



Wharton County Junior College

Personnel Action Form Human Resources

Banner ID # @	Last Name Anderson, Thomas	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: ☐ Administrative/Professional Staff ☐ Faculty ☐ Support Staff ☐ Temporary ☐ Regular	☐ New Employee ☒ Extension ☐ Salary Adjustment ☐ Separation (date: _____)	☐ Other (explain)
☒ Full-Time ☐ Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Vocational Science / Vocational Instruction	Job Vacancy No.: (if applicable) 2512 F 059
Job Title/Position: Instructor of Emergency Medical Services (Temporary)	Specialized Area: EMS
Budgeted Position? ☒ Yes ☐ No	Funded in which FY? FY26
Budget Number: 1210-14026-6091-102	Position No. (NBAPOSN): EMT08T
Compensation: \$ 72,737	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 02/23/26	End Date: n/a
☒ At-will-employee ☐ Per contract	If temporary, anticipated termination date: 08/31/26
Position is funded for the following number of months/weeks: ☐ 9 months ☐ 10 1/2 months ☒ 12 months ☐ Other (specify)	

PROPOSED Division/Unit: Vocational Science / Vocational Instruction	Job Vacancy No.: (if applicable) 2512 F 059
Job Title/Position: Instructor of Emergency Medical Services (Temporary)	Specialized Area: EMS
Budgeted Position? ☒ Yes ☐ No	Name of Replaced Employee: n/a
Budget Number: 1210-14026-6091-102	Position No. (NBAPOSN): EMT08T
Compensation: \$ 72,737	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 09/01/26	End Date: n/a
☒ At-will-employee ☐ Per contract	If temporary, anticipated termination date: 08/31/27
Position is funded for the following number of months/weeks: ☐ 9 months ☐ 10 1/2 months ☒ 12 months ☐ Other (specify)	

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Karl Johnson Date: 2026.07.23 15:01:30 -05'00'	Date	Approved by Dean	Date
Approved by Division Chair Carol J. Derkowski, RDH, MAIE Date: 2026.07.27 09:37:32 -05'00'	Date	Approved by Vice President Lindsey McPherson Date: 2026.07.27 11:06:59 -05'00'	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval	Date	Approved by President	Date