**Regular School Board Meeting of the**
**LJSD Board of Trustees**
Wednesday, July 15, 2026 6:00 PM
Timberlake High School Library
5973 ID-54,
Spirit Lake, ID 83869

**This meeting, in its entirety, can be viewed at**
www.youtube.com/lakelandjtschooldistrict2725

**A. Call Meeting to Order at 6:00 p.m.**
The meeting was officially called to order at 6:05 p.m by Chair Thompson.
**In Attendance:**
Chair Thompson, Trustee Brodhead, Trustee Grissom, and Trustee Quimby.

**B. Welcome Visitors / Pledge of Allegiance**
Chair Thompson welcomed attendees and led the Pledge of Allegiance.

**C. Approval of Agenda**
**Motion**: Trustee Grissom moved to approve the agenda at hand.
**Second:** Trustee Brodhead seconded the motion.
**Outcome**: Motion carried unanimously.

**D. Announcements**
Chair Thompson reminded attendees of board meeting expectations.

**E. Public Input**
There was no public input at the Regular July meeting.

**F. Reports**
The following reports were reviewed by the Trustees with discussion regarding details within the reports.
1. Interim Superintendent Report
2. Financial Report
3. Facilities Report
4. Federal Programs Report
5. Nutrition Services Report
6. Technology Report
7. Transportation Report

**G. Consent Agenda (Action)**
**Motion**: Trustee Quimby moved to approve the consent agenda with the amendment to the executive session roll call.

**Second:** Trustee Grissom seconded the motion.
**Outcome**: Motion carried unanimously.

## H. Action Items

H.1. Fall Sports - The LHS Cross Country Track Schedule was not attached to the agenda.

> **Motion**: Trustee Quimby moved to approve the proposed fall sports schedules with the exception of the LHS Cross Country Schedule, which should be brought to the regular August meeting.
> **Second:** Trustee Grissom seconded the motion.
> **Outcome**: Motion carried unanimously.

H.2. Lakeland Jr Tackle Fieldhouse - The Lakeland Jr Tackle Fieldhouse documents were reviewed and a discussion was held indicating the completion of the project is on target for the end of summer break.

> **Motion**: Trustee Quimby moved to approve the Lakeland Jr Tackle Fieldhouse project as presented.
> **Second:** Trustee Grissom seconded the motion.
> **Outcome**: Motion carried unanimously.

H.3. Supplemental Materials - The Trustees reviewed the supplemental materials.

> **Motion**: Trustee Grissom moved to approve the proposed supplemental materials.
> **Second:** Trustee Quimby seconded the motion.
> **Outcome**: Motion carried unanimously.

H.4. Course Proposals - The Trustees reviewed course proposals for 'The History of Rock and Roll', 'Sports Marketing', 'Sports Nutrition', and 'Veterinary Science'.

> **Motion**: Trustee Grissom moved to approve all four of the proposed courses.
> **Second:** Trustee Quimby seconded the motion.
> **Outcome**: Motion carried unanimously.

H.5. Returning Classified Staff - The Trustees reviewed the list of returning classified staff.

> **Motion:** Trustee Grissom moved to approve the list of returning classified staff for the 2026-27 school year.
> **Second:** Trustee Quimby seconded the motion.
> **Outcome:** Motion carried unanimously.

H.6. Surplus ADSS Items - Discussion was held regarding the District's policies and procedures for surplus items and the unique steps required for an ADSS to purchase their firearm from surplus.

> **Motion:** Trustee Grissom moved to approve the ADSS's ability to purchase their firearm pending additional information to be brought to the Trustees at the regular August meeting.
> **Second:**Trustee Thompson seconded the motion.
> **Outcome:** Motion carried unanimously.

H.7. Recommendation for RPD SRO - Interim Superintendent Jake Massey informed the Trustees the District does not have a qualified candidate to recommend for the position of Armed District Safety Specialist. Mr. Massey recommends the District enter a contract with the Rathdrum Police Department for a School Resource Officer for the 2026-27 school year.

**Motion:** Trustee Grissom moved to keep the ADSS position open and for the pool of applicants to be reviewed quarterly.

