Regular Meeting of The Board of Education Independent School District Number 33, Creek County
Tuesday, August 4, 2026 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

President Larry Hoover called the meeting to order at 12 pm. Assistant Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.
To formally adopt the Agenda passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the Board Meeting Minutes.

III.A.1. 7.14.2026-BOE Meeting Minutes

III.A.2. 7.30.2026-Special BOE Meeting Minutes

III.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance Numbers 1039 through 1055.

III.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance Numbers 254 through 258.

III.D. Approval of the 2025-26 Fund 04 Lease Revenue Purchase Order Encumbrance Numbers 32 through 37.

III.E. Approval of the 2026-27 General Fund Purchase Order Encumbrance numbers 99 through 147.

III.F. Approval of the 2026-27 Building Fund Purchase Order Encumbrance numbers 53 through 69.

III.G. Approval of the 2026-27 Child Nutrition Fund Purchase Order Encumbrance numbers 21 through 24.

III.H. Approval of the 2026-27 Lease Revenue Fund 4 Purchase Order encumbrance numbers 1 through 6.

III.I. Approval of the 2026-27 Bond Fund 36 Purchase Order Encumbrance numbers 4 through 7.

III.J. Approval of the monthly financial reports of the School Activity Funds account.

III.K. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.L. Approval of the Treasurer's Report on the status of Funds and Investments.

III.M. Approval of the 2026-27 Central Tech Academic Course list.

III.N. Approval of the Instructional Calendar to be based upon 1,086 hours for the 2026-27 school year, as required annually.

III.O. Approval of Sapulpa Public School's decision to choose the ACT for our College and Career Readiness Assessment.

III.P. Approval of the 2024-25 Dropout Report

III.Q. Approval of the 2023 Remediation Report.

III.R. Approval of the 2026-27 Quote for Amira Learning Suite as part of the Strong Readers Act.

III.S. Approval of the 2026-27 Fee Schedule from Kellogg & Sovereign for E-Rate Management Services.

III.T. Approval of the 2026-27 OSU Uniform Clinical Affiliation Agreement for Health Sciences-Dept of Athletic Training.

III.U. Approval of Fundraisers as per attachment.
To approve Consent Agenda Items A-U passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea

Melinda Ryan: Absent

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public
None

V. Information & Discussion Items

V.A. Superintendent Comments
Superintendent Armstrong shared information about State Question 844, which will be on the Aug 25, 2026 ballot. Information given was from the OK State School Board Association. Thanks were given to Nabholz and Reed Architecture and Interiors for sponsoring this year's SPS Staff shirt—Celebrating Route 66. New Teachers and Returning Teachers will be back next week. School starts on August 20, 2026.

V.B. Bond Projects Updates
Workzone #6 has gone out. Parking is very limited. Staff are encouraged to carpool. Parents/students are encouraged to carpool, use the student drop-off, or ride the bus. Mr. Armstrong went over the GMP Amendment that will be voted on later in the action portion of the agenda. A video was shown to see all the progress that has occurred at the HS Campus in the last year. Areas A, B, and C continue to look more and more like a school with almost everything closed in. Ag Building is going up. EndZone Building on track to be completed by mid-Sept in time for Homecoming.

VI. Action Items

VI.A. New Business-items not known or foreseen when the agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove of GMP Amendment #7 for a total of $2,776,184, which includes a combination of work for SHS Construction Project, as well as associated General Conditions & Requirements, Allowances, Contingency, Insurances, & Fees (Bond 2023).

The listed agenda item had a dollar amount typo. The corrected amount is $2,276,184 as per the attachment.
To approve of GMP Amendment #7 for a total of $2,276,184, which includes a combination of work for SHS Construction Project, as well as associated General Conditions & Requirements, Allowances, Contingency, Insurances, &

Fees (Bond 2023) passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve or disapprove the modification of Policy #561 Abuse, Neglect, Exploitation and Trafficking, second read.
To approve the modification of Policy #561 Abuse, Neglect, Exploitation and Trafficking, second read passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve or disapprove the modification of Policy #566 School Wellness Policy, second read.
To approve or the modification of Policy #566 School Wellness Policy, second read passed with a motion by Johnny Merrell and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.E. Discussion, motion, and vote on a motion to approve or disapprove of new Policy #961 Artificial Intelligence, second read.
To approve of new Policy #961 Artificial Intelligence, second read passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea

Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.F. Discussion, motion, and vote on a motion to approve or disapprove the modification of Policy #946.1 Student Communication, to add vendors Thrillshare/Apptegy for messaging, first read.
To approve the modification of Policy #946.1 Student Communication, to add vendors Thrillshare/Apptegy for messaging, first read passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.G. Discussion, motion, vote on a motion to approve/disapprove Student Handbooks, second read.
To approve Student Handbooks VI.G.1-VI.G.7, second read passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.G.1. Sapulpa High School

VI.G.2. Bartlett Academy

VI.G.3. Virtual Secondary Handbook

VI.G.4. Sapulpa Jr. High School

VI.G.5. Sapulpa Middle School

VI.G.6. Sapulpa Elementary Schools

VI.G.7. Virtual Elementary Handbook

VI.H. Proposed Executive Session to discuss the Personnel listed, for the purpose of considering the appeal of denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA, and the employment contract of Rob Armstrong, Superintendent of Schools, as authorized by 25 O.S. Section 307 (B)(1) and (B)(7) of the Oklahoma Open Meeting Act.

a. ST 27-01
b. ST 27-02

VI.H.1. Vote to convene in Executive Session.
To convene in Executive Session at 12:53 pm for Student Transfers, ST 27-01 and ST 27-02 passed with a motion by Steve McCormick and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

To convene in Executive Session at 1:16 pm to discuss Personnel listed and Employment Contract of Rob Armstrong, Superintendent of Schools passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.H.2. To acknowledge the Board has returned to Open Session.

President Larry Hoover acknowledged the board's return to Open Session at 1:15 pm (Transfers) and again at 1:57 pm (Personnel/Contract).

VI.H.3. Statement of Executive Session Minutes.
Transfers Executive Minutes: These minutes are handwritten and will remain in the sealed envelope, as they contain confidential educational records and students' transfer requests, and disclosure of any additional information could violate FERPA. Only Board Members Steve McCormick,

Johnny Merrell, Sarah Havenstrite, and Larry Hoover were present during this Executive Session.

Personnel/Superintendent Contract: The Board of Education went into Executive Session at 1:16 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 1:57 pm. Present in Executive Session were Steve McCormick, Johnny Merrell, Sarah Havenstrite, Larry Hoover, and Rob Armstrong. Mr. Armstrong exited Executive Session at 1:24 pm and re-entered at 1:33 pm. No action was taken. This constitutes the minutes of the Executive Session.

VI.H.4. Motion and possible vote to accept or overturn the decision to deny the student transfer requests:

1. ST 27-01
2. ST 27-02

Motion to accept the decision to deny the student transfer ST 27-01 passed with a motion by Steve McCormick and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

Motion to accept the decision to deny the student transfer ST 27-02 passed with a motion by Steve McCormick and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I. Personnel

VI.I.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea

Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I.2. Vote to approve/disapprove of Dina Verel as an adjunct teacher for 9th Grade Physical Science.
To approve of Dina Verel as an adjunct teacher for 9th Grade Physical Science passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I.3. Vote to approve/disapprove of Vontreba Deo as an adjunct teacher for SPED Elementary Education.
To approve of Vontreba Deo as an adjunct teacher for SPED Elementary Education passed with a motion by Larry Hoover and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I.4. Vote to approve/disapprove of James Bickers as an adjunct teacher for US History/OK History/Government/Economics/World History/Geography/Mid-Level Social Studies.
To approve of James Bickers as an adjunct teacher for US History/OK History/Government/Economics/World History/Geography/Mid-Level Social Studies passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea

Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I.5. Vote to approve/disapprove FMLA request for Kelsey Philpott, effective August 20, 2026, through September 18, 2026.
To approve FMLA request for Kelsey Philpott, effective August 20, 2026, through September 18, 2026 passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I.6. Vote to approve/disapprove FMLA request for Sara Arundell, effective August 27, 2026, through November 19, 2026.
To approve FMLA request for Sara Arundell, effective August 27, 2026, through November 19, 2026 passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I.7. Discussion, motion, and vote on a motion for the Board to take any action the Board deems appropriate in regard to the current employment contract of the Superintendent of Schools.
To take any action the Board deems appropriate in regard to the current employment contract of the Superintendent of Schools, year added and three percent given passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VI.I.8. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Sarah Havenstrite and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1

VII. Adjournment
To adjourn at 2:01 pm passed with a motion by Johnny Merrell and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Yea
Melinda Ryan:	Absent

Yea: 4, Nay: 0, Absent: 1