



Stillwater Public Schools Administration  
Building  
314 S. Lewis  
Stillwater, OK 74074

## **Minutes of General Meeting**

Tuesday, August 13, 2024 6:30 PM Central

Attendance Taken at 6:30 PM.

Marshall Baker: Present  
Rachel Dillin: Present  
Roberta Douglas: Present  
Tim Riley: Present  
Gay Washington: Present

### **1. CALL TO ORDER AND ROLL CALL**

President Baker called the meeting to order at 6:30 p.m. Board Clerk, Tawni Hooten recorded the attendance of the board. A quorum of the board is established.

President Baker called for a five-minute recess.

President Baker recognized the board back to open session at 6:36 p.m.

### **2. PLEDGE OF ALLEGIANCE**

Meeting participants recited the Pledge of Allegiance to the American Flag.

### **3. COMMUNICATIONS/PUBLIC INTEREST**

A. Recognitions by Mr. Gordon

B. Superintendent's Report

Operations - We just got to experience the groundbreaking work the operations team has been working on. Every faculty and staff member will benefit from the work they have done with air conditioning and roof repair that is still going on. They make us better!

Ed. Services - They have worked hard to create opportunities for staff and faculty to improve learning. Everything from this week's EdCamp, Learn-a-palooza, curriculum training offered

all summer and with great participation. They are also making us better!

Human Resources - They have processed, on boarded and most importantly have welcomed over 200 new faculty and staff members to Stillwater Public Schools. They make us better!

Finance - They have continued to train on the new software and review processes to improve our financial processes. They have also paid our bill which keeps me out of jail. Which all makes us better!

The Principals and Asst. Principals - They have been amazing in getting ready for school to start on Thursday. They have worked so hard to help solve the problems and needs of their faculty and staff. They have all grown their amazing school cultures. Which makes us all better!

And like I said yesterday, a special shout out to the Pre-K teachers and the work they do with the students who have never been in school before. They are amazing with the challenging responsibility.

### **C. Superintendent's Data Update**

Mr. Gordon provided his monthly update.

### **D. Board Communication**

Each board member took some time to express the positive and exciting things happening around the district.

### **E. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting**

Stacy Laxton spoke on behalf of the STEM program.

### **4. CONSENT AGENDA (Action)**

**All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:**

Item 4C was pulled from the consent agenda, no action was taken on this item.

I move to approve the consent agenda excluding 4C as presented. This motion, made by Tim Riley and seconded by Rachel Dillin carried. Dr. Marshall Baker: Yes, Tim Riley: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes

A. July 9, 2024 Special Meeting Minutes

B. July 9, 2024 Regular Meeting Minutes

C. July 26, 2024 Special Meeting Minutes

D. Transfer and Summary of Activity Account Funds - (Finance)

E. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase 1 Construction Project

F. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed )(Finance):

2024-2025 General Fund Encumbrances #20250465-20250469; 20250471; 20250478-20250482; 20250486-20250491; 20250493-20250494; 20250498-20250511; 20250513-20250520; 20250522-20250536; 20250540-20250543; 20250545-20250546; 20250549-20250553; 20250556-20250566; 20250568; 20250570-20250575 Totaling \$199,682.76

2024-2025 Building Fund Encumbrances #20250476-20250477; 20250496-20250497; 20250521; 20250554-20250555; 20250569 Totaling \$3,099.85

2024-2025 Child Nutrition Fund Encumbrances #20250483-20250484; 20250521 Totaling \$2,376.92

2024-2025 Bond 31 Fund Encumbrances #20250470; 20250495 Totaling \$938,517.67

2024-2025 Bond 32 Fund Encumbrances #20250206 (change order); 20250472-20250475; 20250485; 20250492; 20250512; 20250537-20250539; 20250544; 20250547-20250548; 20250567 Totaling \$128,923.47