**Second:** Trustee Quimby seconded the motion.

**Outcome:** Motion carried unanimously.

**Motion:** Trustee Grissom moved to proceed with entering a contract with Rathdrum Police Department for an SRO for the 2026-27 school year.

**Second:** Trustee Quimby seconded the motion.

**Outcome:** Motion carried unanimously.

H.8. Handbooks - The Trustees reviewed the content, look, and usability of the handbooks presented and appreciated the website for permanent keeping of information regarding the teaching and learning materials.

**Motion:** Trustee Thompson moved to approve the student handbooks and the teaching and learning handbook as presented along with the teaching and learning website.

**Second:** Trustee Grissom seconded the motion.

**Outcome:** Motion carried unanimously.

H.9. Curriculum Director Job Description - The Trustees and Interim Superintendent Jake Massey discussed the Curriculum Director Job Description, the need for this position and how this position will impact the District as a whole.

**Motion:** Trustee Thompson moved to table the Curriculum Director Job Description for the Regular August Board Meeting.

**Second:** Trustee Grissom seconded the motion.

**Outcome:** Motion carried unanimously.

H.10. Interim Superintendent Contract - To rectify any confusion from the regular June meeting, the Trustees clarified their actions regarding the issuance of an Interim Superintendent Contract to Jake Massey.

**Motion:** Trustee Thompson moved to issue an Interim Superintendent Contract to Jake Massey with an annual salary of $152,000, an annual review by the Board of Trustees, 230 paid contract days, three additional flex days earned through evening and weekend work, payment by the District of 100% of the family premium for the Buy-Up Medical Plan and Willamette Dental coverage for the 2026–2027 contract year, and membership dues for the Idaho Association of School Administrators (IASA).

**Second:** Trustee Grissom seconded the motion.

**Roll Call**: Trustee Brodhead: Yes
Trustee Thompson: Yes
Chair Grissom: Yes
Trustee Quimby: Yes

**Outcome:** Motion carried unanimously.

H.11. IT Security Audit - Technology Director Chad Parson presented the Trustees with options for a security audit of the District's IT systems and processes.

**Motion:** Trustee Thompson moved to approve the Interim Superintendent's recommendation of proceeding with both Pentester and

the Department of Defense's proposals.
**Second:** Trustee Brodhead seconded the motion.
**Outcome:** Motion carried unanimously.

H.12. Policy -

H.12.a 3255 Student Dress - The Trustees discussed stakeholder feedback and plans for enforcement of the Student Dress Code. Interim Superintendent Jake Massey reported the Administrators have reviewed and are comfortable with revised language of Policy No. 3255.
**Motion:** Trustee Thompson moved to approve the revised language of Policy No. 3255.
**Second:** Trustee Grissom seconded the motion.
**Outcome:** Motion carried unanimously.

H.12.b 4120 Uniform Grievance - After discussion on the intent of revising Policy No. 4120, it was determined the changes in language did not address the original concern of addressing grievances against the Superintendent.
**Motion:** Trustee Thompson moved to table the revised language of Policy No. 4120 until it can be reviewed again by legal council for language specific to grievances against the superintendent.
**Second:** Trustee Grissom seconded the motion.
**Outcome:** Motion carried unanimously.

H.12.c 5210 Work Day - The proposed changes to Policy No. 5210 Work Day were discussed by the Trustees.
**Motion:** Trustee Thompson moved to approve the revised language of Policy No. 5210.
**Second:** Trustee Grissom seconded the motion.
**Outcome:** Motion carried unanimously.

H.12.d 7400 Misc Procurement - CFO Grantham discussed the added language put into the draft policy to address the process for bidder to protest an awarded bid.
**Motion:** Trustee Thompson moved to approve the revised language of Policy No. 7400.
**Second:** Trustee Brodhead seconded the motion.
**Outcome:** Motion carried unanimously.

## I. Discussion Items

I.1. Salary Schedules - HR Director Cunningham provided the current salary schedules. All salary schedules for the 2026-27 school year are frozen.

