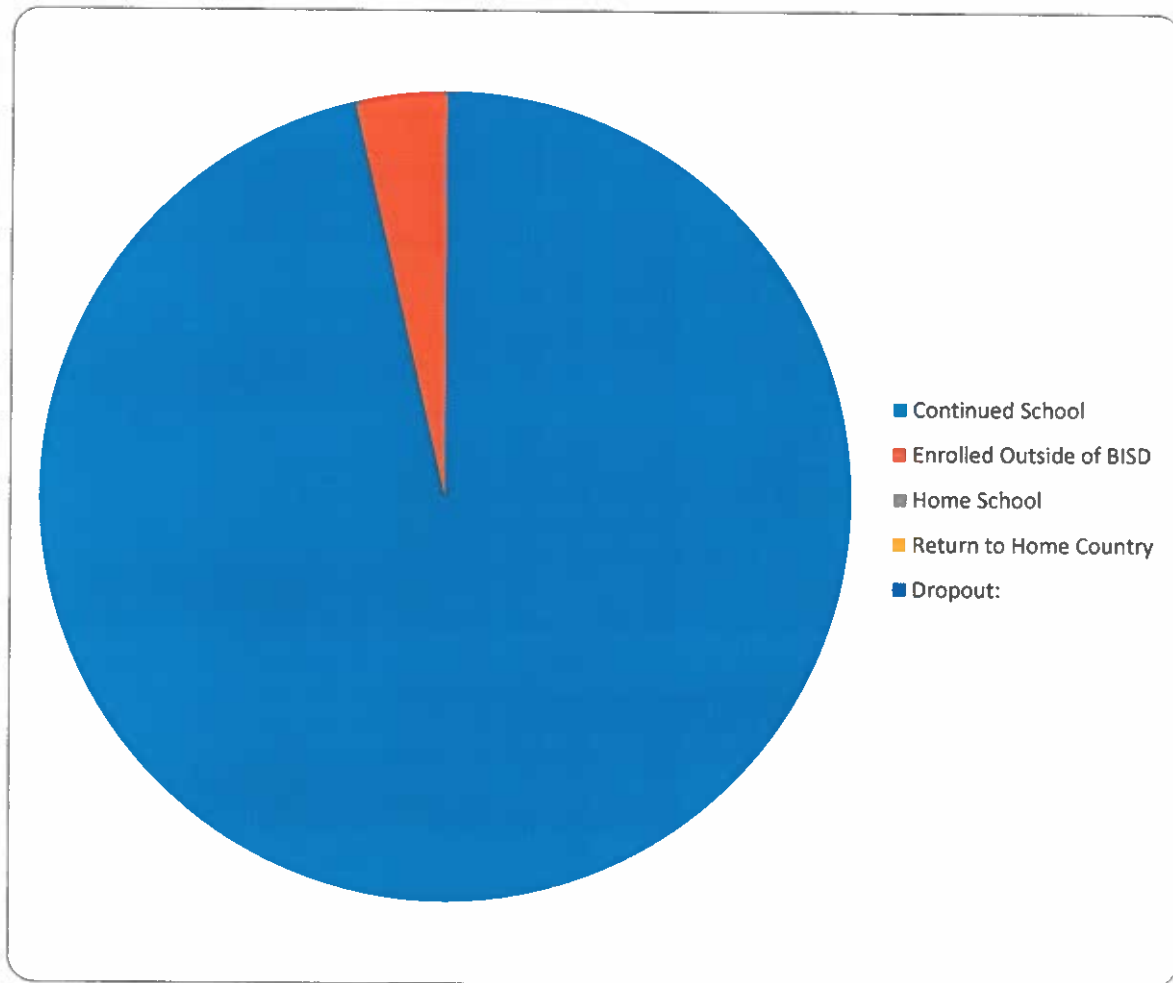
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2026

Campus: Oliveira Middle School

Site Coordinator: Ruth Guillen



Description	Number of Students
Continued School	105
Enrolled Outside of BISD	4
Home School	0
Return to Home Country	0
Dropout:	0
Total	109

Grade Level	Number of Students
6th	25
7th	37
8th	47
Total	109

Description	Percentage
Continued School	96.5%
Enrolled Outside of BISD	3.5%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

*2/Harlingen, TX, 1/BAC, 1/Charter School

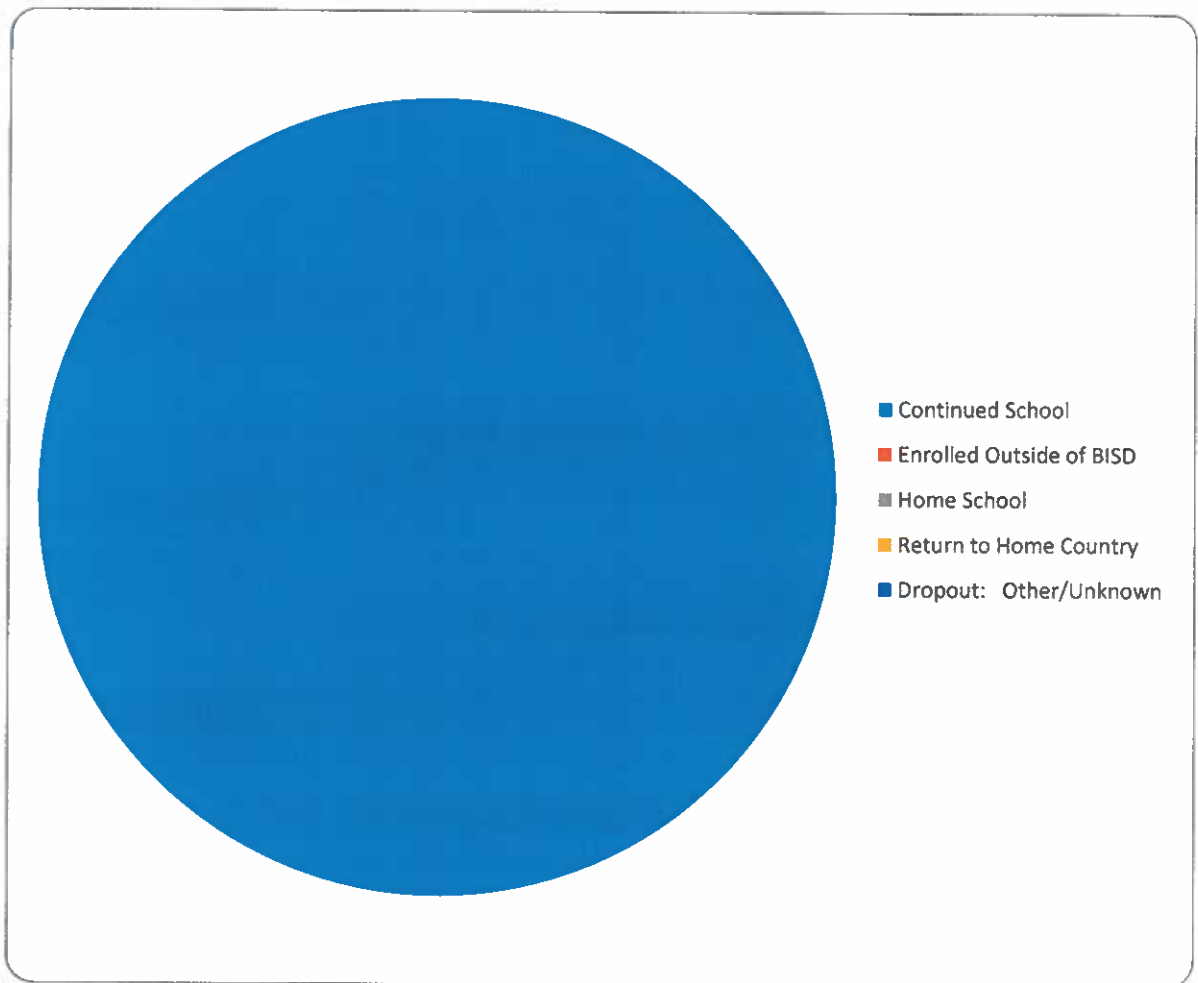
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2026

