

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** June 23, 2026

**NUMBER:** 26-183

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 10020  
Charter School  
Application; Second  
Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 10020 Charter School Application.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 10020 Charter School Application within the Charter School series.

This is a new policy that outlines the application process for establishing a charter school with an update to require the Superintendent to consult legal prior to Board review.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 10020 Charter School Application as presented;
2. Do not approve the second reading of the proposed revisions to BP 10020 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 10020 Charter School Application as presented.

## BP 10020 CHARTER SCHOOL APPLICATION

The following steps shall be followed in making an application for the establishment of a charter school, in accordance with AS 14.03.250 and 4 AAC 33.110. Applicants are cautioned that the Alaska Department of Education and Early Development ([DEED](#)) has its own policies and deadlines, and to the extent the applicant's proposed charter school may be affected by those deadlines, the applicant should take those deadlines into account. The charter school application and proposed contract with the School Board shall comply with all application procedures and requirements as defined by AS 14.03.255, AS 14.03.250 and 4 AAC 33.110 and address all elements specified within the district policies and administrative regulations.

1. After receiving a Notice of Intent, the [s](#)Superintendent shall establish an administrative committee to meet with the charter school representatives to review the application procedures and requirements.
2. Following the initial meeting with the administrative committee, the charter school representatives shall prepare the application with all the required information and a proposed contract between the [charter](#) school and the [School](#) Board, as well as the development of bylaws.

*[\(cf. BP 10010 Establishment of Charter Schools\)](#)*

~~2.~~

3. The contract between the charter school and the School Board shall reflect all agreements regarding the operation of the charter school. Any revisions of the terms of the contract may be made only with the approval of the School Board and charter school Academic Policy Committee. The contract will take effect upon the State Board of Education's approval of the application.
4. [Following the timely receipt of the complete application form and the proposed written contract between the charter school and the School Board, the Superintendent or designee shall seek legal review and recommendation.](#)
- ~~4.5.~~ [\\_\\_\\_\\_\\_](#) Following the ~~timely receipt of the complete application form and the proposed written contract between the charter school and the School Board~~[legal review](#), the [School](#) Board shall hold a public work session with the charter school representatives. During this work session, the charter school representatives shall present their proposal for a charter school and the contract with the School Board. The School Board and the charter school representatives may negotiate provisions of the contract during this meeting.
- ~~5.6.~~ [\\_\\_\\_\\_\\_](#) Following the work session the School Board shall place the charter school proposal on the agenda for a School Board meeting. A public hearing [may shall](#) be held prior to the approval or denial of the charter school application.

The School Board will take action to approve or deny the request to establish the charter school.

~~6.7.~~ Upon approval of a charter school application, the School Board will submit to the State Board of Education a copy of the charter school application and a report on the action taken by the School Board not later than 30 working days following the School Board's action, in accordance with 4 AAC 33.110(b).

*(cf. E 10020 - Sample Bylaws)*

*Legal Reference:*

*Alaska Statutes*

*14.03.250-14.03.280 Charter Schools*

*Adopted:*

**Northwest Arctic Borough School District**