



Wharton County Junior College

Personnel Action Form Human Resources

Banner ID # @	Last Name Dobbs, Pamela R.	First	Middle Initial	Telephone
Address		City	State	Zip

Part I: Check all that apply

Classification: ☐ Administrative/Professional Staff ☒ Faculty ☐ Support Staff ☐ Temporary ☒ Regular	☐ Full-Time ☐ Part-Time	☐ New Employee ☐ Extension ☐ Salary Adjustment ☐ Separation (date: _____)	☒ Other (explain) Change in title/assignment
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Vocational Instruction / Allied Health		Job Vacancy No.: (if applicable) 2108 F 036	
Job Title/Position: Instructor of Dental Hygiene		Specialized Area: Dental Hygiene	
Budgeted Position? ☒ Yes ☐ No		Funded in which FY? FY26	
Budget Number: 1110-14182-6091-102		Position No. (NBAPOSN): DEN005	
Compensation: \$ 56,550 ☒ Annual ☐ Hourly ☐ Other (explain)	Sched FAC Grade 1 Step 14	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year	
Start Date: 01/10/2022	End Date: n/a	☐ At-will-employee ☒ Per contract	If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
☒ 9 months ☐ 10 1/2 months ☐ 12 months ☐ Other (specify)

PROPOSED Division/Unit: Vocational Instruction / Allied Health		Job Vacancy No.: (if applicable) 2406 F 023	
Job Title/Position: Instructor of Dental Hygiene		Specialized Area: Dental Hygiene	
Budgeted Position? ☒ Yes ☐ No	Name of Replaced Employee: n/a	Funded in which FY? FY27	
Budget Number: 1110-14182-6091-102		Position No. (NBAPOSN): DEN007	
Compensation: \$ 65,971 ☒ Annual ☐ Hourly ☐ Other (explain)	Sched FAC Grade 1 Step 14	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year	
Start Date: 08/17/26		☐ At-will-employee ☒ Per contract	If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
☐ 9 months ☒ 10 1/2 months ☐ 12 months ☐ Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Carol J. Derkowski, RDH, MAIE Digitally signed by Carol J. Derkowski, RDH, MAIE Date: 2026.07.28 11:31:07 -05'00'	Date	Approved by Dean	Date
Approved by Division Chair Carol J. Derkowski, RDH, MAIE Digitally signed by Carol J. Derkowski, RDH, MAIE Date: 2026.07.28 11:31:26 -05'00'	Date	Approved by Vice President Lindsey McPherson Digitally signed by Lindsey McPherson Date: 2026.07.28 22:14:47 -05'00'	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval <i>[Signature]</i> 7-29-26	Date	Approved by President <i>[Signature]</i> 7/30/26	Date