Campus: Perkins Middle School

Site Coordinator: Karlo Ruiz

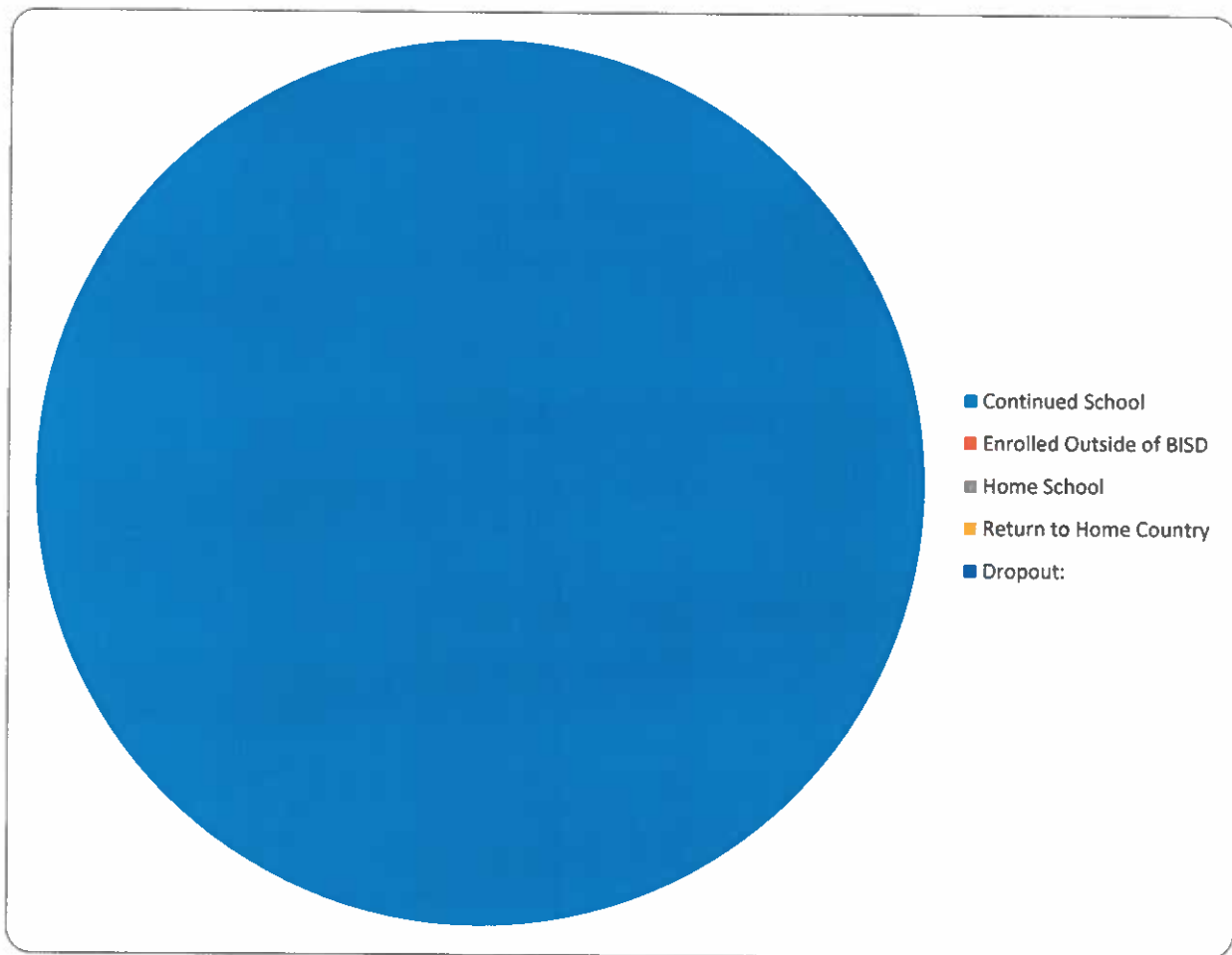


Description	Number of Students
Continued School	103
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout: Other/Unknown	0
Total	103

Grade Level	Number of Students
6th	30
7th	38
8th	35
Total	103

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

**Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2026
Campus: Stell Middle School
Site Coordinator: Karla Lopez**



Description	Number of Students
Continued School	110
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	110

Grade Level	Number of Students
6th	41
7th	34
8th	35
Total	110

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

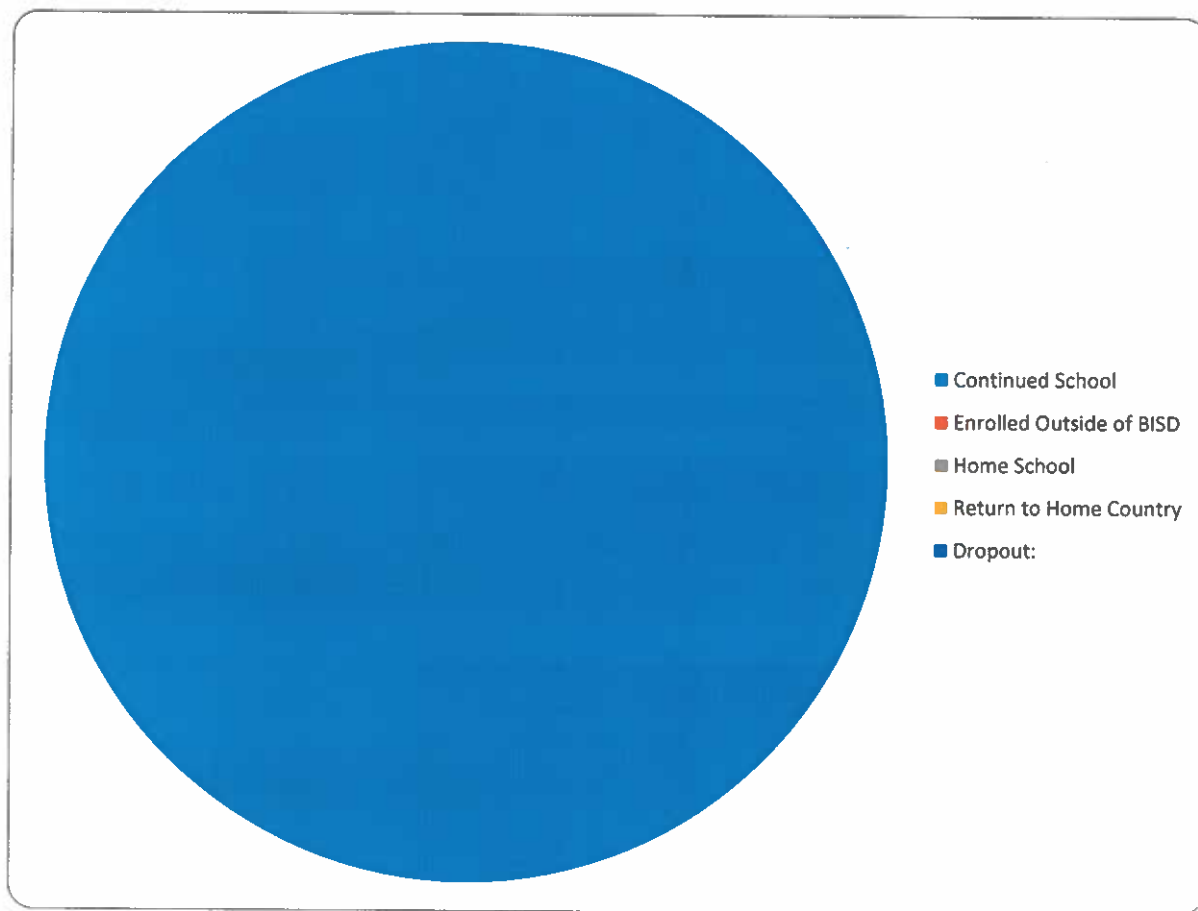
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2026

Campus: Stillman Middle School

Site Coordinator: Jocelyne Mojica



Description	Number of Students
Continued School	103
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	103

Grade Level	Number of Students
6th	24
7th	31
8th	48
Total	103

Description	Percentage
Continued School	100.0%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

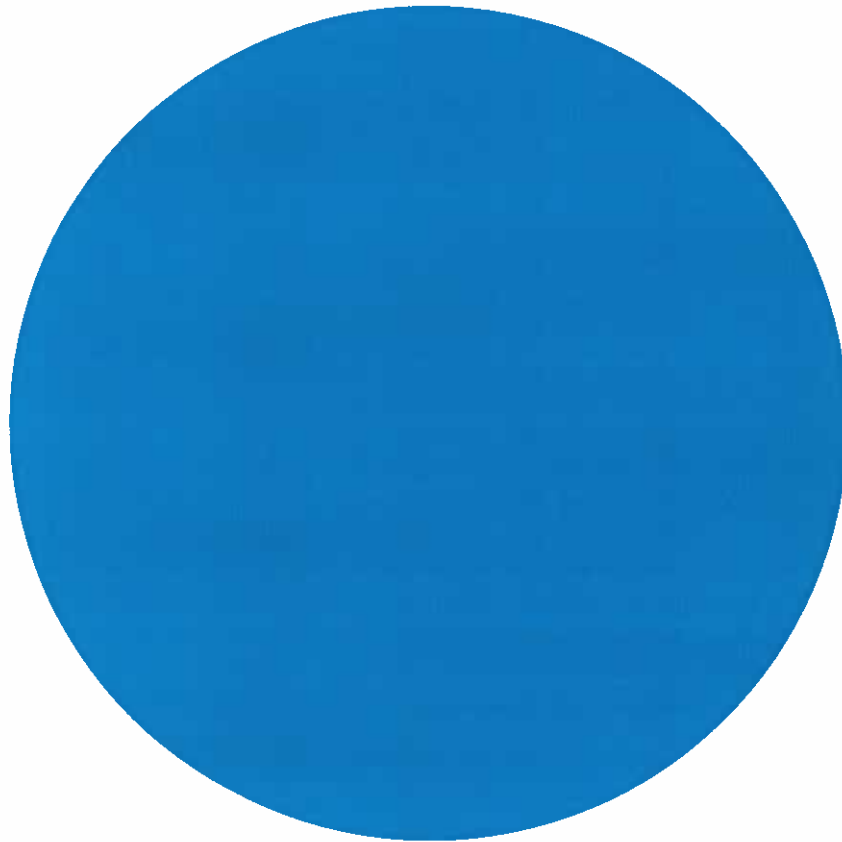
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2026