2024-2025 Sinking Fund Encumbrances totaling \$-0-

G. Activity Fund Packets for FY 24-25 (Finance)

H. Educational Services Contracts FY 24-25 (Finance)

- 1) Agra Public Schools (Alternative Education Cooperative Agreement)
- 2) Carney Public Schools (Alternative Education Cooperative Agreement)
- 3) Coyle Public Schools (Alternative Education Cooperative Agreement)
- 4) Glencoe Public Schools (Alternative Education Cooperative Program)
- 5) Mulhall-Orlando Public Schools (Alternative Education Cooperative Agreement)
- 6) Oklahoma Department of Career Technology Education (Secondary and Technology Education Program Agreement)
- 7) Oklahoma Department of Human Services (Refugee School Impact Funding Agreement)
- 8) Oklahoma Department of Human Services (School-Based Services Agreement)
- 9) Ripley Public Schools (Alternative Education Cooperative Agreement)
- 10) Stillwater Noon Lions Club (Vision Screening Services)
- 11) Viterbo University (Student Intern Affiliation Agreement)
- 12) Western Governors University (Student Teaching Affiliation Agreement)

I. School Nutrition Service Meal Prices for SY 2024-2025 (Finance)

J. SPS Non-Exclusive Trademark License Agreement (Communications/Superintendent)

1. B4-Designs LLC
2. Heaven Hickman AKA That One Girl Designs
3. Justin Reedy Photography

K. Consider and Vote to Approve Professional Service Agreement with Gose & Associates (Operations)

L. Consider and Vote to Approve Memorandum of Understanding with Bortec, LLC (Operations)

M. Waive First Reading and Approval:

1. CN-E1 -Transportation Guidelines
2. EIEC -Release Time Courses (New)
3. FDA -Enrollment Requirements (SPS Policy-Revisions)
4. FDC-RI -Attendance Policy (Regulation) (SPS Policy-Revisions)
5. FE -Student Transfers

N. Consider and Vote to approve District Apps (Superintendent)

O. Consider and Vote to Approve Service Order No.21 for Stillwater Public Schools OES Phase II - Transportation Relocation (Operations)

P. Consider and Vote to Approve Lippert Bros., Inc. Potential Change Orders for SPS OES North Building Renovations and SPS OES South Building Renovations Project. (Operations)

Q. Consider Approval of Vehicle and IT Surplus Equipment (Operations)

R. Adoption of 1080-Hour School Calendar for SY 24-25-(Ed Services)

S. Adoption of the 2024-2025 Professional Development Plan- (Ed Services)

T. Consider, Vote and Approve the 2025-2026 School Calendar (Ed Services)

U. Out-of-State Travel Requests:

1. FFA, traveling to the National FFA Convention in Indianapolis, Indiana October 22-26, 2024.
2. SHS Girls Wrestling, traveling to participate in a girls invitational tournament in Arlington, TX November 20-22, 2024
3. SHS Wrestling, traveling to a prestigious invitational tournament in Stow, OH December 5-8, 2024

V. Contracts for FY 24-25 (Finance)

1. Coca-Cola
2. YMCA Pool Contract

W. Board of Education Member Training Credit Report (Sup)

X. Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase 1 Construction Project Amendment 1 Early Bid Package (Operations)

## **5. BUSINESS/FINANCE**

A. Consider and Vote to Approve Treasurer's Report

I move to approve the Treasurer's report as of July 31, 2024 as presented. This motion, made by Roberta Douglas and seconded by Tim Riley, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

B. Receive Bond Expenditures and Revenues Report

## **6. OPERATIONS**

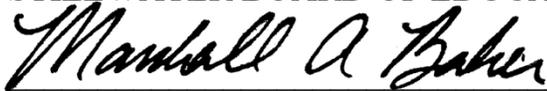
A. Bond 2023 Update

## **7. ADJOURNMENT**

A. Vote to Adjourn (Action)

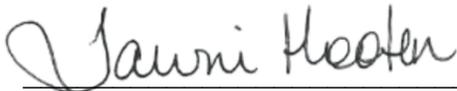
I move to adjourn at 7:32 p.m. This motion, made by Gay Washington and seconded by Rachel Dillin, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION



Dr. Marshall Baker, President

STILLWATER BOARD OF EDUCATION



Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on September 10, 2024.