

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: April 28, 2026

NUMBER: 26-149

FR: Office of the Superintendent

SUBJECT: Approve
Contract Increase
DD Strait
Consulting, LLC

STRATEGIC PLAN/BOARD GOAL:

Goal 4: Support Systems
Strategy 3: Improve School Facilities

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is an increase in contract amount for DD Strait Consulting for Capital Projects Management Services in an amount Not to Exceed \$71,000 for a total contract amount Not to Exceed \$206,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

New capital projects and related efforts have arisen since the approval of Capital Projects Manager DD Strait Consulting, LLC's contract approval in August 2025. Additionally, several building permits are needed for pending projects and SOA Fire Marshal's new system requires online payment to begin the review. DD Strait Consulting, LLC pays for this and is then reimbursed. The majority of CIP management services and expenses are reimbursed by active grants or can be retroactively reimbursed when a grant is awarded.

In early 2024 DD Strait Consulting, LLC was selected as the replacement capital projects manager following a competitive request for proposal process. That contract may be renewed up to four additional years, and the position must be advertised every five years.

Scope of Work for the position includes grant applications to various entities, management of any funded projects, and additional duties as requested.

The current contract not to exceed amount is \$135,000. This increase will revise that to a Not to Exceed amount of \$206,000, with over \$35,000 of it as building permit expenses. The contract includes both direct costs and reimbursable costs, such as travel, printing or postage, etc. as they arise. As a contractor instead of a district employee, DDSC does not receive District benefits.

Budget increases to complete FY26 CIP Management		Reimbursed by Grant if awarded?	
ILILGAAT MUNAQSRIVIAT Childcare Center	\$25,000	yes	
Davis-Ramoth K-12 School Renovation	\$2,500	yes	
Shungnak Fire System and HVAC Controls Replacement	\$2,500	yes	

Secure Vestibule Code Modifications	\$1,000	no	
Deering – Managing design team, DEED funding, FY28 grant applications, Site work construction contract	\$2,500	yes	
SOA Fire Marshal Plan Review and Building Permit Reimbursements – Davis Ramoth, DDC and Fire Alarm	\$35,000	yes	
General Assistance as requested by the District, attendance at Board meetings, teacher housing and playground assessments, grant applications for future projects, etc.	\$2,500	Not all, but most is paid back from grants if/when awarded	
	\$71,000		

FUNDING SOURCE:

Various grants and District funds

ALTERNATIVES:

1. Approve a contract increase in an amount not to exceed \$71,000 for a total contract amount not to exceed \$206,000 for DD Strait Consulting, LLC for Capital Projects Management Services as presented;
2. Do not approve a contract increase in an amount not to exceed \$71,000 for a total contract amount not to exceed \$206,000 for DD Strait Consulting, LLC for Capital Projects Management Services as presented;
3. Take no final action.

ADMINISTRATION’S RECOMMENDATION:

The administration recommends the Board approve a contract increase in an amount not to exceed \$71,000 for a total contract amount not to exceed \$206,000 for DD Strait Consulting, LLC for Capital Projects Management Services as presented.

ATTACHMENT:

None