Campus: Vela Middle School

Site Coordinator: Carla Marr



- Continued School
- Enrolled Outside of BISD
- Home School
- Return to Home Country
- Dropout:

Description	Number of Students
Continued School	104
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	104

Grade Level	Number of Students
6th	34
7th	29
8th	41
Total	104

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

Prior MOU
2024-2025 - 2025-2026



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 08/06/24

Item Title: Communities in School Contract X Action
For all Early College High Schools and Information
all Middle Schools in BISD Discussion

BACKGROUND:

Brownsville Independent School District respectfully requests permission to renew the contract with Communities in Schools (CIS) for comprehensive prevention/intervention services for at-risk and Economically Disadvantaged students. CIS implements a Case Management State Model which is a client-centered, goal-oriented process for assessing the needs of individuals for particular services and assisting them in obtaining those services. CIS services include remedial instruction, health/social services referrals, and parental involvement. Attendance, and EOC/STAAR/TAKS scores will be used to evaluate long and short-term program effectiveness. Services will be rendered to eligible At-Risk and Economically Disadvantaged students at all ten Middle Schools (Besteiro, Faulk, Garcia, Lucio, Manzano, Oliveira, Perkins, Stell, Stillman and Vela). The cost is \$ 300,000.00 from State Compensatory Education (162). Legal counsel reviewed this Memorandum of Understanding.

FISCAL IMPLICATIONS:

Categorical Funds not to exceed \$ 300,000.00 from State Compensatory Education (162)

RECOMMENDATION:

Recommend approval to renew the Memorandum with Communities in Schools Cameron County, Brownsville, Texas, for Case Management Services for At-Risk and Economically Disadvantaged students for the 2024-2025 and 2025-2026 school year in the amount not to exceed \$ 300,000.00 from categorical funds.

JJ DeLeon

Submitted by: Principal/Program Director

Approved for Submission to Board of Education:

Recommended by: Asst. Supt./CFO

Miguel Salinas

Reviewed by: Staff Attorney

Alejandro Cespedes

Approved by: Chief Financial Officer

Dr. Jesus H. Chavez, Superintendent

STATE OF TEXAS*

COUNTY OF CAMERON*

CONTRACT

THIS CONTRACT is entered into on this the 1 day of September 2024, by and between **BROWNSVILLE INDEPENDENT SCHOOL DISTRICT**, (hereinafter referred to as "School District" or "BISD") and **COMMUNITIES IN SCHOOLS OF CAMERON COUNTY**, hereinafter referred to as "CIS", a non-profit entity located in the City of San Benito, Cameron County, Texas. This agreement is in effect for the 2024-2026, hereafter referred to as "current" school year.

WHEREAS, the School District has great concern about the number of students dropping out of school and is of the opinion that case management and social service referral services may assist those students.

I.

CIS RESPONSIBILITIES

WHEREAS, CIS has represented to the School District that it can provide these services to Brownsville ISD; CIS agrees to:

- 1) Provide comprehensive dropout prevention/intervention services to at-risk students for a minimum of 90 at-risk students and maximum of 110 at-risk students. CIS Site Coordinators may recruit additional at-risk students as recommended by the campus dropout committee.
- 2) Implement the CIS Research Based Case Management State Model that has the following key elements: student-centered, goal-oriented systemic process for assessing a student's needs for services and assisting the student in obtaining those services that will lead to success. The CIS Case Management team will work as professional partners with each student and his/her family to:
 - A. Coordinate, identify and prioritize personal strengths and needs of each student served, develop a service plan, implement, and evaluate services to meet those needs, deliver the services, and track the student's progress in collaboration with the School District's Dropout Prevention Services and high school campus goals. Priority will be given to pregnant students and homeless students.
 - B. Ensure a detailed student profile is developed so that a comprehensive program can be tailored to the student's individual needs.
 - C. Be student-focused, from intake through exit, to outcomes with documentation in each student's file which will be entered into the state case management system.

- D. Track and record services, progresses, and outcomes.
 - E. Provide a holistic approach for site coordinators to work with students.
 - F. Ensure that every barrier to a student's success is identified, issues are targeted, and site coordinators relate all services and actions to outcomes.
 - G. Establish meaningful relationships between CIS staff and the student, allowing for effective management of all issues.
 - H. Connect agencies to students and families as needed.
 - I. Site coordinators will be responsible for submitting reports to the State Compensatory Education Department on the status of each student's grades, attendance, and discipline, parental intervention meetings, and other related matters.
 - J. High school and middle school site coordinators must attend district and campus dropout meetings and all campus plans will be reviewed and approved by the State Compensatory Education Department.
 - K. See attachment: CIS Virtual Action Plan for FY 2024-2026
 - L. CIS Site Coordinators will only be allowed to transport students for special events/occasions.
- 3) Conduct an initial needs assessment of each student and his/her family referred by the School District Counselors, Teachers and/or Principal to CIS when the student is introduced into the CIS network and develop a necessary service delivery program for the student. The student and the student's parents shall be parties in developing this assessment and service delivery schedule.
- 4) The service delivery schedule will deliver core components of the program provided by CIS which will include the following elements as required by CIS State mandates:
- A. Supportive Guidance:
 - i. PGP referral to Academic Counselor
 - ii. Referral to At-Risk Counselor if applicable
 - iii. Academic Encouragement
 - iv. Attendance
 - B. Health and Human Services
 - C. Career Awareness and Employment
 - i. Provide opportunities for at-risk students to participate in a mentoring program.
 - D. Parental and Family Involvement
 - i. Distribution of At-Risk Student Personal Graduation Plans

- ii. Home Visits
 - iii. Phone Call to Parents
 - E. Enrichment
 - F. Educational Enrichment (Accelerated Instruction)
 - i. Referral to TAKS/EOC/STAAR and Academic Tutorials
 - ii. Referral to Summer School (Extended Year Services)
- 5) Offer employment referrals for high school students and family members by working with the Workforce Solutions Cameron. Such employment opportunities begin with entry-level jobs and may vary depending on student and family members' interests, qualifications and experience. Additionally, work maturity skills training will be provided in an effort to assist the student and the student's family in their job search efforts.
- 6) Conduct an annual evaluation of the intervention and prevention program in conjunction with District overall evaluation efforts. The process will include but not be limited to the following measurements and procedures:
 - A) Expected Outcome:
Project participants will improve their attitudes about school, themselves, and future career opportunities.

Evaluation Procedure:
Pre and Post intervention attitudinal surveys will be conducted.
 - B) Expected Outcome:
Project participants will improve their daily school attendance.

Evaluation Procedure:
The number of days attended will be compared to the previous year's attendance.
 - C) Short-term Expected Outcome:
At least 95% of project participants will complete the current school year.

Evaluation Procedure:
Caseloads will be monitored and evaluated through the CIS Tracking Monitoring System (CISTMS). Student participation will be documented throughout the year and end of the year reports will be reviewed, evaluated, and shared with the school district.
 - D) Long-term Expected Outcome:
At least 95% of project participants will return to school for the current school year or graduate.

Evaluation Procedure:

Student activity will be tracked from year to year utilizing data from the PEIMS system, CIS Tracking Monitoring System (CISTMS) and other Special Programs in BISD.

