

**ESTACADA SCHOOL DISTRICT  
BOARD AGENDA  
SUPPORTING DOCUMENT**

**Regular Meeting of April 8, 2026**

**ITEM:** Action Item #

**PREPARED BY:** Scott B. Pillar, Director of Finance

**TYPE OF ITEM:** ACTION

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**BACKGROUND INFORMATION**

In accordance with Board Policy DBEA and Oregon Budget Law, the Board must appoint or reappoint an equal number of electors as Board members (7) who, together with the Board, form the Budget Committee.

The Budget Committee, now totaling 14 members, is charged with making recommendations concerning the financial priorities of the District. The committee must meet in quorum and in public at least once to receive the proposed budget, hear the budget message, hear from interested citizens, ask questions, and, if desired, amend the proposed budget by majority vote. The committee then approves the proposed budget which is subsequently called the Approved Budget.

The Budget Committee may meet as many times as necessary to complete this work; however, the Board must adopt and appropriate the Approved Budget by June 30 each year. Additional responsibilities may be assigned to the Budget Committee, including providing advice and counsel to the Board and approving amended budgets that exceed thresholds described in the Oregon Budget Law Handbook and applicable ORS.

It is important to note that educational policy, staffing decisions, and many federal and state grant funding decisions remain the responsibility of the Board, not the Budget Committee.

Terms of Budget Committee members must be staggered. Typically, the Budget Committee appoints or reappoints interested members to specific positions, which allows the Board to more easily fill vacancies as they occur.

To create the attached document, I reviewed past Budget Committee membership records and Board appointments. While there is a possibility that names, position numbers, and terms may not align perfectly with appointments made in prior years, making the highlighted appointments to the corresponding positions and terms will bring the District

into compliance with Oregon Budget Law and establish a consistent process moving forward.

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### **FINANCIAL INFORMATION**

There is no financial impact to this action.

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### **RECOMMENDATION**

It is my recommendation that the Board adopt a resolution to appoint and/or reappoint members to the Budget Committee as detailed on the attached document to begin their terms immediately.