



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Dr. Janet Vinson, Acting Superintendent
DATE: January 14, 2024

AGENDA ITEM: 5D

Consider Approval of Certificate of Substantial Completion for SPS Richmond Roof Replacement and SJHS Roof Replacement Projects

BOARD ACTION REQUESTED:

Vote to Approve Certificate of Substantial Completion for SPS Richmond Roof Replacement and SJHS Roof Replacement Projects

BACKGROUND INFORMATION:

Attached is the Certificate of Substantial Completion and Punch List for Stillwater Public Schools Richmond Roof Replacement and SJHS Roof Replacement Projects. The work identified has been reviewed by the architect and found to be substantially complete in accordance with the contract documents so that the Owner can occupy and utilize the spaces for their intended use. The date of substantial completion of the project, or portion designated, is also the date of commencement of applicable warranties, except those items listed in the attached punch lists. The contractor has 30 days from the date of substantial completion to complete the punch list items, and commencement of those warranties will begin with the date of issuance of final payment.



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> SPS Richmond HVAC and Roof Improvements 201 West Richmond Road Stillwater, Oklahoma 74075	CONTRACT INFORMATION: Contract For: General Construction Date: 3/18/2024	CERTIFICATE INFORMATION: Certificate Number: 01 Date: 12/27/2024
SPS JRHS HVAC and Roof Improvements 1900 North Skyline Street Stillwater, Oklahoma 74075		
OWNER: <i>(name and address)</i> Independent School District No. 16 of Payne County of Oklahoma 314 South Lewis Street Stillwater, Oklahoma 74074	ARCHITECT: <i>(name and address)</i> 505 Architects LLC 1631 S. Delaware Avenue Tulsa, Oklahoma 74104	CONTRACTOR: <i>(name and address)</i> American Roofing and Construction, LLC 735 N Union Ponca City, Oklahoma 74601

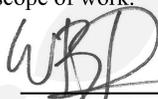
The Work identified below has been reviewed and found, to the Architect’s best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Roof replacements and civil scope of work.

505 Architects LLC

ARCHITECT *(Firm Name)*


SIGNATURE

Brian Thomas, AIA,
LEED AP; Principal

PRINTED NAME AND TITLE

08/08/2024

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

One-year period for correction of the Work

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Closeout and Record Documents

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$10,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner’s and Contractor’s legal and insurance counsel should review insurance requirements and coverage.)

Owner

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

American Roofing and
Construction, LLC

CONTRACTOR (*Firm
Name*)

Independent School District
No. 16 of Payne County of
Oklahoma

OWNER (*Firm Name*)


SIGNATURE

Jeff Beets, President

PRINTED NAME AND TITLE

12/31/24

DATE

SIGNATURE

Dr. Marshall Baker; Board
of Education President

PRINTED NAME AND TITLE

DATE