- 7) Bring as many outside resources and services to children and parents as needed to assure that they remain and perform successfully in school. State CIS funds will provide the base for direct services, local contributions, and non-financial agreements will be solicited to implement the total CIS concept.
- 8) Communities In Schools of Cameron County agrees to submit the names of all its employees and all pertinent information to the BISD Human Resources Department so that BISD may conduct all criminal background checks required by law. BISD at its sole discretion shall approve those employees of Communities In Schools of Cameron County in regards to the criminal background check.
- 9) Communities In Schools of Cameron County acknowledges that as a service provider under agreement with the BISD that Communities In Schools of Cameron County has a legitimate educational interest in the student data and information contained in the educational records provided to them in the execution of providing services to the District. Communities In Schools of Cameron County agrees to keep confidential all educational records obtained by them and to comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). Disclosure to third parties by Communities In Schools of Cameron County shall be in strict compliance with all FERPA requirements or by obtaining the written consent of the parent(s) and/or legal guardian of the student(s).
- 10) CIS will retain all assigned site coordinators at their assigned campuses for the duration of this agreement.
- 11) CIS will provide campus principals with the CIS Site Coordinator Job Description prior to the start of the first day of instruction.

II.

BROWNSVILLE INDEPENDENT SCHOOL DISTRICT RESPONSIBILITIES

The **BROWNSVILLE INDEPENDENT SCHOOL DISTRICT**, as consideration for providing the services outlined above, agrees to:

- 1) Include Communities In Schools of Cameron County in the School District's Improvement Plan for the current school year.
- 2) Provide available and reasonable facilities adequate to implement the services agreed upon in this contract.
- 3) Provide CIS the sum not to exceed THREE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$300,000.00). CIS will provide up to ten (10) site coordinators to

service Middle School campuses in the school district as needed. Funds will be rendered subject to the district's needs and funding.

- 4) **Year 2024-2025:** Provide CIS nine (9) monthly payments of \$33,333.33 at the end of the month. The total sum not to exceed \$ 300,000.00 yearly that CIS will be contracted for includes a 7.5% indirect cost for schools that CIS will serve.

Year 2025-2026: Provide CIS nine (9) monthly payments of \$33,333.33 at the end of the month. The total sum not to exceed \$ 300,000.00 yearly that CIS will be contracted for includes a 7.5% indirect cost for schools that CIS will serve.
- 5) Retain all assigned site coordinators at their assigned campuses for the duration of this agreement.
- 6) Adhere to the CIS Site Coordinator Job Description provided by the CIS Supervisor/Director.
- 7) Services will be rendered subject to the district's needs and available funding.

III.

ADDITIONAL TERMS

- 1) **Termination:**
The Brownsville Independent School District shall have the right to terminate this agreement without cause on thirty (30) days written notice.

Payments not made within 30 (thirty) days of payment due date shall cause the CIS program to provide written notice to the School District that it intends to terminate the program. The School District shall have 10 (ten) days from receipt of the written notice to cure the default of payment or the program will be terminated without further obligation or responsibility on the part of CIS.
- 2) **Reimbursement Upon Termination:**
In the event of termination as specified in the termination clause above, CIS shall make pro-rated reimbursement of the proceeds received under this contract as of the end of the date of termination. No reimbursement will be made for termination by Brownsville Independent School District after the end of the regular current school year.
- 3) **Terms and Dates of Employment**
The period of performance of this agreement shall commence on September 01, 2024, and shall end August 31, 2026. No cost will be incurred or charged on

agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight-hour terms. In the event of a pandemic crisis, CIS will provide the same instructional direction that BISD implements whether virtual or in school instruction.

4) **Exclusions**

Communities in Schools site coordinators are not responsible for developing student Personal Graduation Plans, handling transcript student information, or interpreting standardized testing information at any district campus.

IV.

MISCELLANEOUS TERMS

- 1) It is understood and agreed that the CIS, is an independent contractor and that neither CIS nor any employees or agents contracted by CIS shall be deemed for any purpose to be employees or agents of the Brownsville Independent School District.
- 2) This agreement does not create a joint venture or business partnership under Texas law. CIS assumes full responsibility for the employment of such personnel and volunteers while performing any services incident to this Agreement and shall remain solely responsible for their supervision, daily direction and control, payment of salary (including withholding of income taxes and social security), workers' compensation, disability benefits and like requirements and obligations.

The Campus Principal is the point of contact at an individual campus. As a point of contact, the campus principal oversees the case management services performed by the site coordinator during regularly scheduled work hours. Therefore, the campus principal in collaboration with the State Compensatory Education Department will be held accountable for the actions of CIS Site Coordinator during regularly scheduled work hours. The CIS Site Coordinator is expected to operate under the guidelines and policies set forth by BISD and the individual campus handbook in addition to guidelines set forth by the State Compensatory Education Department and Communities In Schools.

- 3) Neither party relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees, or agents as a result of the execution of this agreement and performance of the function or obligations described herein.
- 4) CIS agrees to assume full responsibility for ensuring compliance with Texas Education Code §22.0834 by its employees or subcontractors related to criminal history record information.
- 5) CIS agrees to maintain the confidentiality of the educational records of BISD students in accordance with the provisions of FERPA. CIS for purposes of this

agreement and the Family Educational Rights and Privacy Act, is a designated school official.

- 6) This agreement may be modified upon the mutual written consent of the parties involved.

THE UNDERSIGNED PARTIES do hereby certify that, (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the effected governmental agencies; (2) the proposed arrangement serves the interest of efficient and economical administration of the State Government and Brownsville Independent School District; and (3) the services, supplies or materials contracted for are not required by Section 21 of Article 16 of the Constitution of Texas to be supplied under contract given the lowest responsible bidder.

WITNESS THE HANDS OF THE PARTIES on this, the 6 day of August, 2024.

BROWNSVILLE INDEPENDENT SCHOOL DISTRICT

by: *Jesus Chavez*
Dr. Jesus Chavez

Its: Superintendent of Schools

"CIS"

COMMUNITIES IN SCHOOLS-CAMERON COUNTY

by: *Eva R. Perez*
Eva Perez

Its: Executive Director



Comparison of Memorandum Of Understanding
Communities In School-Cameron County and Brownsville ISD
2024- 2025 School Year

Page/Section	2023-2024 School Year	2024 - 2025 School Year	Remarks
1. I.(1) Contract	Only school year updates have been done	Only school year updates have been done for the 2024-2025 Page 1 of 7 (two consecutive years were added 24'25, 25'26)	Revision

Brownsville Independent School District

State Compensatory Education

June 2024

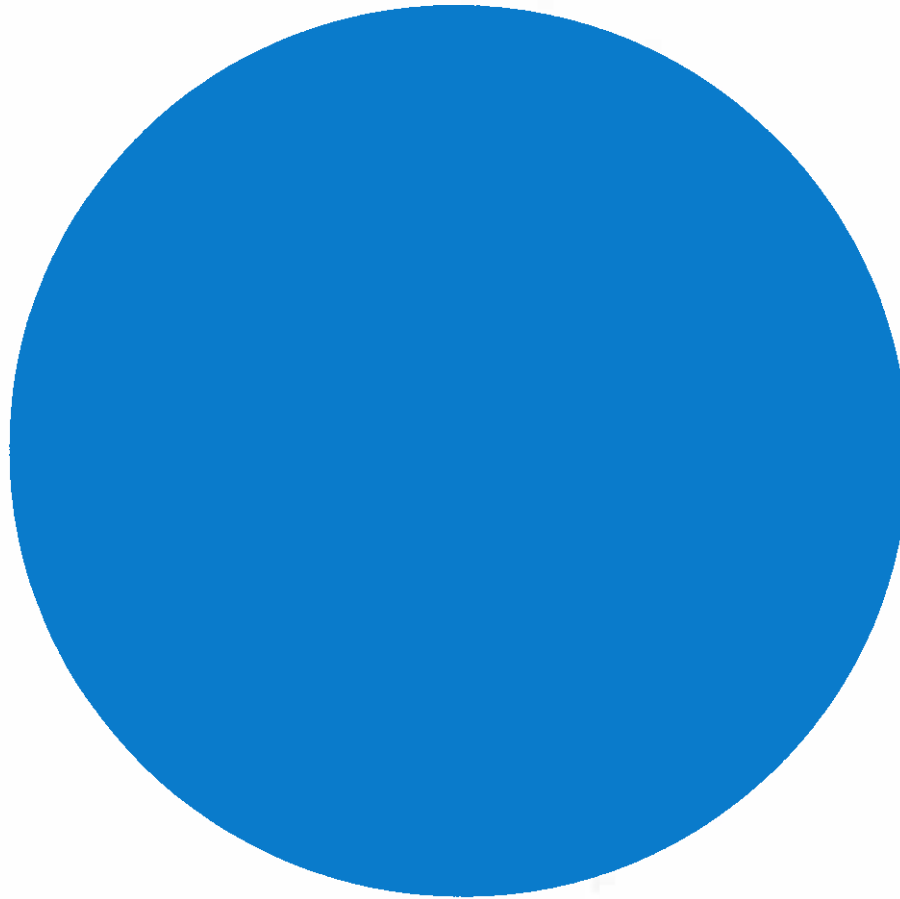
Evaluation/ Survey of the services provided by Communities in Schools of Cameron County.

