

Minidoka County School District

Board Meeting Agenda Summary

April 20, 2020

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with Dr. Cox so that he can have the appropriate information at the board meeting.

4. Consent Agenda

C. **Disposition Sheets** – There is one for the senior laptops.

D. **Travel Requests** – There is one in June for Mt. Harrison Jr. High.

5. **Student Representative Report** - Sadie Tribe has asked to present how things are going from a student's point of view with online learning.

6. Good News

A. **East Minico** – Principal Greg Durrant has a written report with comments from students and teachers regarding how online learning is progressing.

8. **Effective Instruction** – Kassey Koyle from Rupert Elementary will highlight teaching methods in her first grade classroom.

9. Discussion Items

A. **Administrator/Department/Committee Reports** – We have our standard monthly written department reports.

B. **Board Member Training and Update Reports** – Chair Heins will share her insights from the Board and Administrator Newsletter.

C. **School Closure** – The State Board of Education has directed that all schools in the State be on soft closure until the end of their calendar year with the caveat that they can reopen if they meet certain criteria. Those criteria are forthcoming. I am recommending that the District continue as we are and evaluate options on a week by week basis.

1. **District Events** – The Board needs to discuss how to address how to best acknowledge our **Employees of the Year** and those of our staff who are retiring this year, as these events will not be able to be held as they have in the past. It is my recommendation that we wait until the end of April to discuss options for **Graduation** ceremonies.

D. **Policy Discussion Policy** – These policies are being presented for Board input prior to being presented for approval.

1. **D370.20 Administering Medication** – The nurses have asked that we add a section to this policy about administering medication in case of an opiate related overdose.

2. **D390.00/390.00P Student Discipline and Procedure** – This policy has been reviewed by administrators and was presented to the Policy Review Committee this month.

E. **Superintendent Report** – Dr. Cox will present an update on his activities and what's happening throughout the District.

10. Business

A. **PTO Audit Reports (Michelle DeLuna)** – Michelle will present information about the audits of the

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various Parent Teachers Organizations at our schools.

- B. Budget Hearing Letter** – The Board needs to approve that dates for our upcoming budget hearing in June. These will be just prior to the regularly scheduled June Board meeting and will cover the revised budget for this year and the proposed budget for next year.
- C. Donation to Minidoka Memorial Hospital** – Dr. Cox received a call from Tom Murphy the CEO of Minidoka Memorial Hospital asking if we had any wipes that we could spare since we are closed. In checking I found that we did have five cases of wipes (\$57.01 ea. \$285.05 total) that we had that we could spare. I am recommending that the Board consider this a donation rather than bill the hospital for the wipes.
- D. New/Amended/Deleted Policies**
- 1. Policy D260.00 Grading Student Work (Second Reading Reading)** – This policy has been shared with our administrators and an email requesting input was sent to all staff. I am recommending this be approved as presented.
 - 2. Policy D260.10 Make Up Work & Reassessments Late Work (Second Reading)** – This has been shared with administrators and an email requesting input was sent to all staff. I am recommending it be approved as presented.
 - 3. Policy D270.00 Promotion & Retention (First Reading)** – There are only minor changes on this policy. I am recommending approval of this policy as presented without a second reading.
 - 4. Policy D282.00 Senior Project** – There is no longer advisory periods at Minico, so a change was made to indicate the homeroom teacher will be overseeing the senior projects. I am recommending approval as presented without a second reading.
 - 5. Policy D320.00 Attendance (First Reading)** – This was presented to the Board for discussion last month. I am recommending we hold this policy for a second reading.
 - 6. Policy D332.00 School Pictures & Photography (First Reading)** – The only change to this policy is school pictures was added to the title. I am recommending we approve this policy as presented without a second reading.
 - 7. Policy R334.00 Insurance Student (For Review)** – This policy is for review only due to being dated older than 2012. I am recommending the Board approve so that the review date can be updated. We will have a number of these over the next two months.
 - 8. Policy R366.00 Publications (For Review)** – This is another review policy. I recommend approval as presented.
 - 9. Policy D378.00 Student Travel (Second Reading)** – This policy was sent in an email requesting input to all staff. I am recommending this policy be approved as presented.
 - 10. Policy D378.20/378.20P Transportation Supervision of Students and Procedure (Second Reading)** – This policy has been reviewed by the Transportation Department, Administrators, the Parent Patron Advisory Team and an email requesting input was sent to all staff. I am recommending the Board approve this policy as presented.
 - 11. Policy D500.30/500.30F ADA Reasonable Accommodations (Second Reading)** – I am recommending this policy be approved as presented.

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12. **Policy D560.00 Employee Injury Accident Treatment (Second Reading)** – An email requesting input was sent to all staff after last month’s Board meeting. If there have been no comments on this policy, I am recommending we approve it as presented.
13. **Policy D852.00 Crisis Management (First Reading)** - This policy has been updated to reflect current practice and safety committee structure in the District. Changes have been made to indicate the responsibility of the District Safety Team and the Emergency Response Plans to be located in each school. I am recommending the Board approve this policy as presented.
14. **Policy D930.00 District Custodial Operations (First Reading)** – The old policy stated custodial leave was to be approved by the principal. It has been changed to show the Maintenance Supervisor will approve leave and notify the principal of the leave. Since this is current practice, I am recommending this policy be approved as presented.
15. **Policy D960.00 District Security Systems (First Reading)** – This policy has been changed to reflect current practice, that the Technology Department oversee the installation and maintenance of our video surveillance systems. I am recommending the Board approve this policy as presented.

11. Adjournment

Upcoming Events:

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| April 21 | Registration Mtg 9 am |
| April 21 | MCEA Mtg 1 pm |
| April 30 | Employee of the Year Reception - Cancelled |
| May 5 | MCEA Mtg 1 pm |
| May 14 | Retirement Reception – Cancelled |
| May 18 | Regular Board Meeting 7 pm |
| May 22 | Last scheduled day of school |