

Title: Continuous Improvement MTSS Consultant

Kent ISD

Salary / Non-Union Professional – Grade 7

Full-Time, 260 Days

May Involve Multiple Sites

Reports To: Asst. Superintendent of Instructional Services

Positions Supervised: None

Position Summary

The Continuous Improvement MTSS Consultant supports constituent districts and schools in strengthening systems that improve student outcomes through the application of a Multi-Tiered System of Supports (MTSS), implementation science, and the continuous improvement process. This position provides coaching, facilitation, and technical assistance to district leaders and implementation teams. The consultant collaborates with district and ISD teams to develop sustainable systems for data use, professional learning, and equitable instructional practices that improve outcomes for all students. This position is funded through the Regional Assistance Grant, therefore services will only be provided to schools and districts identified as CSI, ATS, TSI, and Partnership by MDE. As with all grant funded positions, unknown future reductions in grant funds may affect the longevity of this role.

Knowledge, Skills, and Abilities

- Strong understanding of the logic and application of an MTSS framework.
- Understanding of systems thinking and its application to the continuous improvement process and MTSS.
- Understanding of evidence-based implementation practices and implementation science.
- Knowledge of Michigan Department of Education accountability system.
- Ability to build trust and respect diverse perspectives, including those of individuals who may be underrepresented in decision-making processes due to race, ethnicity, language, or status.
- Effective training, facilitation, coaching, and presentation skills for working with adult learners.
- Strong project management skills, including the ability to organize tasks, manage timelines, and coordinate multiple initiatives.
- Ability to collaborate with stakeholders to collect, analyze, and use a variety of data sources and apply appropriate research within strategic planning, continuous improvement, and intervention processes.
- Strong interpersonal skills with the ability to communicate and collaborate effectively with a variety of audiences and gain cooperation from internal and external partners.
- Fluent and effective use of technology to support communication, collaboration, and data analysis.
- Willingness to engage in ongoing professional learning
- Willingness to accept coaching and feedback.
- Ability to travel to meet the needs of constituent districts.

Education and Experience

- Master's degree preferred in education, educational leadership, curriculum and instruction, school psychology, special education, or a related field.
- Minimum of five (5) years of successful professional experience in instruction, assessment, continuous improvement, consulting/technical assistance, training, administration, or a related field.
- Experience in the facilitation and implementation of Multi-Tiered System of Supports (MTSS) at the ISD and/or local district level.

Duties and Responsibilities

- Develop and maintain collaborative relationships with constituent districts to support continuous improvement and MTSS implementation.
- Collaborate with local district administrators and implementation teams to plan, organize, and facilitate MTSS and continuous improvement activities.
- Support Identified districts and schools in planning, organizing, and implementing continuous improvement activities aligned with Michigan Department of Education accountability and reporting requirements.
- Apply systems thinking and implementation science to support districts in building effective systems that improve instructional practices and student outcomes.
- Work with district MTSS teams and administrators to establish data collection systems, data analysis protocols, decision-making rules, and evaluation and reporting processes.
- Provide coaching and consultation to district leadership teams and staff to strengthen the implementation of evidence-based strategies.
- Support the planning, organization, and delivery of professional learning activities related to continuous improvement and MTSS.
- Facilitate groups through change processes and support them in addressing adaptive challenges associated with systems improvement.
- Collaborate with implementation teams to evaluate local data and provide consultation to improve student performance and outcomes.
- Work collaboratively with the ISD MTSS implementation team.
- Maintain knowledge of current educational issues, research related to continuous improvement, and MTSS implementation.
- Provide timely responses to requests for information and technical assistance from constituent districts.
- Maintain high-level training, facilitating, coaching, and presenting skills for conducting professional learning.
- Maintain documentation related to grant requirements.
- Maintain regular and consistent employee attendance.
- Perform other related duties as assigned.