Principals completed an evaluation/survey of the services rendered by aforementioned agency. All participating schools expresses benefits to students in various areas. All principals responded they would continue with the services for the upcoming school year 2024-2025.

LOC	CAMPUS	YES	NO
048	BESTEIRO	X	
043	FAULK	X	
053	GARCIA	X	
051	LUCIO	X	
055	MANZANO	X	
045	OLIVEIRA	X	
046	PERKINS	X	
044	STELL	X	
054	STILLMAN	X	
047	VELA	X	

Thank you for your continued support and guidance in providing dropout prevention services to at risk students.

**Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2024
Campus: Besteiro Middle School
Site Coordinator: Juan Vasquez**



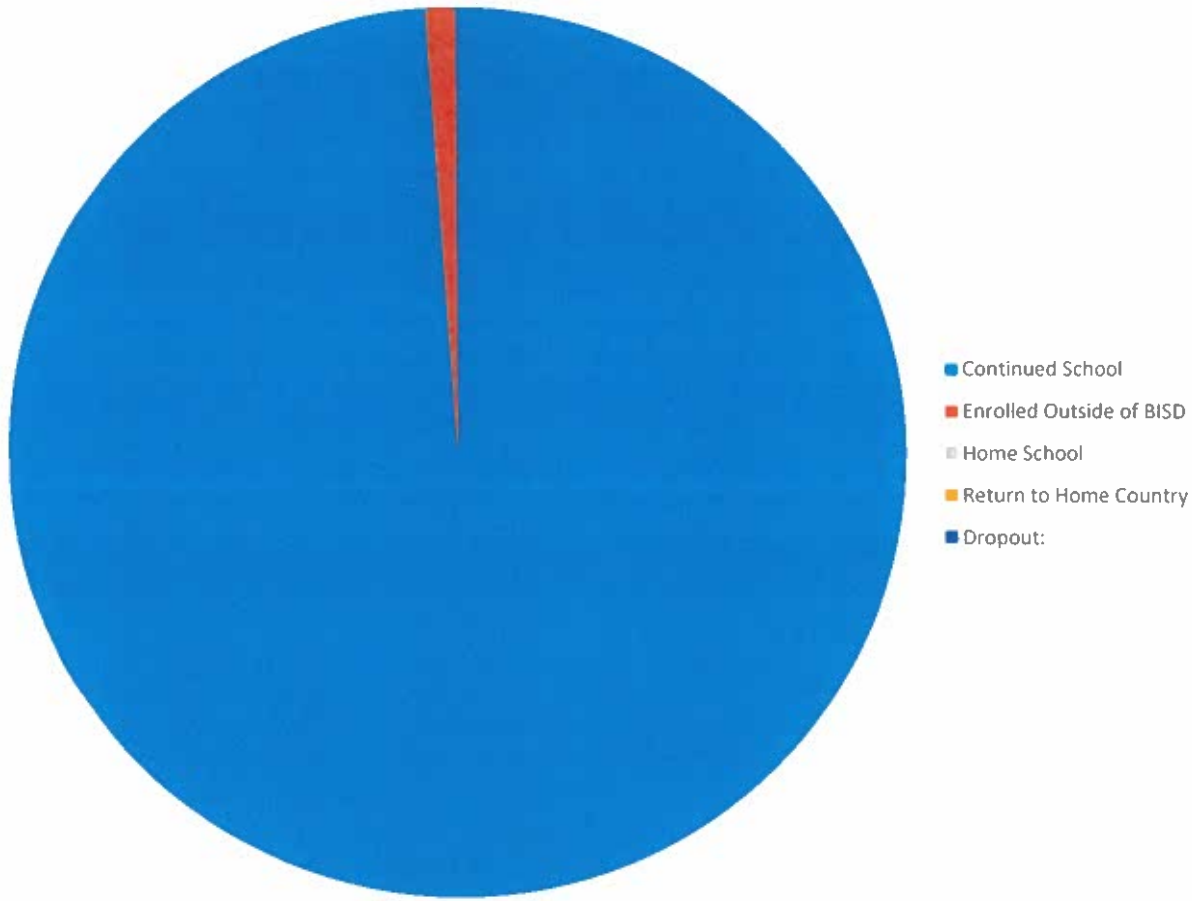
- Continued School
- Enrolled Outside of BISD
- Home School
- Return to Home Country
- Dropout:

Description	Number of Students
Continued School	94
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	94

Grade Level	Number of Students
6th	26
7th	32
8th	36
Total	94

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

**Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2024
Campus: Faulk Middle School
Site Coordinator: Norma Villanueva**



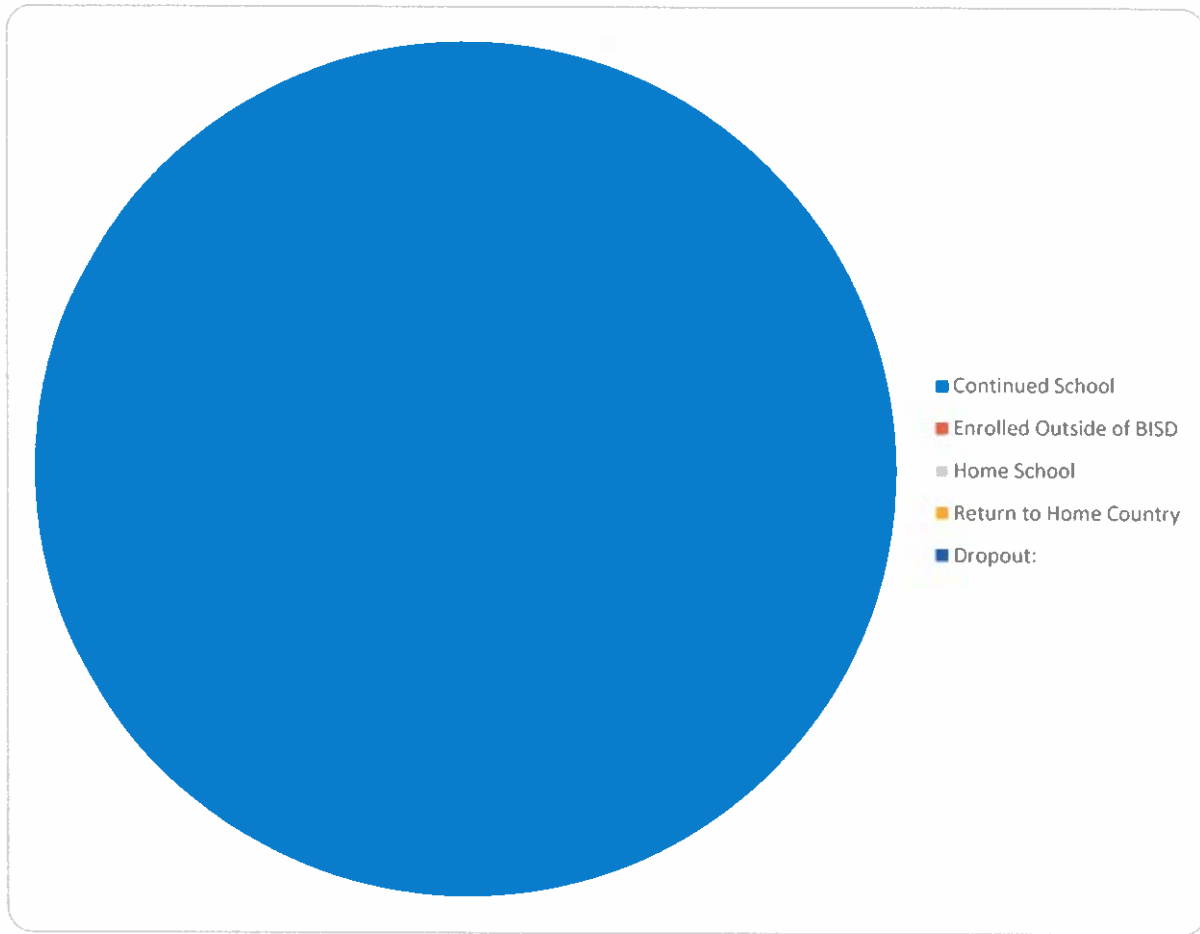
Description	Number of Students
Continued School	90
Enrolled Outside of BISD	1
Home School	0
Return to Home Country	0
Dropout:	0
Total	91

