



Date of Board Meeting: August 18, 2026

Subject: Office Supply Vendor for FY 2027

Recommendation: Approve the use of the OMNIA Contract #R190301 & PACE Contract #P00402 for the purchase of office supplies from Reliant Business Products in Fiscal Year 2027.

Background and Rationale:

Wharton County Junior College has utilized Reliant Business Products, Inc. as its primary office supply vendor for approximately 13 years, consistently receiving quality products, competitive pricing, reliable service, and timely delivery. Administration recommends the continued utilization of Reliant Business Products in Fiscal Year (FY) 2027 to support the College's ongoing operational needs.

While Reliant Business Products serves as the College's primary office supply vendor, the College also utilizes other vendors, which also have purchasing cooperative contracts, when specific products are unavailable or when another procurement source better meets operational needs. This practice demonstrates the College's commitment to fiscal responsibility and obtaining the best overall value while ensuring operational efficiency.

Reliant Business Products is an awarded vendor under OMNIA Partners Contract #R190301 and PACE Purchasing Cooperative Contract #P00402. Procurement through these cooperative purchasing programs satisfies the competitive procurement requirements of Texas Education Code §44.031.

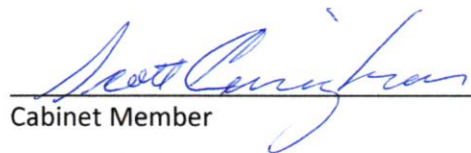
Budgetary Implications: \$120,000 (FY 2027 unrestricted operating budget)

Strategic Priority Alignment:

☐ Student Success	☐ Community Impact
☒ Resource Optimization	☐ Institutional Excellence

Resource Personnel: Clarissa Bueno, Director of Purchasing
Scott Cunningham, Vice President of Finance & Administration

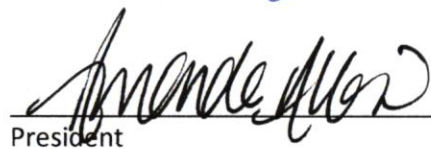
Approval:



Cabinet Member



Date



President



Date