I.2. CIP Plan Update & Academic Performance Data - The Trustees would like to replicate the procedure of the previous year to address the CIP Plan and Academic Performance Data while the state testing process has changed and new legislation is addressed.

I.3. Annual Financial Audit - Fraud Questionnaire- As part of the annual audit process, the trustees heard and responded to the Annual Financial Audit Fraud Questionnaire provided by Hayden Ross, the firm performing the District's annual financial audit. As part of the audit, professional standards require Hayden Ross.

I.4. Interim Superintendent's Plan for Long Range Planning Committee and Strategic Planning Committees- Interim Superintendent Jake Massey discussed the two committees and how they are intended to address two different purposes. Beginning in the 2026-27 school year, Mr. Massey will keep the Trustees informed of the committee meeting dates and the issues being addressed by those committees. Additionally, the District will create online forms to collect applications from potential committee members who are interested in being appointed to the committees by the Board of Trustees.

I.5. Citizenship Awards - The possibility of having students recognized at the Board level was discussed, as well as concerns that the process may create additional work for administrators and the topic may be revisited at a later date.

**J. Dates to Remember**

The trustees reviewed the following dates:

July 17th and 18th - Rathdrum Days
July 20th - Policy Committee
July 27th Policy Committee
August 3rd - Policy Committee
August 5th - Possible Special Board Meeting? - No need, canceled.
August 10th -Policy Committee
August 17th - Policy Committee
August 19th - Regular Board Meeting

Based on conversation during the Regular July Meeting, the following dates were agreed upon;
August 26th - Strategic Planning Committee
September 9th - Long Range Planning Committee
September 23rd - CIP Workshop

**K. Board Member Input for Future Agenda Items**

There were no future agenda topics from any of the Trustees during the Regular July Board Meeting.

**L. Enter Into Executive Session per IC 74-206 (1)(b)**

**Motion**: Trustee Grissom moved to enter into executive session pursuant to IC 74-206 (1) (b).
**Second:** Trustee Quimby seconded the motion.
**Roll Call**: Trustee Brodhead: Yes
Chair Thompson: Yes
Trustee Grissom: Yes
Trustee Quimby: Yes

Recessed prior to Executive Session at 8:45 p.m.

**M.** <u>**Executive Session Personnel A & B**</u>

M.1 Entered: 9:00 p.m.

1. **In Attendance:** All Trustees, Interim Superintendent Jake Massey, HR Director Cunningham and Clerk of the Board Sara Broderius.

M.2 Exit: 9:36 p.m.

**N.** <u>**Executive Session Curriculum Director Recommendation**</u>

N.1. Entered: 9:36 p.m.

1. **In Attendance:** All Trustees, Interim Superintendent Jake Massey, HR Director Brook Cunningham and Clerk of the Board Sara Broderius.

N.2. Exit: 9:01 p.m.

**O.** <u>**Executive Session Student**</u>

O.1. Entered: 10:14 p.m.

1. **In Attendance:** All Trustees, Interim Superintendent Jake Massey and Clerk of the Board Sara Broderius.

O.2. Exit 10:18 p.m.

**P.** <u>**Executive Session Personnel D**</u>

P.1. Entered: 10:18 p.m.

1. **In Attendance:** All Trustees, Interim Superintendent Jake Massey, HR Director Brook Cunningham and Clerk of the Board Sara Broderius

P.2. Exit 10:34 p.m.

**Q.** <u>**Post Executive Session Action**</u>

H.1. M.1. <u>Personnel A & B</u> -

**Motion**: Trustee Grissom moved to release personnel A & B from their contracts as recommended by HR Director Cunningham.
**Second:** Trustee Quimby seconded the motion.
**Outcome**: Motion carried unanimously.

H.2. N. <u>Curriculum Director Recommendation</u> - No action taken.
H.3. O. <u>Student</u> - No action taken.
H.4. P. <u>Personnel D</u> - No action taken.

There being no further business, the meeting adjourned at 10:35 p.m.

| | |
|---|---|
| Accepts: | Respectfully Submitted: |
| ____________________________ | ____________________________ |
| Michelle Thompson, Board Chair | Sara Broderius, Clerk of the Board |