Grade Level	Number of Students
6th	22
7th	27
8th	42
Total	91

Description	Percentage
Continued School	99%
Enrolled Outside of BISD	1%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

* 1/ Houston TX

**Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2024
Campus: Garcia Middle School
Site Coorediantor: Odalis Tinajero**



Description	Number of Students
Continued School	95
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	95

Grade Level	Number of Students
6th	22
7th	32
8th	41
Total	95

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

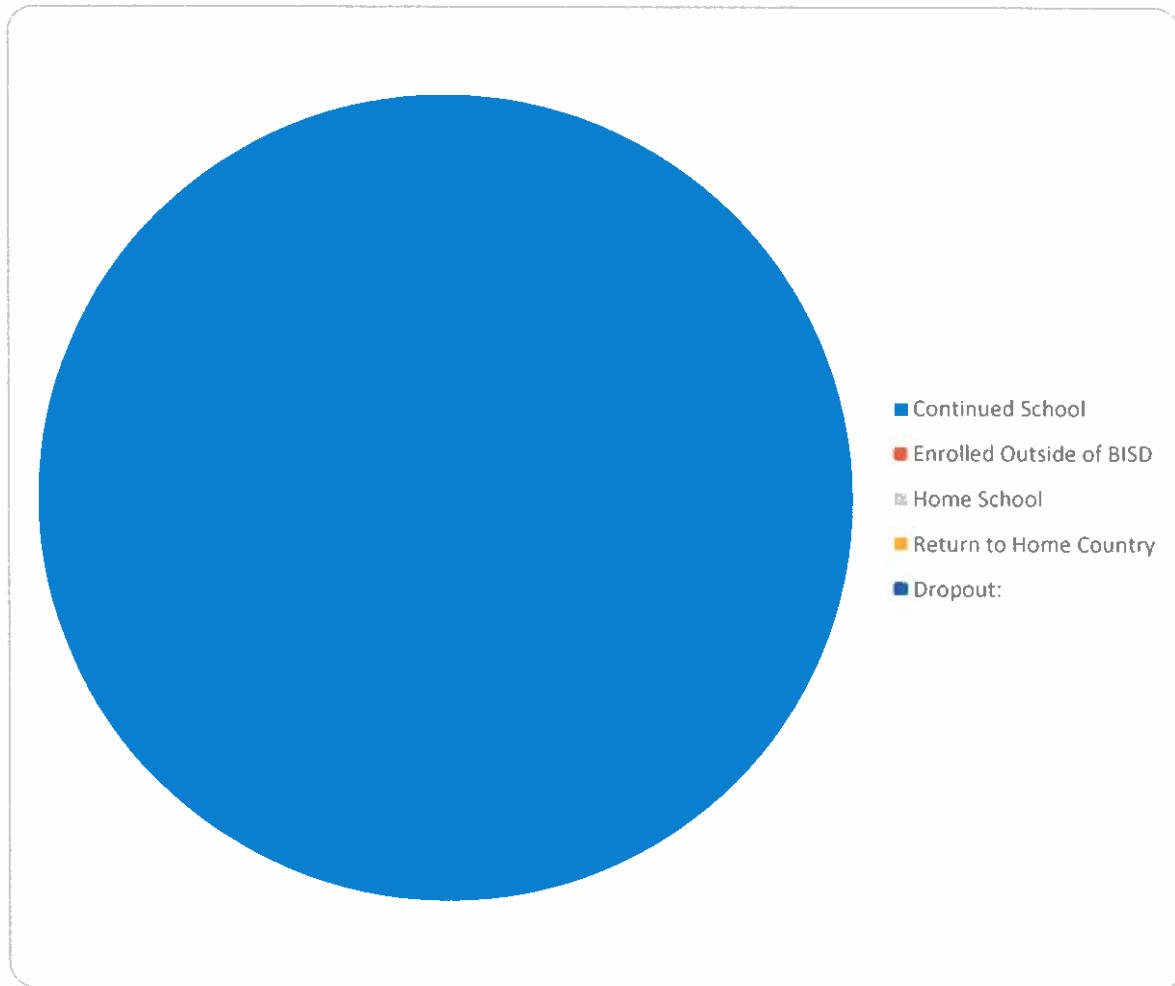
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2024

Campus: Lucio Middle School

Site Coordinator: Ciria Nieto



Description	Number of Students
Continued School	96
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	96

Grade Level	Number of Students
6th	27
7th	21
8th	48
Total	96

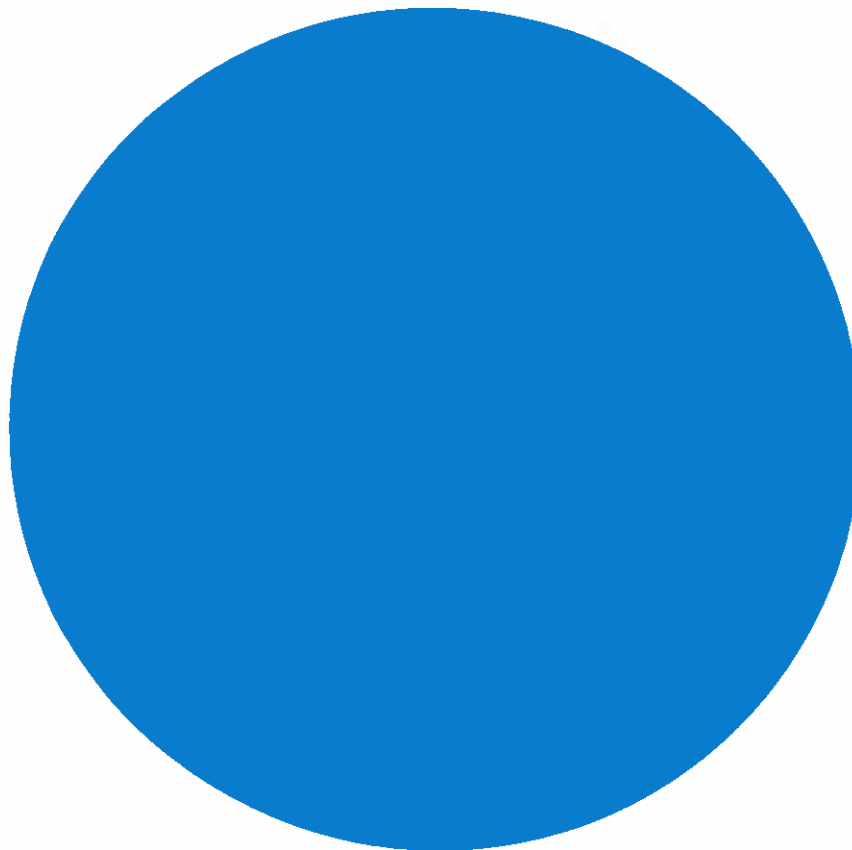
Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

**Communities In Schools of Cameron County
Dropout Prevention Chart**

MAY 2024

Campus: Manzano Middle School

Site Coordinator: Sonia Velez



- Continued School
- Enrolled Outside of BISD
- Home School
- Return to Home Country
- Dropout:

Description	Number of Students
Continued School	96
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	96

Grade Level	Number of Students
6th	42
7th	26
8th	28
Total	96

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

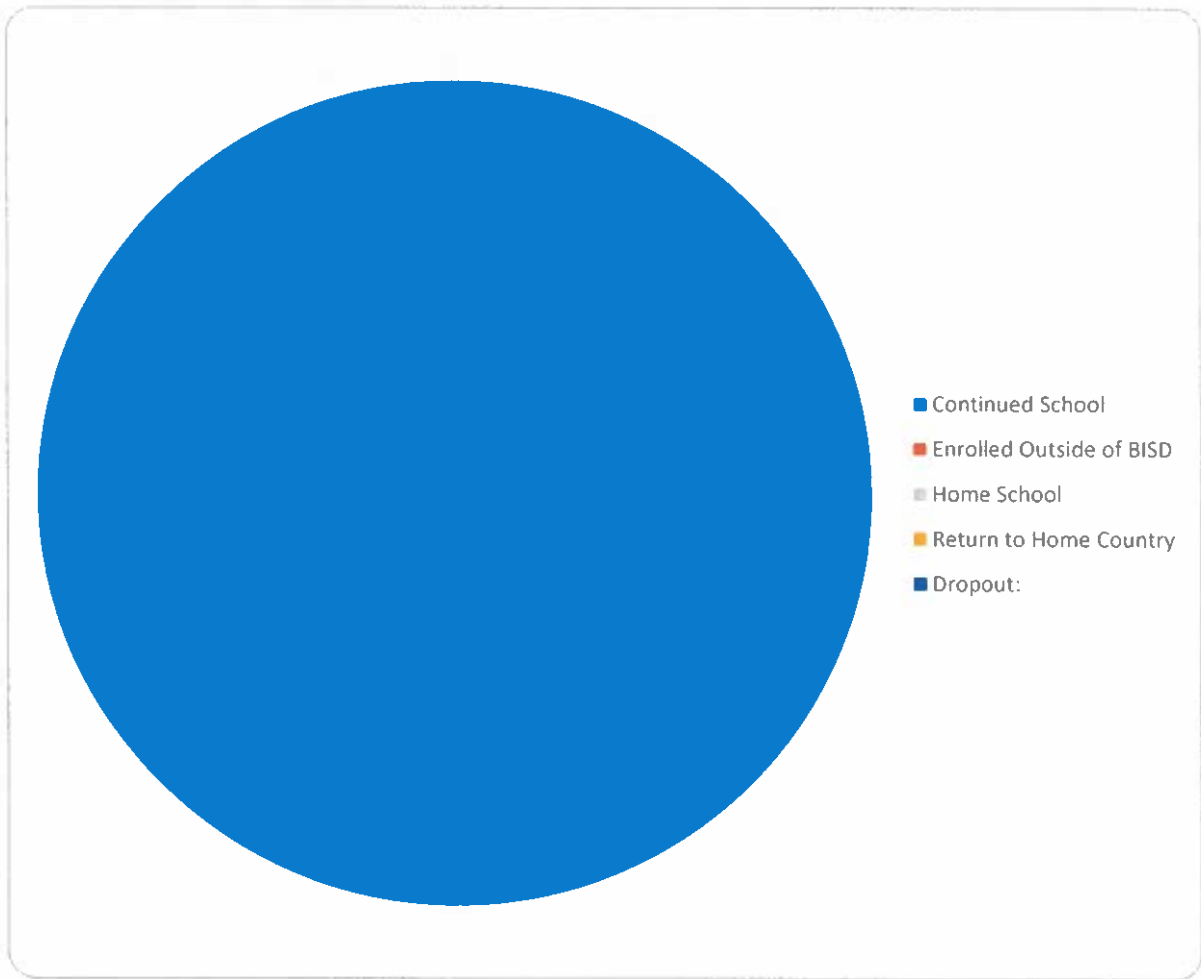
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2024

Campus: Oliveira Middle School

Site Coordinator: Katherine Munguia



Description	Number of Students
Continued School	98
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	98

Grade Level	Number of Students
6th	19
7th	29
8th	50
Total	98

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

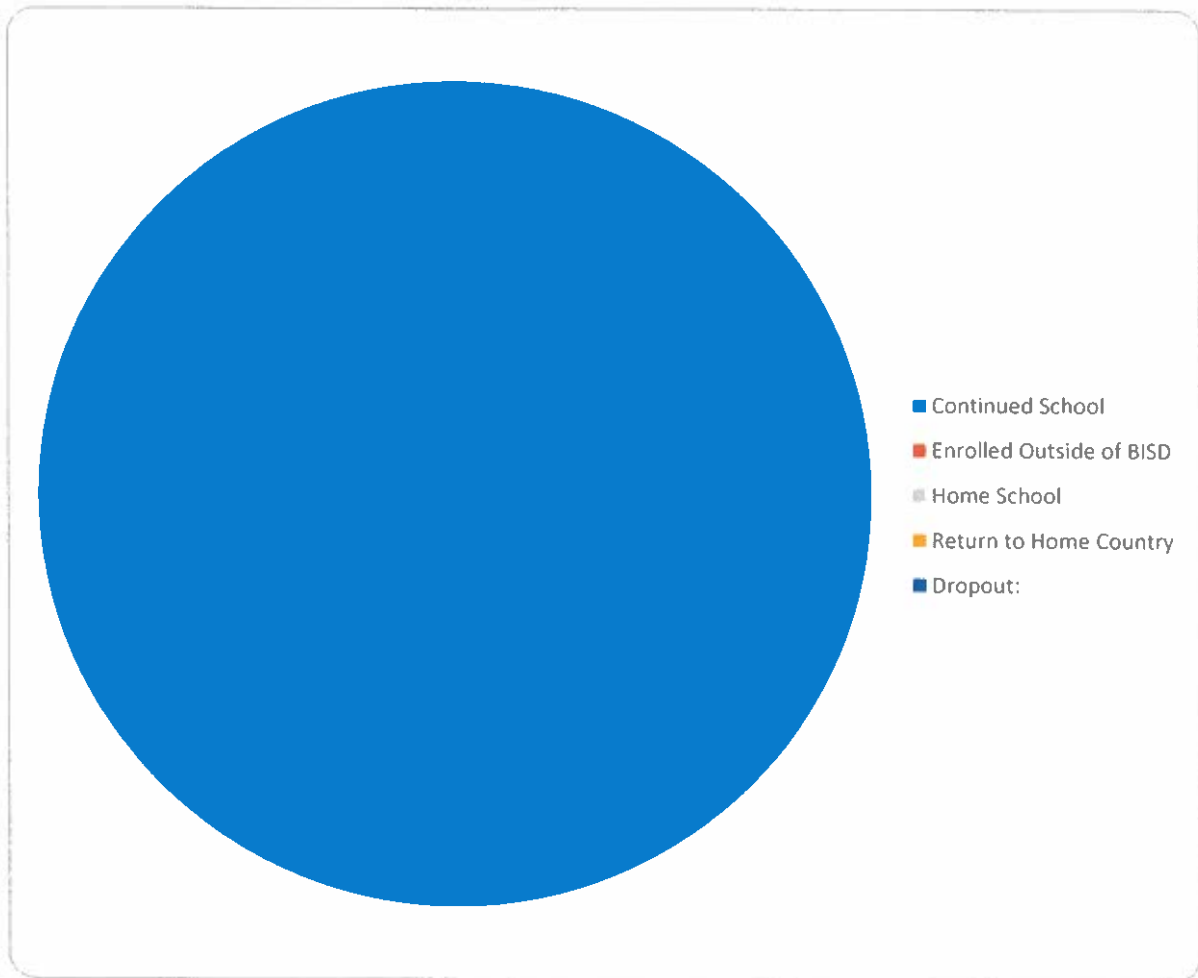
Communities In Schools of Cameron County

Dropout Prevention Chart

MAY 2024

Campus: Perkins Middle School

Site Coordinator: Karlo Ruiz

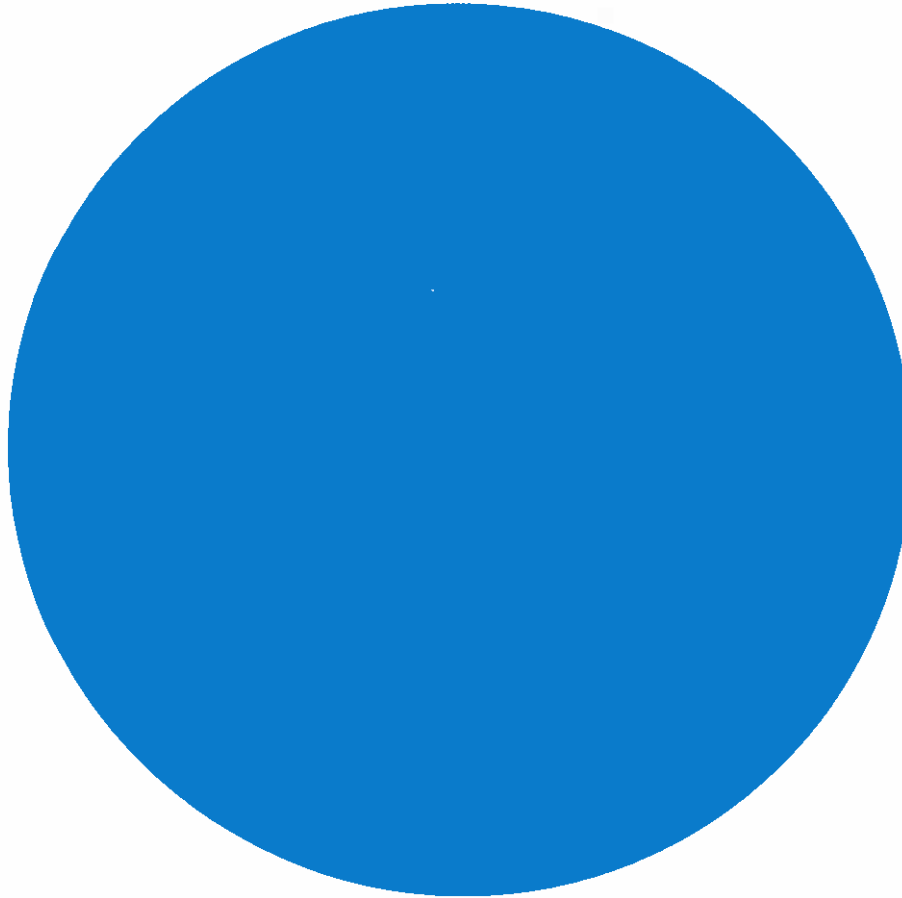


Description	Number of Students
Continued School	96
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	96

Grade Level	Number of Students
6th	46
7th	32
8th	18
Total	96

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2024
Campus: Stell Middle School
Site Coordinator: Karla Lopez



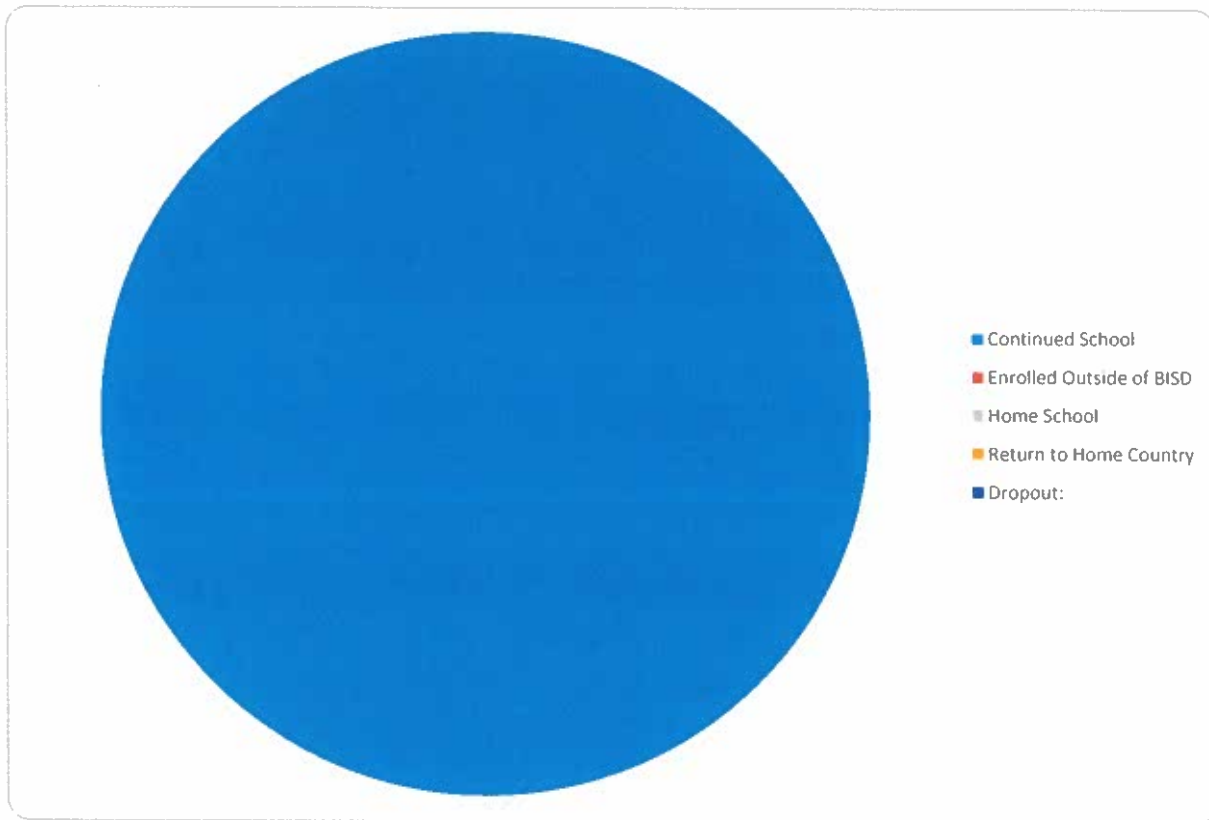
- Continued School
- Enrolled Outside of BISD
- Home School
- Return to Home Country
- Dropout:

Description	Number of Students
Continued School	102
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	102

Grade Level	Number of Students
6th	32
7th	36
8th	34
Total	102

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

**Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2024
Campus: Stillman Middle School
Site Coordinator: Jocelyne Mojica**

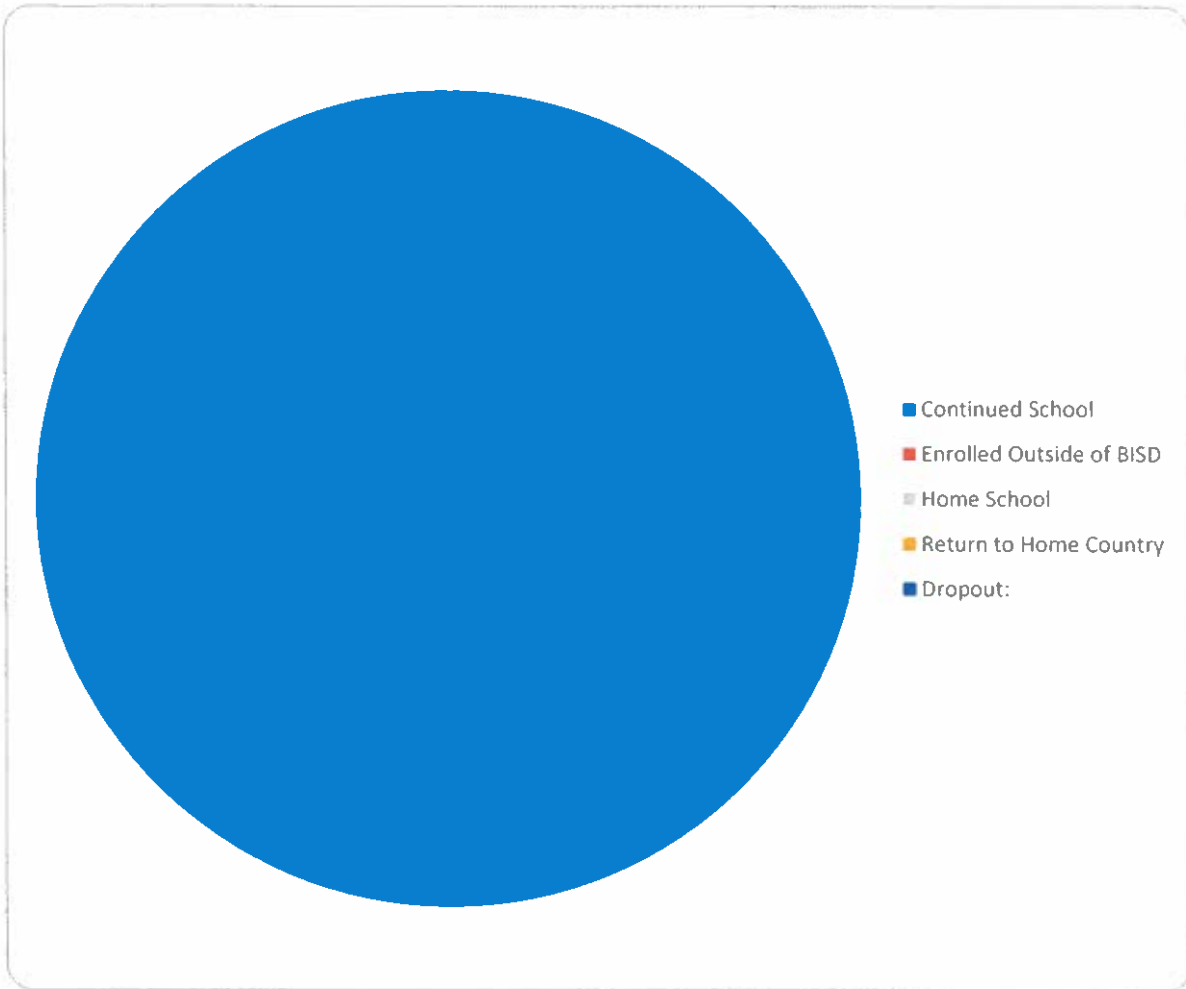


Description	Number of Students
Continued School	99
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	99

Grade Level	Number of Students
6th	35
7th	35
8th	29
Total	99

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	0%
Dropout	0%
Total	100%

Communities In Schools of Cameron County
Dropout Prevention Chart
MAY 2024
Campus: Vela Middle School
Site Coordinator: Carla Marr



Description	Number of Students
Continued School	91
Enrolled Outside of BISD	0
Home School	0
Return to Home Country	0
Dropout:	0
Total	91

Grade Level	Number of Students
6th	31
7th	37
8th	23
Total	91

Description	Percentage
Continued School	100%
Enrolled Outside of BISD	0%
Home School	0%
Return to Home Country	1%
Dropout	0%
Total	101%